

MINUTES OF THE UNIVERSITY OF LETHBRIDGE BOARD OF GOVERNORS
OPEN SESSION HELD THURSDAY, MAY 17, 2007 AT 1:30 P.M.
IN THE BOARD ROOM (W646)

Present: Robert Turner (Chair), Bill Cade, Myles Bourke, Richard Davidson,
Linda Anderson, Aaron Engen, Gordon Jong, Dean Setoguchi, Karen Bartsch,
Nafisa Jadavji, Grant Pisko, Kelly Kennedy, Guy McNab,
Tom Robinson, Rita Law (Secretary)

Regrets: Sharon Holtman, John Gill, Doug Stokes, Charlotte Kingston, Claudia Malacrida

Others: Nancy Walker, Vice-President (Finance & Administration)
Karen Clearwater (Assoc VP Financial Planning)
Seamus O'Shea, Vice-President (Academic)
Chris Horbachewski, Vice-President (Advancement)
Andrew Hakin, Associate Vice-President (Academic)
Richard Westlund, Director of Government Relations
Jon Lane
Gloria Roth, recording secretary

Robert Turner called the meeting to order and introduced the new Chancellor, Richard Davidson, who was attending his first Board Meeting today. Richard Davidson was presented with a Board of Governors pin and briefcase. Kelly Kennedy, the newly elected Students' Union President, who was on the board previously, was invited to come forward and receive his pin and briefcase. Nafisa Jadavji, Graduate Student President was introduced by Chair Turner and was also presented with a pin and briefcase. Robert Turner introduced Richard Westlund, Director of Government Relations as a very new member of the administration team. Richard Westlund was previously the Executive Assistant to Rob Renner, Minister of Environment. Bill Cade added his welcome to these individuals.

1. CONSENT AGENDA

1.1 Approval of the May 17, 2007 Open Session Agenda

1.2 Approval of the March 22, 2007 Open Session Minutes

MOTION: opn.2007.05.01

McNab/Anderson

That the Consent Agenda for the May 17, 2007
Open Session be approved.

Motion: Carried

2. PRESENTATION

2.1 Emergency Preparedness

Robert Turner introduced Randy Joseph, Superintendent of Security and Barbara Williams, Coordinator of Counselling Services.

2.1.1 Security

Randy Joseph started by thanking the Board of Governors for the Emergency Response Plan funding and reported that his department is currently working on that plan. Today's presentation is in response to the active shooter situation at Virginia Tech (VT) in April. Since the VT event the Security team has been discussing communication policy and how emergency situations can be communicated to faculty, staff and students. Randy noted that security is looking at a number of communication possibilities including mass emails, web page information and the new voice over internet protocol (VOIP) telephone system. The new VOIP phone system will have tremendous communication possibilities, including the ability to speak to certain groups, classrooms or offices, speaker capabilities and digital messaging capabilities. Security is also looking at digital signage and smaller 13 inch screens throughout the University. All of these items will be in the Emergency Response Plan proposal, including the establishment of an emergency information line which will allow sharing of information with off campus concerned parties. Randy Joseph also commented that the plan will be looking at security staffing levels and the UofL security response times. He noted that it is a difficult task to respond to an intelligent, well armed, emotional person who is determined to cause mayhem and murder. The preplanned active shooter event at VT took place in 9 minutes and the individual fired 170 rounds. The Dawson College incident took only 4 minutes.

Randy Joseph introduced Sergeant Tony Yee of the Lethbridge Police Service who spoke about Rapid Deployment response. Sergeant Yee stated that the Lethbridge Police Service (LPS) views an active shooter as a priority one event, which mean that the event would receive all the possible resources of the LPS. Columbine was the incident that changed how things are done in these circumstances. At that time the procedure was to set up a containment area, which took a lot of time. Rapid Deployment is a new response tactic that has no need for containment. The Rapid Deployment Team goes directly to where the action is with the main goal of neutralizing the situation. The second priority is to evacuate the wounded and the third priority is to evacuate other students and staff.

Roy Pollmuller, the Deputy Chief of Fire & Emergency Services, spoke of the Fire Departments response to an emergency situation and mass casualty response. Although the Fire Department has not planned for a specific event, they have a generic plan (Mass Casualty Incident Plan) that has been tested for a number of different scenarios. The Fire Department uses an Incident Command System, that is based on international standards for triage, treat and transport. The Fire Department's role is to manage the chaos, and implement a rapid triage in the event of mass casualties. The goal is to do the greatest good for the greatest number of people to maximize survival. In rapid triage the patients are labelled black, red, green and yellow to facilitate the rapid assessment and to utilize emergency personnel resources in the best way possible. The Fire Department also works with the Chinook Health Region to ensure that the medical resources are available and ready when needed. Some of the challenges faced by the Lethbridge Fire Department in an emergency situation are to ensure injured individuals are not left behind, keeping the walking wounded contained, and dealing with the family, friends and other interested individuals trying to get information, and managing the multiple 9-1-1 calls.

