

Terms of Reference

This group is the senior decision-making body within the Nursing Education of Southwestern Alberta (NESAs) BN Programs governance structure. It works in conjunction with the academic approval bodies of the Lethbridge College and the Faculty of Health Sciences at the University of Lethbridge. Its functions and responsibilities are to:

CURRICULUM

- Develop and review the vision, mission, values, program goals, and graduate goals for the NESAs BN programs.
- Approve the NESAs curriculum for generic students.
- Recommend decisions requiring approval by Lethbridge College and the University of Lethbridge to the appropriate academic decision-making bodies.
- Work in partnership with organizations providing clinical placements for the benefit of all parties.
- Establish and implement quality management structures and processes to ensure the delivery of excellent baccalaureate nursing education.

POLICY

- Establish and name members of NESAs program committees to implement, monitor, and evaluate the curriculum, program, and its policies.
- Establish NESAs program policies related to students.
- Establish NESAs program policies related to faculty.

COMMUNICATION

- Provide a forum for faculty and student discussion and resolution of program issues.
- Communicate as required with external bodies regarding the NESAs program.

Chair: Rotates between the Lethbridge College Chair of Nursing and the Associate Dean - Nursing, Faculty of Health Sciences, University of Lethbridge.

Voting Members: All full-time faculty members from both institutions. All continuing part-time faculty members from both institutions. Four student representatives from the BN Program, one from each year; and one from each year of the BN AD Program.

Non-Voting Members: Deans of Lethbridge College and the University of Lethbridge with responsibility for the NESAs BN Programs.

Quorum: 50% plus one of committee membership.

Meetings: A minimum of two times per term and at the request of the Chair or 20% of the membership.

Reporting: Agendas, minutes, and related documents shall be circulated to all voting and non-voting members.

The NESAs BN Programs Joint Faculty communicates decisions and actions to the appropriate persons or groups in each partner institution and related professional organizations, at least on an annual basis, usually in the Fall.