



BOARD OF GOVERNORS – OPEN SESSION
Approved Minutes

Friday, June 15, 2018
9:30 a.m., Downtown Penny Building

- Present:** K. Schlachter (Chair), L. Bryan, J. Forrest (phone), M. Gabriel, M. Gray, K. Gunn, M. Hanrahan, G. Knitel, H. Labuhn, H. MacDonald, M. Mahon, R. Masson, J. Merkl, I. Ogumbor, T. Pace-Crosschild, D. Smit, J. Varzari, T. Whitehead (phone)
- Regrets:** S. Stocker, B. Tait
- Other:** L. Corbiere, J. Gallais, A. Hakin, A. Hlady, C. Horbachewski, E. Okine, S. Olson, N. Walker, R. Westlund

Oki, ni kso koo wa wa: Welcome to all our relatives and friends.

Prior to the start of the Open Session, a moment of silence was held for past Chancellor and Honorary Degree recipient Keith Robin.

Recognition and thanks was given to H. Macdonald and B. Tait for their service to the Board. Introductions of L. Bryan, I. Ogumbor, and D. Smit were made as they were welcomed as the newly appointed student representatives on the Board. M. Hanrahan and A. Hlady were respectively welcomed as the new General Faculties Council and Senate representatives.

1. CONSENT AGENDA
APPROVAL

- 1.1. Approval of the June 15, 2018 Open Agenda
1.2. Approval of the April 19, and May 28, 2018 Open Minutes

MOTION: opn.2018.04.01

Varzari/Ogumbor

That the Board of Governors approve the April 19, 2018 Consent Agenda.

Motion: Carried

2. BOARD CHAIR REMARKS

K. Schlachter reported that he attended Lethbridge College Convocation, and the Spring Convocation celebrations here, and it was a highlight to meet Honorary Degree recipient Rick Hansen and seeing the First Nations Metis and Inuit grads wearing traditional indigenous attire. The letter to the editor that he sent the beginning of June in response to the story they were running on Dr. Tony Hall was within the agenda package.

3. **PRESIDENT’S REMARKS**

M. Mahon reported that is has been a busy Spring:

- President’s Advisory Committee on Diversity, Equity and Inclusion that work has just begun. The committee will spend time speaking with experts on and off campus.
- Hess Gift/Donation – There will be many significant gift announcements over the coming months. Thanks was given to C. Horbachewski and all those involved in these gifts leading up to the campaign announcement.
- Pronghorns Hockey received a significant gift from alumnus Dan Laplante.
- Universal Access – Rick Hansen spoke to a group on universal access. In regards to the Destination Project, we are in touch with the Hansen Foundation as although the project is well defined, there are some areas such as way-finding so we are using some of his input as we move through the project.
- Meeting with Alberta Health Service Dr. Verna Yiu, in relation to student mental health initiative as we know our funding will end in about a year. We are on the path for good dialogue on how we move forward and continue on once the funding ends.
- Dhillon School of Business recently received AACSB (the Association to Advance Collegiate Schools of Business) Accreditations– this is a significant accomplishment.
- 25th Stabilizing Indigenous Languages Symposium (SILS) held on campus June 7-9
- RiboWest, Western Canada RNA Conference June 10-13
- Universities Canada Membership Meetings April 23-25
- Much work is being done as we are working through the budget process, and are pressing the government for the receipt of our budget letter.

4. **CHANCELLOR’S REPORT**

Further to the submitted report, J. Varzari highlighted the changes to Convocation: sign language on stage, platform party going up the back of the stage, the FNMI stole and cultural regalia. The student affairs team has had a lot of input in terms of making Convocation run smoothly and they have had a greater impact on students.

5. **ITEMS FOR ACTION**

5.1. Asset Management Policy

MOTION: opn.2018.06.02

Labuhn/Varzari

That the Board of Governors approve the revised Asset Management Policy, effective immediately.

Motion: Carried

It was noted that this is a cleaning up and updating the approval processes. No questions or concerns arose.