Randy Joseph concluded the presentation by noting that the University Security Department has the same type of procedures as the LPS and Fire Department. The Lethbridge Police Service take charge in any criminal action, the Fire Department in any situation that involves them and campus security supports the police and fire services in any way possible. Randy Joseph noted that by September 2007 the emergency situation website will be up and running and there will be training sessions implemented for all faculty, staff and students. Shelter in place will be used rather than a lock down situation and this will be explained to the campus community in the training sessions in the fall. Randy Joseph also noted that the UofL Security department maintains excellent communication between the city Fire and Police services.

It was clarified that 9-1-1 should be called any time there is a criminal act involved or in progress. The police have more resources available to them than campus security. He also noted that campus security was very good at discerning when the LPS should be contacted.

2.1.2 Counselling

Barbara Williams opened by stating that her presentation deals with the Critical Incident Stress Management that should occur 8 to 24 hours after an incident. The University of Lethbridge Counselling Team would be partners with the very experienced Chinook Mental Health Team. Barbara Williams and the other Uof L counsellors have trained with the

CHR team and there is a wealth of experience, unfortunately, as a result of the Taber school shooting incident. The first step that is involved in dealing with stress management is to assemble, as it helps to establish a sense of community. It is important to discuss and normalize the incident. (See handout - filed with these minutes) The counselling role is to encourage participants to seek additional supports they may need. Barbara Williams noted that it is important that there is training and flexibility as each trauma is different. An emergency fund for all types of incidentals that may be required in an emergency would be useful, as well as an assembly plan for people, both on and off campus.

Bill Cade thanked Barbara and all the presenters for their comments and asked Barbara Williams to comment specifically on the implications at the UofL following the Virginia Tech tragedy. She responded by saying that the University of Lethbridge gathered to recognize the event and held a memorial service. Some UofL students had been in Taber and the VT incident was a reminder of that trauma. Counselling services assisted those students. Tony Yee reported that copycats are always a risk and there have been incidents and threats of this nature in the community. The LPS has officers in school settings and they are an early warning system for the LPS. The College and University do not have imbedded officers since they have on-site security officers.

Barbara Williams noted that the lunch and learn sessions planned for the fall will be crucial. It is important to inform the faculty of the resources available as they are the best contact for the students. Randy Joseph highlighted the good communication between the registrar's office, security and counselling services and how follow up is important and that they actively work on preventative measures and critical issues with students.

Seamus O'Shea commented that Barbara Williams has been with the University in student recruitment and then completed a graduate degree in counselling. Seamus O'Shea commented that Barbara Williams is an institutional treasure. Barbara Williams responded by saying that she was proud of the University and considered it an honour to serve.

Robert Turner thanked the presenters for their very professional and informative briefing on these important issues.

3. BOARD CHAIR REMARKS

3.1 NAUBCS

Robert Turner mentioned that he and Rita Law attended the National Association of University Board Chairs and Secretaries Conference in Kitchener/Waterloo and he felt it was very worthwhile. The written report is filed with the minutes.

3.2 Alberta Ingenuity Fund

Robert Turner commented that the Board has nominated him as an Alberta Ingenuity Fund Board member and that he is looking forward to being active in that organization. There is some work ahead in understanding the role of that Board.

3.3 Markin Building

Robert Turner and Jim Horsman met with Dave Hancock, Minister of Health and Wellness, to seek support for the Markin Building, putting forward a strong message on the Health Sciences component in the building. The Board's number one priority is to secure funding for the Markin Building.

3.4 Seamus O'Shea Dinner

A dinner was held to celebrate Séamus O'Shea's many achievements. Bill Cade commented on what a fabulous evening the celebration was for Séamus O'Shea on Friday evening May 4th in the 1st Choice Savings Centre. On Friday May 11th was a dinner at the Cade home for the 7th floor staff. Gerda VanderFluit did a marvellous job and presented Andrew Hakin with some very large shoes. Séamus has one more Board Meeting at the Board Retreat and there will be one more dinner following today's Board meeting.

4. PRESIDENTS REPORT

4.1 Citizen of the Year - Gary Bowie

President Cade reported that Gary Bowie has been honoured as the Citizen of the Year by the Lethbridge Herald and the Rotary Club of Lethbridge. Dr. Gary Bowie was a UofL Kinesiology Professor who played a major role in the scholarly development of the department and is a major figure in athletics and community service.

4.2 Religious Studies Conference

Bill Cade mentioned that he had the pleasure of attending the banquet at the Religious Studies Conference. The banquet was part of four scholarly meetings in religious studies, one of which was students' work in religious studies. James Robinson was the featured speaker. Bill Cade congratulated Tom Robinson and his department on behalf of the Board on putting together a top notch group of people for the conference.

4.3 Research Funding

The University has had some success in research funding. Four small equipment grants were received. NSERC results were strong. SSHRC awards were better this year than last year, due to the assistance given in preparing proposals.

4.4 Mandatory Retirement

A news article announcing the end of mandatory retirement at the University of Alberta was included with the agenda package.

4.5 Convocation

Convocation is rapidly approaching. There will be 1,387 individuals that will receive degrees this year and 875 will attend this year's ceremonies. The Lieutenant Governor, Norman Kwong, will be here to install Richard Davidson as Chancellor.

