

SPHERE Open Lab Referral Instructions

PURPOSE:

The purpose of an open lab referral is to support a student who has been identified as needing practice with a particular skill(s) within the practice, lab, or classroom environment. It is also an opportunity for an instructor to work *with* a student through skill(s) in open lab. All Open Lab Referrals will begin with a focus on skills in the open labs (low-fidelity). If the Lab Techs assess a need for higher level skills (i.e. organization, critical thinking, prioritizing, communication etc.) they will consult with a SPHERE Instructor who will arrange for a hi-fidelity experience to support/facilitate these concepts.

GOAL:

The student will come to scheduled Open Labs (as posted under the SPHERE Canvas site/calendar posted outside TE2232) and practice identified skill(s) to increase competency, confidence, and knowledge.

**** *Instructors:* Before completing this form, check SPHERE Canvas (under Calendar) to ensure there are adequate open labs scheduled that accommodate the student's availability and time frame you've identified for completion.****

INSTRUCTOR:

The role of the instructor is to teach the student within the classroom or practice environment, but there may be times when the student needs extra practice. The instructor will complete this form and send as an attachment the document to the following:

1. Student who is being referred
2. sphere@lethbridgecollege.ca
3. Practice Coordinator of the Program (if attached to a Practice Course)

To save time and provide clarity for the referral, if there are any questions, please call the Lab Tech office at 403.320.3202 ext. 5527. Instructors are also encouraged to contact the Lab Techs if they have questions or want more feedback regarding the student's referral.

STUDENT ROLE:

Upon receiving an open lab referral, e-mail sphere@lethbridgecollege.ca to make an appointment with a Lab Tech to make an action plan. The student is responsible for being prepared to independently bridge the gap between knowledge and competence. The student will bring necessary reference materials (i.e. clinical resources, checklists, textbooks, policies, supplies, etc.) to help guide and facilitate the learning process. Bring supplies given to you in lab or lab practice. Extra supplies may be available for purchase from the bookstore or a medical supply company (i.e. Leister's or Shoppers Home Health). Students who are unprepared will be turned away from open lab.

LAB TECH ROLE:

The Lab Tech's role is to facilitate learning of previously learned knowledge and skills. Lab techs do not teach new content. The Lab Tech will support the student while he/she practices identified skill during scheduled open lab times, but are unable to spend one-on-one time for the entire practice time in open labs.

FEEDBACK:

The Lab Tech will e-mail the referring instructor, Practice Coordinator (if applicable), and SPHERE when student comes to open lab indicating date they came, time spent in open, and summary of what they practiced (refer to page 3).

SPHERE Open Lab Referral Form

Student:	Date Referred: <small>Click or tap to enter a date.</small>
When does the referral need to be completed by: <i>** Before completing this form, check SPHERE Canvas (under Calendar) to ensure there are adequate open labs scheduled that accommodate the student's availability and time frame you've identified for completion.**</i> <small>Click or tap to enter a date.</small>	
Is this referral related to a Learning Plan, Learning Contract, or Enhancement Plan? <small>Choose an item.</small> <i>If yes, please attached supporting documents.</i>	
Please list resources/supplies/etc. student needs to use to support learning: <small>Click or tap here to enter text.</small>	
Program: <small>Choose an item.</small>	Year of Study: <small>Choose an item.</small>
Referring Instructor: <small>Click or tap here to enter text.</small>	Course: <small>Click or tap here to enter text.</small>
If related to practice course, where is student for current practice rotation: <small>Click or tap here to enter text.</small>	
Content Focus: <small>Choose an item.</small>	If other, explain: <small>Click or tap here to enter text.</small>
<b style="color: #0070C0;">Practice Gap/Skills Identified: (check all that apply)	
<i>NOTE: Students are expected to come prepared to demonstrate/practice skills identified below (refer to students role on page 1).</i>	
<input type="checkbox"/> Medication Administration	
<input type="checkbox"/> Drug calculations <input type="checkbox"/> Insulin <input type="checkbox"/> IV secondary medications (i.e. reconstitution, IV push/intermittent, etc.)	<input type="checkbox"/> PO medications <input type="checkbox"/> SC/IM land marking <input type="checkbox"/> IV monograph interpretation
<input type="checkbox"/> Injectable medications (SC/IM) <input type="checkbox"/> IV primary infusions <input type="checkbox"/> Other Please explain:	
Please explain medication administration needs: <small>Click or tap here to enter text.</small>	
<input type="checkbox"/> Health Assessment	
<input type="checkbox"/> Vital Signs	<input type="checkbox"/> Head to toe assessment <input type="checkbox"/> Other
Please explain: <small>Click or tap here to enter text.</small>	
Please explain health assessment needs: <small>Click or tap here to enter text.</small>	
<input type="checkbox"/> Sterile Technique	
<input type="checkbox"/> Dressings	<input type="checkbox"/> Catheterization <input type="checkbox"/> Other
Please explain: <small>Click or tap here to enter text.</small>	
Please explain sterile technique needs: <small>Click or tap here to enter text.</small>	
<input type="checkbox"/> Other Skill , please explain: <small>Click or tap here to enter text.</small>	

FEEDBACK:

To be completed by the SPHERE Team following the referral and sent to student, referring instructor, and Practice Coordinator (if applicable) via e-mail:

Date(s) & Time(s) student attended open lab:
Was the student prepared to attend the open lab (i.e. researched, supplies, etc)? Choose an item. If no, why?
Skills completed:
Comments: