

PROFESSIONAL DEVELOPMENT COMMITTEE

Terms of Reference

This committee is a standing committee of the NESA program. Functions and responsibilities are to:

- Survey and assess Professional Development needs of NESA faculty members and the NESA program.
- Plan, coordinate, and implement Professional Development activities in response to faculty and program development needs.
 - A minimum of one Professional Development event will be held each academic year.
- Conduct evaluation of Professional Development activities relevant to future Professional Development needs.

Chair:	To be selected by the committee, for a term of no longer than two years, renewable once.
Membership:	Minimum of four to a maximum of six faculty members, representative of both institutions.
Term:	September 1 – August 31 normally for a two-year term, renewable once. Changes to committee membership to be determined each year in May at NESA BN Programs Joint Faculty meeting.
Reporting:	The committee reports to the NESA BN Programs Joint Faculty.
Funding:	Costs to be shared equally by both institutions.