1. PURPOSE

1.1 Statutory Deans' Council (the "Council") is advisory and support to President, Board of Governors and General Faculties Council.

1.2 Discusses a variety of academic and administrative issues and shares information on many topics affecting the institution. In particular, all new and revised policies, procedures and University-wide guidelines to be discussed and approved.

2. POST-SECONDARY LEARNING ACT

27(1) Each university must have a deans' council that shall consist of
(a) the president, who is the chair,
(b) the vice-presidents,
(c) the dean of each faculty
(d) any other officers of the university that may be designated by the council

27(2) The deans' council is an advisory body to the president of the university, the board, and the general faculties council and has the powers, duties and functions that are delegated to it.

3. MEMBERSHIP

3.1. The President of the University has delegated the Chair of the Council to the Provost & Vice-President (Academic).

3.2. The following shall be the members of Statutory Deans’ Council:

Chair: Provost & Vice-President (Academic)

Membership: Vice-President (Finance & Administration)
Vice-President (Research)
Vice-President (Advancement)
Vice-Provost and Associate Vice-President (Academic)
Deans
University Librarian
Associate Vice-President(s)
Associate Deans
Associate University Librarian(s)
Assistant Dean(s)
Executive Directors
Chief Information Officer
Registrar
Director, Financial Services

Resource: General Counsel
Executive Analyst to the Vice-President (Finance & Administration)
Senior Advisor to the President
Academic Director, Teaching Centre

Recording Secretary: Administrative Assistant, Provost & Vice-President (Academic)

3.3. Due to the nature of the discussions and confidentiality at the Council meetings, unless specifically approved by the Chair of the Council, membership and attendance at Council may not be delegated.
3.4. Other individuals may be invited by the Chair to attend any part of a meeting to provide information valuable to the Council for their consideration.

3.5. Approved Minutes of the Council to be circulated for information to the following:
   - Academic Research Project Officer (Office of the Provost & Vice-President (Academic))
   - Director, University Secretariat
   - Director, Public Affairs & Government Relations

4. MEETINGS

4.1. The Council will meet once per month or at the discretion of the Chair.

4.2. Decisions of Council will be by consensus rather than formal vote. If the Council is unable to reach a decision, the Provost & Vice-President (Academic) retains the right to do so.

APPENDIX A: HIGH LEVEL WORK PLAN

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<th>Agenda Item</th>
<th>Sept</th>
<th>Oct</th>
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