5.2. Environment, Health & Safety Policy

MOTION: opn.2018.06.03

Masson/Smit

That the Board of Governors approve the Environment, Health & Safety Policy, and approve the rescinding of any previous existing safety policy, effective immediately.

Motion: Carried

It was noted that with recent changes to the Occupational Health and Safety legislation this policy ensures compliance within our institution.

5.3. Cannabis Policy

MOTION: opn.2018.06.04

Masson/Gunn

That the Board of Governors approve the Cannabis Policy, to be effective upon the enactment of the federal legislation legalizing the use of cannabis being passed.

Motion: Carried

It was noted that as the City of Lethbridge has not passed any regulation at this point there are no restrictions on us; however, if the city decides to ban this in public places we would then revisit this policy.

Some questions arose on the definition of fit to work and fit to learn and this involved much discussion to get there as it is deliberate and careful about the impairment item and this will most likely evolve as enforcement will be difficult.

5.4. Information Security Awareness & Training Policy

MOTION: opn.2018.06.05

Masson/Merkl

That the Board of Governors approve the Information Security and Awareness Training Policy, effective immediately.

Motion: Carried

This creates more awareness around the importance of the security awareness regarding Information Technology. It was agreed that there are good programs being put in place.

5.5. Universal Buss Pass (UPass) Fee

MOTION: opn.2018.06.06

Labuhn/Bryan

That the Board of Governors approve the University of Lethbridge Students' Union UPass fee effective for Fall 2018 semester. The cost is equivalent to a Lethbridge Transit one-month Adult pass (currently \$77) plus an applicable \$5.00 service fee per semester.

Motion: Carried

The student referendum was held at the end of March and the adoption of the UPass was approved with 65% of the students who voted being in favour of this. Discussion occurred on what this means for the City of Lethbridge and the plans going forth. It was clarified that the Graduate Students already have the pass and a comment arose on if thoughts were given to try extend this to staff.

5.6. 2018/19 – 2020/21 Operating Budget

MOTION: opn.2018.06.07

Labuhn/Varzari

That the Board of Governors approve the 2018/19 budget and approve in principle the 2019/20 and 2020/21 budgets.

Motion: Carried

It was noted that we are required to present a balanced budget, but it is being balanced with one-time funds for 2018/19. We still do not have a grant agreement from the government, and we are unsure of what our tuition backfill will be, so we are holding off making any drastic budget cuts until next year. It was also noted that \$1 million is being set aside for operating the Destination Project, as it will be operational during this budget year and we are not able to apply for lights-on funding from the government until next year. There are unknowns about the post-secondary funding model, and we don't anticipate the results of the review to be announced until after the provincial election next year.

5.7. Comprehensive Institutional Plan (CIP) 2018/19 – 2020/21

MOTION: opn.2018.06.08

Labuhn/Varzari

That the Board of Governors approve the 2018/19 – 2020/21 Comprehensive Institutional Plan.

Motion: Carried

This is a very important document in our bicameral governance model as GFC approves the academic portions and the Board approves the overall plan included the budget. The preparation of the document is through J. Preyde in the Provost office and it involves extensive consultation.

5.8. Board of Governors Vice-Chair

MOTION: opn.2018.06.09

Labuhn/Gray

That the Board of Governors approve the appointment of Richard Masson as Vice-Chair of the Board of Governors, effective September 1, 2018 to August 31, 2019.

Motion: Carried (1 absention)

There were no questions or comments.

5.9. Board of Governors Committee Membership

MOTION: opn.2018.06.10

Masson/Hanrahan

That the Board of Governors approve the undesignated committee membership as follows for 2018-19 year commencing September 1, 2018, unless indicated otherwise, and ending on August 31, 2019:

Audit Committee: Richard Masson (Chair); Michael Gabriel; Karen Gunn; Darren Boras*

Advancement Committee: Andrea Hlady (Chair)

*Compensation Committee: Terry Whitehead***

Executive Committee: Terry Whitehead

Governance Committee: Jennifer Forrest (Chair); Iso Ogumbor; Laura Bryan; Maura Hanrahan, Shilpa Stocker; Tanya Pace-Crosschild

Finance Committee: Harvey Labuhn (Chair); Georgina Knitel; NAME; Jenn Marsh

**effective immediately; **effective July 1, 2018*

Motion: Carried

It was noted that there are some vacancies as we are awaiting the appointment of two public members from the government process and we hope to receive word on this over the summer. A question arose on the process and if everyone is on a committee. Not everyone is placed on a committee but if someone is interested on a specific committee they can request and it will be considered as the terms of each committee and skills required are different. J. Gallais will follow up with inquiries.

