



**BOARD OF GOVERNORS – OPEN SESSION**  
**Approved Minutes**

**Wednesday, April 17, 2019**  
**1:00 p.m., W646**

- Present:** K. Schlachter (Chair), L. Bryan, J. Forrest (phone), K. Gunn, A. Hlady, G. Knitel, H. Labuhn, M. Mahon, R. Masson, J. Merkl, I. Ogumbor, T. Pace-Crosschild (phone), K. Philipp, K. Reid, J. Sheriff, D. Smit, S. Stocker, C. Weaselhead
- Regrets:** Y. Belanger, M. Gabriel, T. Whitehead
- Other:** J. Doan, J. Gallais, A. Gammack, A. Hakin, C. Horbachewski, J. Miles, S. Olson, N. Walker, R. Westlund, L. Zink

*Oki, ni kso koo wa wa: Welcome to all our relatives and friends.*

Prior to the start of the Open Session, a presentation was given by J. Preyde and N. Eva on the *Diversity, Equity and Inclusion Report*.

Thanks was given to the student members for their contributions and the Chancellor and the General Faculties Council representative were formally introduced and welcomed.

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**1. CONSENT AGENDA**  
**APPROVAL**

- 1.1. Approval of the April 17, 2019 Open Agenda  
1.2. Approval of the February 14, 2019 Open Minutes

MOTION: opn.2019.04.01

Masson/Labuhn

*That the Board of Governors approve the April 17, 2019 Consent Agenda.*

Motion: Carried

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**2. BOARD CHAIR REMARKS**

K. Schlachter gave a reminder of Spring Convocation May 30-31 and encouraged Board members to participate in the ceremonies, most notably during the Chancellor Installation in ceremony 1.

**3. PRESIDENT'S REMARKS**

M. Mahon reported:

- Equity, Diversity and Inclusion reported is now completed and posted on the President's website. President's Executive is now looking at the 19 recommendations, and seeing which ones can be executed in the short term, and which ones need longer-term planning;

- Sexual Violence Policy, Harassment and Discrimination Policy and Investigations Policy will be coming to Board for approval in June;
- Federal Budget was recently released, which includes a few good-news items related to universities;
- Great visit by Yukon College earlier this month – the college is scheduled to be Canada’s next university by next year;
- Dean search update – Faculty of Fine Arts search has been narrowed down to two candidates, who will be coming on campus in the coming weeks and Faculty of Health Sciences search is progressing. Additionally, Craig Cooper, Dean, Faculty of Arts & Science will be stepping down at the end of June and Matt Letts will be serving as Interim Dean for one year and Associate Vice-President (Research and Innovation Services) Claudia Malacrida will be stepping down from her position in August;
- Thanks to the student representatives for their service to the University this past year;
- Recently attended Universities UK meetings and spoke at a conference on the Canadian perspective on Brexit;
- Campus has been busy with the following recent events: Brain awareness week, Spark Teaching Symposium, Indigenous Awareness Days, UCup, Meeting of the Minds Conference, and the Dhillon School of Business Scholarship Dinner which raised approximately \$30,000 for student scholarships;
- Attended a very inspiring fundraiser Cancer Blast concert on April 13. Proceeds from the event were in support of cancer research on campus, specifically for the labs of Olga Kovalchuk and Bryan Kolb;
- Upcoming: Long Service awards May 1 and Calgary Campus Shining on Innovation Dinner (formerly instructor appreciation dinner) on April 27;
- Encouragement was given to members to attend the Chancellor Installation Ceremony for C. Weaselhead on May 30.

#### 4. **CHANCELLOR’S REPORT**

C. Weaselhead gave thanks for the introduction and welcome to the Board. Encouragement was given to attend his first Chancellor’s Dinner on May 30 at the Coast Lethbridge Hotel.

#### 5. **ITEMS FOR ACTION**

##### 5.1. Code of Conduct – Board Members

MOTION: opn.2019.04.02

Masson/Hlady

*That the Board of Governors approve the attached Code of Conduct – Board of Governors, effective July 1, 2019, and subsequently rescind the Board of Governors Code of Conduct (Version April 24, 2014) on July 1, 2019.*

Motion: Carried

It was noted that a few changes were made to the document since it was presented to the Board in February in order to fall in line with other Comprehensive Academic Research Universities, including the effective date. There were no questions.

## 5.2. Code of Conduct - Employees

MOTION: opn.2019.04.03

Masson/Gunn

*That the Board of Governors approve the attached Code of Conduct – Employees, effective July 1, 2019 and the subsequent rescinding of the Employee Ethical Conduct Policy on July 1, 2019.*

Motion: Carried

There were no questions or comments.

## 5.3. Acceptable Use of Computing, Information and Technology Resources Policy

MOTION: opn.2019.04.04

Masson/Stocker

*That the Board of Governors approve the revised Acceptable Use of Computing, Information and Technology Resources Policy (formerly Computer Use Policy), effective immediately.*

Motion: Carried

It was there were no questions or comments.

