

## Job Posting: 8925 - Position: 4 months Accounting Summer Student

**Co-op Work Term Posted:** Summer 2019  
**Application Deadline** 01/30/2019 11:59 PM  
**Application Method:** Career Bridge  
**Posting Goes Live:** 01/23/2019 10:55 AM  
**Job Posting Status:** Approved

### Company Information

**Organization** CNOOC International  
**Salutation** Ms.  
**Job Contact First Name** Jane  
**Job Contact Last Name** Doe  
**Contact Title** Campus Relations  
**Address Line One** 801 - 7 Avenue SW  
**City** Calgary  
**Province / State** Alberta  
**Postal Code / Zip Code** T2P 3P7  
**Country** Canada

### Job Posting Information

**Term Posted** Summer 2019  
**Job Title** 4 months Accounting Summer Student  
**Employer Competition / Job Posting Number** STUDENT00773  
**Duration** 4 Months  
**Job Location (City/Town)** Calgary  
**Job Location (Province/State)** Alberta

#### Job Description

Duties will include but are not limited:

- Budget template updates, loading data into SAP, validation of budget data, running reports in BI, organization of data and any ad-hoc requests as needed
- Creating current year spreadsheets for allocation of G&A and for analysis of individual cost centers; Monthly analysis of G&A
- Working with the team to ensure that variances are communicated to management
- Assisting with general accounting tasks for some vacation coverage
- Training in SAP will be provided if required

#### Job Requirements

Requirements:

- Eligible to work in Canada
- 4th year Bachelors in Accounting or Finance

Additional Skills:

- Strong safety mindset
- Motivation to achieve and exceed superior results
- Strong obligation to accountability
- Demonstrated effective decision-making skills
- Innovative with “can do” attitude
- Values feedback as a learning tool
- Ability to collaborate without boundaries and align with a team to achieve highest quality results
- Strong computer applications knowledge (Excel, Word, PowerPoint, Outlook)
- Strong analytical and problem solving skills

|   |  |
|---|--|
| <b>Preferred Academic Level</b>         | Undergraduate  |
| <b>All Programs</b>                     | No   |
| <b>Targeted Degrees and Disciplines</b> | Bachelor of Management (BMGT)<br>Accounting<br>Finance |
| <b>Projected Start Date</b>             | May 06, 2019 12:00 AM                                  |
| <b>Projected End Date</b>               | August 30, 2019 12:00 AM                               |

## Application Information

### Additional Application Information

As part of your application, please ensure to:

- Indicate if you are enrolled in a co-op or internship program
- Include your co-op coordinator's contact information (name, email, phone)
- Indicate if you are available for the full work term
- Include your GPA and expected graduation date