

**EMERGENCY CONTACT LIST**

Contractor Safety Program

INSTRUCTIONS: In the event of an emergency and the necessity to contact key individuals, one primary contact person and at least two other contact names are required.

CONTRACTOR: Email completed form to your University Contact and post copy in area of work.

UNIVERSITY CONTACT: Ensure a copy is posted in work area and retain a copy for your records.

POST IN AREA OF WORK ACTIVITY

Work Project:	Work Location:
Contractor:	Work/Project No. (if applicable)
Prime Contractor:	Primary University Contact:
Work Start Date:	Work Completion Date:

University Contact(s):

	Contact Name(s)	Cell Number	Office Phone Number	Email Address
1.				
2.				
3.				

Other University Contact Numbers

	Contact Name(s)	Phone Number	Fax Number	Email Address
1.	Campus Security (Emergency)	403-329-2345	403-329-5152	
2.	Utilities Permits & Queries	403-329-2600	403-329-2736	
3.	Facilities	403-329-2602	403-329-2621	

Contractor

	Contact Name(s)	Cell Number	Office Phone Number	Email Address
1.				
2.				
3.				

Other Names and Numbers (Sub-Contractors)

	Contact Name(s)	Cell Number	Office Phone Number	Email Address
1.				
2.				
3.				
4.				

**FOR EMERGENCIES REQUIRING FIRE, POLICE, OR AMBULANCE CALL 911
THEN CALL CAMPUS SECURITY AT 403-329-2345**