## 5.4. Establishment of Student Fees Policy

MOTION: opn.2019.04.05

Labuhn/Philipp

*That the Board of Governors approve the revised Establishment of Student Fees Policy, effective immediately.*

Motion: Carried

There were no questions or comments.

## 5.5. Board of Governors Terms of Reference

MOTION: opn.2019.04.06

Masson/Smit

*That the Board of Governors approve the revisions to the Board Standing Committee Terms of Reference, effective September 1, 2019.*

Motion: Carried

There were no questions or comments.

#### 5.6.Board of Governors Bylaws

MOTION: opn.2019.04.07

Forrest/Ogumbor

*That the Board of Governors approve the revised Board of Governors Bylaws, subject to approval of the Code of Conduct – Board, effective on the date of the new code July 1, 2019.*

Motion: Carried (2/3 approval)

There were no questions or comments. Brought forward last meeting but decided to hold off until the code was approved.

#### 5.7.Position Description: Individual Governors

MOTION: opn.2019.04.08

Forrest/Ogumbor

*That the Board of Governors approve the revised Position Description: Governor, effective on the date of the new code, July 1, 2019.*

Motion: Carried

There were no questions or comments.

### **6. ITEMS FOR INFORMATION**

#### 6.1.2019-20 Board Meeting Schedule

The addition of the Human Resource and Compensation Committee was highlighted. Calendar invites for all meetings will be sent in the coming months. There were no questions.

#### 6.2.Advanced Education – Self-Generated Revenue Policy for Public Post-Secondary Institutions

There were no questions or comments.

#### 6.3.Advanced Education – Long-Term Borrowing Policy and Guidelines

There were no questions or comments.

#### 6.4.Advanced Education – Guidelines for the Alberta Tuition Framework

It was noted that the Board has not yet seen the Framework, as it was released by the Ministry after the last Board meeting. There were no questions or comments.

#### 6.5. Memoranda of Understanding – Exceptional Tuition Fees Increases

As the University and the two student groups are required to work together to changes exceptional tuition and mandatory non-instructional fees, these Memorandums of Understanding are the result of us coming together. H. Labuhn noted that the UofL is the first institution in the province to have these agreements in place. I. Ogumbor noted that the Graduate Students' Association has signed off, even though the unsigned copy was included in the agenda.

#### 6.6. 2019-2020 Interim Budget

With the change in provincial government, H. Labuhn highlighted that we will be operating with the exact same budget as the 2018/19 one, until a provincial budget is released.

#### 6.7. Integrated International Experiential Finance Program Fee

There were no questions or comments.

### 7. **REPORTS**

#### 7.1. Provost & Vice-President (Academic)

A. Hakin highlighted:

- Fall enrolment is moving forward, anticipating an increase over last year. We have increased the applications from international students, moving towards our goal of 10% of our student population;
- Comprehensive Institutional Plan, which gives an overview of the University on an academic and budgetary front, will be coming to the Board for approval in June;
- The community engagement surrounding the Dean Search in the Faculty of Fine Arts is fantastic. Thanks was given to the two interim deans for their work stewardship within the faculty; and
- After a six-year journey, we are on the brink of the official move-in into the Science and Academic Building, which will begin with the Chemistry and Biochemistry Departments.

There was a question and discussion related to the Chinook Primary Care Network noted within the report, which A. Hakin noted that we are hoping to use to expand upon our services to students and include faculty and staff.

#### 7.2. Vice-President (Advancement)

C. Horbachewski highlighted the success of the February 18 Play Day event, in which we hosted over 3000 guests on campus. Thanks was given to the many volunteers. The grand opening of the Science and Academic Building will take place September 13 and 14, 2019, with more details on the events to be sent in the coming months

#### 7.3. Vice-President (Finance & Administration)

N. Walker emphasised the amount of administrative work that is goes into the previously discussed documents from Advanced Education. The President and Board Chair will be meeting with our new MLA regarding borrowing limits in the coming months. Destination Project Program Director Brian Sullivan will be retiring in June and Brad Robinson will step into this role until the completion of the project. Thanks was given to Brian Sullivan for all his work on this project, ensuring it was on time and on budget. There was a question on clarification of the name of the Destination Project/Science and

Academic Building. C. Horbachewski noted that the building will be renamed and that information will be brought to the Board for approval.

7.4.Vice-President (Research)

E. Okine sent his regrets.

7.5.Board Member Reports

Following recent elections by the Students' Union and the Graduate Students' Association, incoming Board of Governors reps A. Gammack, J. Miles, and L. Zink were introduced. Thanks was given to out-going members.

**8. OTHER BUSINESS**

There was no other business.

**9. ADJOURNMENT**

MOTION: opn.2019.04.09

Ogumbor/Reid

*That the Board of Governors Open Session meeting of April 17, 2019 be adjourned.*

Motion: Carried