

MINUTES OF THE UNIVERSITY OF LETHBRIDGE BOARD OF GOVERNORS
OPEN SESSION HELD THURSDAY, MAY 15, 2003
AT 1:30 IN THE BOARD ROOM (W646)

Present: Terry Royer (Chair), Linda Anderson, Bill Cade, Geoff Cox, Gordon Dixon, Shirley DeBow, Dawna Coslovi, Jill Kotkas, Guy McNab, Robert Turner, Lawrence Barany, Kevin Keith, Dan Laplante, Doug Stokes, Hadi Kharaghani, Jason Rumer, Paul Daniels, Dustin Hines, Rita Zaugg (Secretary)

Regrets: Gordon Rosko, Aaron Engen

Others: Nancy Walker, Vice-President (Finance and Administration)
Karen Clearwater, Associate Vice-President (Financial Planning)

Prior to the meeting, Terry Royer welcomed the two new student Board Members, Paul Daniels and Jason Rumer. Bill Cade and Shirley DeBow added their congratulations and welcomed Paul and Jason.

CONSENT AGENDA

1. **Approval of the May 15, 2003 Agenda**
2. **Approval of the March 20, 2003 Open Session Minutes**

MOTION: opn.2003.05.01

McNab /Laplante

That the Consent Agenda for the May 15, 2003 Board of Governors Open Session be approved.

Motion: Carried

3. **BOARD CHAIR REMARKS**

3.1 **Top 40 Under 40**

Dan Laplante was named among the "Top 40 Under 40". This is a recognition of 40 people in Canada under 40 years of age who have contributed significantly to the advancement of Canada. The criteria for this award is based on community involvement, vision and leadership, and innovation and achievement. Dan Laplante was selected from more than 1,400 nominations. Also among the winners was Byron Osing, a U of L Alumnus. Bill Cade and Shirley DeBow added their congratulations to Dan Laplante and Byron Osing.

Dan Laplante remarked that receiving this award was a humbling experience and a wonderful opportunity. He commented that if the guests at the event didn't know about The University of Lethbridge before, they do now. While at the event, Dan Laplante spoke of the University and used his U of L business cards, and lapel pins to promote the University.

3.2 University of Alberta Convocation

Terry Royer will be attending the University of Alberta Convocation in June and the U of A Chancellor, John Ferguson, will be here for the U of L May Convocation. Board Members were encouraged to attend the Convocation and Chancellor Installation on Friday May 23.

3.3 Meeting with the Minister of Learning

Terry Royer is scheduled to meet with Dr. Lyle Oberg, Minister of Learning, May 29.

3.4 Calgary/Edmonton Corridor Report

Terry Royer stressed the importance of this report. He spoke of the need for The University of Lethbridge to sustain their position and pull the corridor south to include Lethbridge. The University of Lethbridge could play a leadership role due to having a head start on one of the challenges in the report, water and waste water. Bob Turner added that hidden amongst the good news are the realities that need to be considered. The report confirms that Alberta has the lowest conversion rate from high school to post secondary education in Canada. It is important to get an understanding of why this is. The report focuses on the Calgary/Edmonton corridor, but has no mention of where the point of entry on the Canada/Mexico corridor is. Bill Cade added that the TD Report states the Provincial Government needs to make education an area of high priority. The report attributes tuition to lower attendance rates but Bill Cade stressed the data does not support this. Copies of the report were made available to the Board and it is filed with these minutes. The report can also be found at www.td.com/economics.

3.5 Alberta Economic Development Report

Terry Royer reported that The University of Lethbridge was not mentioned in the Alberta Economic Development Report. A letter will be written to Clint Dunford, Lethbridge West MLA, concerning this issue. Terry Royer noted that is another example of the need to be vigilant since the University deals with centralized decision-making from a distant location.

4. PRESIDENT'S REPORT

4.1 Shelagh McMullan

Bill introduced a new staff member in the Institutional Advancement office, Shelagh McMullan, who will primarily have responsibility for the *Legend*.

4.2 Associate Vice-President (Institutional Advancement)

The Institutional Advancement Search Committee is close to recommending an appointment for the new Associate Vice-President (Institutional Advancement). It is hoped that a notice will be sent out to the Board members next week with the name of the successful candidate.

4.3 Alberta Learning

Bill Cade attended a meeting with Deputy Minister of Alberta Learning, Maria David-Evans; University Presidents, College Presidents; School Superintendents; and the Executive Director of the Colleges Association. It appears likely the post-secondary sector may not get much attention over this next period due to teacher layoffs and funding issues in K-12 taking much of Alberta Learning's attention.

