



FAQ about the Credit/Non-credit Designation for Spring 2020
March 31, 2020

Q:

Do I need to finish the course and write the final exam if I want to use Credit/Non-credit designation?

A:

Yes, you are expected to finish the course and write the final exam.

Q:

If you choose to use the credit designation, could you get the credit as of your standing in the course right now, before finishing the rest of the course?

A:

No, you are expected to finish the course. Then your professor will give you a final grade. Then you can choose whether to use the Credit/Non-credit option or not.

Q:

Who can help me decide whether to use this credit/non-credit option?

A:

Please contact your Academic Advising Office or the relevant Graduate Program Office (for graduate students) for information and support. They can explain your options to you.

Q:

If I want to choose credit for a course, what do I have to do?

A:

First complete the course work. Then, you'll receive a final grade from your professor. After that, you can decide to use the credit/non-credit designation using this form, if you think this would be a good choice for you. Please speak with an academic advisor or supervisor/graduate advisor (for graduate students) for help to make that decision.

<https://www.uleth.ca/sites/ross/files/imported/forms/CreditNonCredit.pdf>

Q:

What is the deadline for requesting the credit/non-credit option?

A:

May 15th

Q:

Where can I find the form to request the credit/non-credit option?

A:

The form is found here: <https://www.uleth.ca/sites/ross/files/imported/forms/CreditNonCredit.pdf>

Q:

When should I make the decision to submit the credit/non-credit form?

A:

Please wait until after you've completed the course and have received your final letter grade from your professor. At that point you'll know whether to keep that final letter grade, request the credit/non-credit option, or withdraw from the course. The withdrawal deadline has also been extended to May 15th. We encourage you to speak with an academic advisor or supervisor/graduate advisor (for graduate students) for help with making this decision.

Q:

What is the benefit of a credit/non-credit (CR/NC) designation?

A:

Credit and non-credit have no effect on your grade point average (GPA). Letter grades have grade points that affect your GPA (e.g. A=4, B=3, C=2, D=1, F=0).

- Using 'credit' (CR) for a passing grade will remove that course from the GPA calculation for the term and you'll still receive credit toward your degree for the course and it can also be used for prerequisite purposes.
 - Using non-credit (NC) will remove the failure from your GPA calculation, but you will not get credit for the course toward your degree. If it's a required course and you failed it, whether it's an F or NC, you'll need to repeat it.
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Q:

If we decide to change to a credit or non-credit (CR or NC) option do we have the choice to change just one course to or do we have to change every course?

A:

You can change just one course or several courses. You do not have to change every course to use this option.

Q:

Will letter grades show on my Transcript as usual if one doesn't select anything?

A:

Yes, you don't need to do anything (no forms to submit) if you want to keep your final letter grades on your transcript.

Q:

In Spring 2020 I'm repeating a course I took last term/year or previously. Can I use the credit/non-credit option for the course this term?

A:

For repeated courses at the **undergraduate** level, a designation of "Credit" in Spring 2020 may replace a failing grade (below D) earned in a previous attempt. For repeated courses at the **graduate** level, a Credit in Spring 2020 may replace a failing grade (below B- in master's courses; below B in doctoral courses) earned in the last attempt. At both the undergraduate and graduate levels, the failing grade will remain on the transcript, but will not be used in the calculation of the GPA. Further, the "Credit" designation cannot replace a previously earned passing grade at the undergraduate or graduate level. The previously earned passing grade will remain on the transcript and used in the calculation of the GPA. A designation of "Non-Credit" **cannot** replace any grade previously assigned. Please contact your Academic Advising Office or supervisor/graduate advisor (for graduate students) if you require further guidance.

Q:

Is there a limit to how many courses I can use the credit/non-credit option for in the Spring 2020 term?

A:

Exceptionally, for Spring 2020 only, you can use this option for any number of courses. There is no limit this term.

Q:

I withdrew from one or more of my courses because I didn't know about the credit/non-credit option. Can I be re-added to them so that I can complete the term and get the credits?

A:

That may be possible, but you must act before April 6th by contacting Student.Records@uleth.ca (title the note 'Urgent: Please re-add my course') or by contacting your academic advisor.

Q:

If I fail a class and choose the non-credit (NC) option, will I get credit for that course toward my degree requirements?

A:

No, you will not get credit. The NC option replaces the failure on the transcript in the sense that it is excluded from your GPA and the failing letter grade is removed. However, it's still a failed course so you will not get credit for it. If it's a requirement for your program, you'll need to repeat the course.

Q:

Can the credit/non-credit option be used by graduate students too?

A:

Yes, graduate students can use this option.

Q:

The wording about credit/non-credit is different in the Calendar. Which one is accurate?

A:

For Spring 2020 only, the credit/non-credit policy is being used differently. For the Spring 2020 term only, the use of this option has been broadened so that the terms of use in the undergraduate and graduate calendars do not all apply. Refer to this document for the new GFC-approved policy that was approved for Spring 2020 only: <https://www.uleth.ca/sites/ross/files/imported/academic-calendar/Special-Grading-Changes-for-Spring-2020.pdf>

Q:

What letter grades may be replaced with a credit (CR) designation?

A:

- For undergraduate courses, 'Credit' is granted for grades of D and higher and 'Non-credit' is granted for grades below D;
 - For master's courses, 'Credit' is granted for grades of B- and higher and 'Non-credit' is granted for grades below B-; and,
 - For doctoral courses, 'Credit' is granted for grades of B and higher and 'Non-credit' is granted for grades below B.
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Q:

Are there any restrictions on the courses for which credit/non-credit may be used?

A:

This option may replace any grade for any course offered in Spring 2020, except those where the Pass/Fail option is used or where the course concluded prior to the cancellation of in-person classes on March 13.