5.10. Board Nominee to Strategic Planning Committee

MOTION: opn.2018.06.11

Masson/Hanrahan

That the Board of Governors approve the nomination of Tanya Pace-Crosschild to the GFC Strategic Planning Committee, effective July 1, 2018 to June 30, 2020.

Motion: Carried (1 abstention)

There were no questions or comments.

5.11. Progress and Achievement Report 2017-2018, Destination 2020: UofL Strategic Plan

MOTION: opn.2018.06.12

Forrest/Gunn

That the Board of Governors endorse the attached Progress and Achievement Report 2017-18.

Motion: Carried

This year the format was changed to a more visual document and it has been very well received by all the governance bodies who receive this. A comment arose on how accessible and readable it is.

5.12. UofL Strategic Plan Extension

MOTION: opn.2018.06.13

Forrest/Gabriel

That the Board of Governors approve the extension to 2022 of the University of Lethbridge Strategic Plan 2014-2019.

Motion: Carried

It was emphasized that this arose as a living document and the metrics were associated with it starting in 2014. The extension is recommended as the presidential term is done in 2020 and it is not advisable for the institution to be recreating a plan at that time.

6. ITEMS FOR INFORMATION

6.1. Board Membership Update

R. Masson provided an update on the current public member vacancies and noted that interviews are scheduled for Monday for the two vacancies. Discussion occurred around the timelines and the upcoming election.

6.2.2018-19 Board of Governors Meeting Schedule

In the summer, J. Gallais will send out outlook calendar invites for Board and committee meetings. It was noted that some dates could potentially change, specifically the December one was noted as being quite late.

6.3.2017-2018 Approved Financial Statements

H. Labuhn reported that the Financial Statements were approved by the Board last month and are being brought for information in the approved format.

Discussion occurred on the accounting principles we have to comply by Public Sector Accounting Board (PSAB) on having to report funds that are not available for operations in our surplus as it does become an issue in bargaining as the statements are misunderstood as they are not seen then as restricted funds. We continue to raise these concerns with the government.

7. REPORTS

7.1. Provost & Vice-President (Academic)

A. Hakin highlighted the Kainai summit on campus and that he gave opening remarks. Further information was provided on the turtle effigy by Paradise Canyon and we look forward to upcoming announcements regarding that.

7.2. Vice-President (Advancement)

C. Horbachewski had nothing further to report. There were no questions.

7.3. Vice-President (Finance & Administration)

Further to the report, N. Walker noted they have started working very hard on the budget because of the situation we are in. There is lots of work going on with facilities, the residence repairs are wrapping up and the salary disclosure must be posted by the end of the month.

7.4. Vice-President (Research)

E. Okine highlighted some of the recent awards from his report such as Kristine Alexander on the Canadian Historical Association Wilson Book Prize, and Gerlinde Metz who was awarded the Ingrid Speaker Award for her world leading research.

7.5. Board Member Reports

On behalf of the University of Lethbridge Alumni Association, M. Gabriel reported that their Annual General Meeting (AGM) is tonight, followed by tour of the art gallery.

On behalf of the Graduate Students' Association, I. Ogumbor reported that have recently approve new bylaws.

On behalf of the Students' Union, L. Bryan reported the new council has been on the job now for six weeks, they are meeting lots of different stake holders on campus, as well as working with provincial and federal advocacy groups.

8. **OTHER BUSINESS**

There was no other business.

9. **ADJOURNMENT**

MOTION: opn.2018.06.14

MacDonald/Merkl

*That the Board of Governors Open Session meeting of June 15, 2018
be adjourned.*