

Job Posting: 4398 - Position: Planning Work Experience Student (City Planning)

Co-op Work Term Posted:	Summer
Application Deadline	01/30 11:59 PM
Application Method:	Career Bridge
Posting Goes Live:	01/26 2:01 PM
Job Posting Status:	Expired

Company Information

Organization	City of Edmonton
Salutation	Ms.
Job Contact First Name	Jane
Job Contact Last Name	Doe
Contact Title	Diversity Recruitment Consultant, Student and Youth
Address Line One	9th Floor, Century Place
Address Line Two	1234 123 A Avenue
City	Edmonton
Province / State	Alberta
Postal Code / Zip Code	T1K 3M4
Country	Canada

Job Posting Information

Term Posted	Summer
Job Title	Planning Work Experience Student (City Planning)
Employer Competition / Job Posting Number	31669
Duration	8 Months
Job Location	Edmonton, AB
Job Description	

You have always wanted to be involved in planning how your city grows and operates. You took the first step to your dream job by enrolling into a Planning Program... You are now longing to get a flavour of the real thing... "a peek into a City Planner job!"

The City of Edmonton's Urban Form and Corporate Strategic Development Department concentrates on planning and executing for the development needs of today and the future. The City Planning Branch has the following key areas: regional planning, neighbourhood planning, industrial planning, policy planning, transit oriented development planning, urban design, historic resource management, biodiversity, parks and river valley planning, environmental management, GIS services and analysis, strategic planning and business operations.

As a Planning Work Experience Student in Planning Coordination, you will have the opportunities

to:

- Reviewing development proposals and applications for planning approvals related to statutory plans and zoning both at a site specific and broader area context
- Formulating professional recommendations that take into account a broad range of interdisciplinary perspectives including land use and built form, transportation, utility servicing, the community, and development industry aspirations; in alignment with a variety of City Policies, Guidelines, and Practices
- Planning and executing Public Engagement activities for a variety of development programs customized to address strategically the type and style of engagement required
- Providing professional planning, advisory, and consultative services on land use proposals to the development industry, community groups, the public, and other agencies
- Preparing and implementing statutory and non-statutory plans and special planning or design studies
- Performing site visits, researching, and preparing reports as necessary
- Making presentations to colleagues, the public, and other stakeholders
- Other supportive duties as assigned

Job Requirements

Job Requirements

- Currently enrolled in a planning, urban design, landscape architecture or related co-op or equivalent post-secondary work experience degree program
- Demonstrated ability using Microsoft Office Suite & Google Apps
- Excellent organizational and multitasking skills
- Effective verbal and written communication skills and ability to maintain strong working relationships
- Familiarity with principles and practices of urban and regional planning
- Valid Alberta Class 5 driver's license (or provincial equivalent). Obtaining and maintaining a City Driver's permit is a requirement of this position
- Familiarity with reading building plans, applicable legislation, regulatory requirements, statistical techniques, spatial analysis, quantitative analysis and research methodology is considered an asset
- Experience with GIS is considered an asset
- Experience with Adobe Creative Suite is considered an asset

Preferred Academic Level	Undergraduate
All Programs	No
Targeted Degrees and Disciplines	Bachelor of Arts (BA) Urban & Regional Studies
Projected Start Date	May 01 12:00 AM
Projected End Date	December 31 12:00 AM