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**Guideline: Practice Instructor Uniform/Dress**

**PURPOSE:**

The purpose of this guideline is to outline expectations regarding practice instructor attire when engaged in activities associated with the NESA BN programs.

**DEFINITIONS:**

***Business Casual Attire*** is defined as clothing that is crisp, neat, pressed and never wrinkled, to project a professional, business-like image. Torn, dirty, or frayed clothing is unacceptable. Clothing that has words, slogans, or pictures, is unacceptable. Clothing that reveals cleavage, or the skin of your back, chest, feet, stomach, or undergarmets is not appropriate. Further information and images may be accessed at <http://cpd.degroote.mcmaster.ca/student-services/mba-dress-code/business-casual-attire/>

**GUIDELINE SCOPE\*:**

This guideline applies to all practice instructors engaged in activities associated with the NESA BN programs, while in any clinical placement settings, such as:

 a. Attendance at practice placements;

b. Attendance at practice sites to prepare patient assignments;

c. Attendance at practice sites or any activity that the practice instructor represents the NESA BN programs;

**GUIDELINE STATEMENT(S):**

* 1. As an ambassador for the program, the institution, and the profession of nursing, instructors are expected to convey a professional appearance and demeanour.
	2. As a health care professional, you are subject to provincial Occupational Health and Safety standards, as well as the standards and policies of the practice setting or organization in which the student placement occurs.

**SPECIFICS OF THE GUIDELINE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Requirements for appropriate instructor attire include:

* + 1. The approved NESA BN Programs identification badge whenever engaged in NESA associated activities (as outlined above).
		2. A clean, pressed and maintained nursing uniform. Instructors *may*choose to wear the official NESA BN Programs storm blue uniform pant and white uniform top.
		3. Site appropriate business casual attire when engaged in applicable practice settings.
		4. Specifically, when engaged in practice:
1. Secure hair away from the face;
2. No scented lotions, perfumes, or hair products should be worn;
3. No gel nails, false nails, or nail polish are permitted;
4. Minimal jewellery, i.e. a plain wedding band, small earrings;
5. Wear footwear that conforms to agency/organization standards; (generally, shoes must be clean, professional in appearance, with closed-toe and –heel, and non-slip soles.
6. Groom facial hair to comply with agency/organization standards.

**APPENDIX:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**N/A**

**RELATED POLICIES/ASSOCIATED GUIDELINES:**

NESA BN Program Policy: Student Uniform/Dress

**REFERENCES:**

Alberta Health Services. (2019). *Healthcare Attire (Scrubs and Uniforms) Information Sheet.* Retrieved from https://www.albertahealthservices.ca/assets/healthinfo/ipc/hi-ipc-hlthcare-attire-scrubs-uniforms-info-sht-z0-bpr-pt-care.pdf

Alberta Health Services. (2012). *Uniform and Dress Code Guidelines.* Edmonton AB: Author.

Alberta Health Services. (2020). *Hand Hygiene Clinical Policy.* Retrieved from https://extranet.ahsnet.ca/teams/policydocuments/1/clp-hand-hygiene-ps-02-policy.pdf

Government of Alberta, Occupational Health & Safety Code. (2009). *Part 18, Personal*

*Protective Equipment: Section 233, Footwear.* Retrieved from <http://www.employment.alberta.ca/SearchAARC/579.html>

Canadian Standards Association. (2009, November). [*Protective Footwea*r](http://legislation.ccohs.ca/legislation/documents/stds/csa/cprfo09e.htm) (Brief No. Z195-09). Retrieved

 from: <https://www.safeshoes.com/media/wysiwyg/docs/Protective-footwear-guide.pdf>

***\*NOTE: NESA Policies exist within organizational frameworks of policy for Lethbridge College and the University of Lethbridge, and within agreements established with practice partner organizations. If and when NESA policies are found to differ from such policies and agreements, it is important to note that such policies/agreements will take precedence over NESA program policies.***

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| **Revised By/date:** | **Approved by/date:** |
| Policy Review Committee: April 2014 | NESA Joint Faculty Council: May 14, 2014 |
| Policy Review Committee: March 2015 | NESA Joint Faculty Council: May 12, 2015 |
| Policy Review Committee: April 2016  | Not Required: no change |
| Policy Review Committee: April 2017 | Not Required: editorial changes |
| Policy Review Committee: December 2017 | Not Required: no change |
| Policy Review Committee: January 2019 | Not Required: no change |
| Policy Review Committee: April 2020 | Not Required: editorial changes |
| Policy Review Committee: April 2021 | Not Required: editorial changes |