

CURRICULUM COORDINATING COMMITTEE

Terms of Reference (December 2011 – December 2012)

This committee is a standing committee of the NESA BN Programs.

RESPONSIBILITIES

- Ensure that the highest quality of undergraduate nursing education is offered within our programs.
- Form Ad Hoc task groups to ensure the effective development and implementation of the undergraduate curriculum. These groups may include members of the Curriculum Committee.
- Ensure that there are mechanisms in place for the evaluation of program resources, curriculum, courses, and student performance.
- Identify the need for curriculum revisions.
- Ensure that consultative processes are used to implement evidence-informed curricular changes. .
- Ensure the existence of a mechanism for maintaining the professional standards within the NESA BN Programs by:
 - Submitting an annual report of curriculum activities to NESA BN Programs Joint Faculty Council.
 - Facilitating an annual NESA BN Programs curriculum meeting for all nursing faculty.
 - Receiving and vetting reports from other NESA committees that pertain to curriculum matters.
- Make recommendations to NESA BN Programs Joint Faculty Committee regarding changes to NESA curriculum, policies, or procedures.
- Identify areas for student participation within the curricular process.

Chair: To be selected 'by position' (Theory Course Coordinator - University of Lethbridge)

Voting Members: Five faculty members from each institution plus one student representative:

- One member from each institution appointed by position: Theory Course Coordinator (University of Lethbridge) and Clinical Instructor Development Coordinator (Lethbridge College) for a three year term. Four members from each institution nominated by Administrative Team for a three year term (staggered entry)
- One senior student (regular stream program) elected by the Health Sciences Undergraduate Association for a two year term.
- One BN AD Student elected by the Health Sciences Undergraduate Association for a 1 year term

Non-voting Members: All interested faculty may attend any NESA BN Programs Curriculum Coordinating Committee meeting. A notice of upcoming meetings will be circulated to all faculty.

Reporting: The committee reports to the NESA BN Programs Joint Faculty.

Term: January 1 to December 31, normally for a three-year term.

Approved: NESA BN Programs Joint Committee Meeting – September 22, 2010