



Field Experiences PS III Out of Zone Internship Request

Student Information:

Date: _____

Name: _____ ID: _____ Education Major: _____

Program: _____ High School Graduated from: _____

I am requesting a PS III placement in: Elementary or Secondary in Spring or Fall of _____ (year)

School Information:

If you have school/area/city-town preferences, please list them in order below. *Preferences are in no way guaranteed.*

Please be reminded that students are **not** to contact school administrators, teachers or superintendents to arrange/discuss placements.

1. School Name: _____ Principal Name: _____

Principal Email: _____ School Phone (incl. area code): _____

School Address: _____ School Fax: _____

City: _____ Province: _____ Postal Code: _____

2. School Name: _____ Principal Name: _____

Principal Email: _____ School Phone (incl. area code): _____

School Address: _____ School Fax: _____

City: _____ Province: _____ Postal Code: _____

3. School Name: _____ Principal Name: _____

Principal Email: _____ School Phone (incl. area code): _____

School Address: _____ School Fax: _____

City: _____ Province: _____ Postal Code: _____

School Board Information: If multiple boards are applicable, indicate each in the order you used for the schools. Attach additional page if needed.

School Board: _____ Phone: _____ Fax: _____

Superintendent/Designate: _____ Superintendent Email: _____

Supporting Documents: Submit the following two documents along with this form to Field Experiences.

- Your response to "What do you consider your strongest attributes that will benefit the students and teachers of the host school?"
- A brief autobiography

Notes:

- If you are approved for an **Out of Zone** PS III Internship placement in Spring **and** have selected or been placed at the Secondary level in a semestered school, your internship will start later (late January or early February, therefore you will not be finished your internship by the end of the university Spring semester. As a result, **you may not be eligible for Spring graduation**, nor is it likely that you will be able to take Summer Session I courses.
- To obtain an '**Application for PS III Specialization or Internship Options**' form, go to the PS III Forms & Guidelines web page or contact the Student Program Services Academic Advisor. (Note that requests for Specialization or Internship Options (SPS advisor approval), and Out of Zone placements requests (Assistant Dean of Field Experience) are two separate approval processes.
- 4582 Inclusive Education internships** are made in **Zone 6** only, usually in Lethbridge and close commutable areas.

Field Experiences Checklist (for FE Office use only)

- EDUC 2500 completed Waived School: _____
- Completion of Professional Semester I (No difficulties encountered)
- Completion of Professional Semester II (No difficulties encountered)
- Statement of Support from PS I University Consultant Name: _____
- Statement of Support from PS II University Consultant Name: _____
- SPS approval for Specialization/ Internship Option Type: _____

Assistant Dean Field Experience Approval _____ Date _____