



Ms. Jodie Gallais
University Secretariat
A759 University Hall

RE: Travel Committee Report for July 1, 2017 through June 30, 2018

Dear Ms. Gallais,

The Travel Committee convened quarterly following the application deadline for each travel period to review eligible applications and distribute the travel awards. The first three meetings were conducted electronically, while the final meeting was held in person on March 19, 2018. The 2017-18 committee also proposed revisions to the Travel Policy which have been submitted to your office for ratification by General Faculties Council at its earliest convenience.

Copies of quarterly financial statements are available upon request from Financial Services.

Thank you,

A handwritten signature in blue ink, appearing to read "Robert Wood".

Robert Wood
Dean, School of Graduate Studies
Chair, University of Lethbridge Travel Fund

CC: Hector MacIntyre, Resource, Research & Innovation Services
Jennifer Zgurski, Resource, Financial Services