4.6 Antiques Road Show

Bill Cade distributed some tickets to the Antiques Road Show that will be in Lethbridge on Sunday.

4.7 Canada Post

Canada Post unveiled the Royal Architectural Institute of Canada stamps at a University event on May. One of the stamps is a picture of University Hall, designed by Arthur Erickson. The University was presented with a framed version of the set and one enlargement of the University Hall stamp. Bill Cade displayed the poster size enlargement. Ray Moriyama, the architect of Brock University, is also honoured in the collection.

4.8 Lights in 1st Choice Savings Centre

Nancy Walker informed the Board that a light fixture in the 1st Choice Savings Centre gymnasium fell and the gym continues to be shut down. There was no one in the gym at the time. All 102 fixtures are being checked. The manufacturer has accepted responsibility and explained they were moving their factory and the wrong bolts were used. The manufacturer will be here to rectify the situation prior to convocation.

5. ITEMS FOR ACTION

5.1 Business Case - Markin Building

MOTION: opn.2007.05.02

McNab/Setoguchi

That the Board of Governors approve The Markin Building Business Case.

Motion: Carried

This motion was approved by the Finance Committee last week. The Board has previously reviewed this and there have been minor changes. The Markin Business Case has been distributed to the Department of Infrastructure.

6. VICE-PRESIDENT (ACADEMIC) REPORT

6.1 Summer School

Summer School has begun and the enrollment is down slightly.

6.2 Dean of Graduate Studies

Séamus O'Shea reported that the process has begun to hire a Dean of Graduate Studies and that interviews will be after convocation.

6.3 Associate Vice-President (Academic)

The committee has met and is in the process of selecting an Associate Vice-President (Academic).

6.4 Academic Staff

Séamus O'Shea commented that the hiring of academic staff is nearly complete. In a few cases the candidate of choice was not available, but generally there has been remarkable success.

6.5 Tenure Cases

Séamus O'Shea stated that he has the last 15-20 tenure cases left to review. The reviews indicate the strength of the faculty here.

6.6 Science & Technology Strategy

Séamus O'Shea reported that the Science & Technology report from the federal Government titled *Mobilizing Science and Technology to Canada's Advantage*, was received today.

6.7 Roles & Mandates Policy Framework

The draft document , "*Developing a Roles and Mandates Policy Framework for Alberta's Publicly Funded Post-secondary Education System*", has been released. The University has been asked to respond by the end of June 2007. This is a very serious issue since the outcome of the consultation will define what the University is entitled to do over the next period. Roles of Colleges will be defined in the process. The draft response will be worked on at the Board retreat.

7. VICE-PRESIDENT (FINANCE & ADMINISTRATION) REPORT

7.1 Work Your Heart

7.2 Blue & Gold Dinner Awards

7.3 2007 CISC Award

The documents, included in the agenda package, were received for information.

8. VICE-PRESIDENT (ADVANCEMENT) REPORT

Chris Horbachewski reported that the Advancement Office has received a gold medal from the Canadian Council for Advancement of Education (CCAEE) for the community report, "Think About It".

9. CHANCELLOR'S REPORT

Richard Davidson reported that the last Senate meeting for the 2006-2007 session was held on April 14, 2007. Retiring Senators were recognized and thanks and appreciation were extended to these fine individuals who served the University in this capacity. A dinner recognizing retiring Senators will be on June 13, 2007.

Also on the agenda was the appointing of returning and new Senate members whose terms will commence July 1, 2007. The staffing of the standing committees of Senate for the 2007-2009 term was also completed.

Board members are reminded that the Chancellor's Dinner will be held May 31, 2007.

Senate heard a presentation by Dr. Reg Bibby on his new book "The Boomer Factor; What Canada's Most Famous Generation is Leaving Behind". The presentation was very informative, interesting and engaging. Dr. Bibby graciously distributed copies of his book to all Senators in attendance.

Richard Davidson had the opportunity to attend his first official event as Chancellor at the Management Scholarship Dinner, on March 16, 2007. This year's event recognized the many contributions that have been made to the University by Dr. Ingrid Speaker, former Chancellor Emerita and Honorary Degree Recipient, and her husband Dr. Ray Speaker, also a former Honorary Degree Recipient of the University of Lethbridge.

On May 2nd, Richard Davidson brought greetings and congratulations on behalf of the Senate at the Long Service and Retirement Recognition Award Ceremony.

On May 3, 2007, Richard Davidson along with other members of the University Community, attended the annual Lethbridge West "Meet the Minister Dinner" with the Honourable Ed Stelmach as guest speaker.

Richard Davidson attended his first meeting of the Presidents' Review Committee on May 4th and then later that evening attended the Séamus O'Shea Appreciation and Recognition Dinner.

10. BOARD MEMBER REPORT

Robert Turner drew attention to the June 8 Birdies for Bursaries Alumni & Friends Golf Tournament in Picture Butte. The Alumni report is filed with these minutes.

11. ADJOURNMENT

MOTION: opn.2007.05.03

Jong/McNab

That the Open Session of the May 17, 2007 meeting
of the Board of Governors be adjourned.

Motion: Carried