4.4 Working Alone Check In System

An innovative procedure has been put in place for employees to log in when working alone after hours. This is a safety measure which facilitates employees complying with working alone legislation. The procedure was recognized in the May issue of *Occupational Health & Safety Magazine*. A number of other post secondary institutions are looking at adopting this approach on their campuses.

4.5 Energy Award

The University of Lethbridge has been recognized by Natural Resources Canada's Office of Energy Efficiency for commitment to energy efficiency and reducing greenhouse gas emissions that contribute to climate change.

4.6 Economic Impact Statement

This report was prompted by the U of L's omission from the Alberta Economic Development report. It will be used in the meeting with the Mayor and Economic Development Officer. The report details the significant impact the University of Lethbridge has on the City. Dan Laplante noted that Ed Fetting, the City of Lethbridge Economic Development officer, is also a University of Lethbridge Alumnus and a former Board member.

4.7 NAUBCS Conference

Bill Cade reported that he recently attended the National Association of University Board Chairs and Secretaries (NAUBCS) Conference and found it fascinating. The Board Secretary, Rita Zaugg, also attended. The panel that Bill Cade was part of had the theme, "American Post Secondary System: Will it Work in Canada.". Ian Newbould, a former U of L Vice-President (Academic) and former President of Mount Allison University, was the speaker on this topic. Bill Cade took the position that the similarities are greater than the differences in the public system. Anne Dowsett Johnston, who is the editor of *Maclean's Guide to Canadian Universities* and *Maclean's Guide to Canadian Colleges*, also spoke. Her topic was "What's Sizzle and What's Steak?" She used The University of Lethbridge as an example several times. Bill Cade has invited her to visit the campus.

Brock University did a great job of hosting the conference. There may be an opportunity for the University of Lethbridge to participate when the University of Alberta hosts in 2006.

4.8 New Post Secondary Act

The new *Post Secondary Act* was tabled on Monday morning. The Act contains mainly what the Minister indicated earlier. The governance structure remains unchanged from the *Universities Act*. The U of L lobbied for the formation of an accreditation body and the removal of the tuition policy from the *Act*. Both of these items are as lobbied for. The no strike and no lockout clause, from the *Colleges Act*, is included.

4.9 Rotary

Bill Cade reported that Terry Royer did a superb job when he spoke at the Sunrise Rotary meeting this morning. It was a motivational talk on his personal experiences, with an interesting blend of business and University of Lethbridge experiences. Bill Cade added that there is no stronger proponent of The University of Lethbridge than Terry Royer.

5. ITEMS FOR ACTION

5.1 Code of Conduct and Ethics for the Board of Governors

MOTION: opn.2003.05.02

Coslovi/Turner

That the Board of Governors approve the Code of Conduct and Ethics for the Board of Governors.

Motion: Carried

Dawna Coslovi reported that the Governance committee has developed this Code of Conduct and Ethics with a great deal of assistance from Bob Turner.

5.2 New Residence Rates

MOTION: opn.2003.05.03

Cade/Keith

That the Board of Governors approve the new single student townhome rental rates at \$1,700.00 per semester per student, or \$425 per month.

Motion: Carried

Nancy Walker reported that the rates were reviewed and recommended by the Finance Committee and they ensure cost recovery. The rental rates are comparable to other apartments in west Lethbridge, particularly when the premium location and additional services are considered. A reduction in City of Lethbridge property taxes will not be sought at this time.

Nancy Walker reported that one-year leases are being considered, which would guarantee the student their apartment for the following year. Care will need to be taken, however, to ensure the appropriate number of spaces are available for incoming first-year students. Currently, students can lock in a rental rate if they are on a twelve-month lease.

Terry Royer noted that students living on campus perform better academically than those who reside off campus. He also commented that the amount of residences is below the ideal number, and the issue needs to be addressed creatively in order to be able to provide adequate residence space.

6. VICE-PRESIDENT (ACADEMIC) REPORT

The Vice-President (Academic) Report was received for information.

Dan Laplante inquired as to what position The University of Lethbridge has taken on the comment made by Minister Oberg regarding creeping of high school grades. Bill Cade responded that grade inflation is the greatest in Ontario but the U of L treats all marks the same for all students. One of the items in the *Macleans* rankings is the number of students entering with over 80% grades. Consideration is being given to submitting grades for Alberta students in a converted format to match Ontario grades. There are rumours that British Columbia universities scale down admission grades of Ontario students.

7. VICE-PRESIDENT (FINANCE & ADMINISTRATION) REPORT

7.1 Call Centre

Nancy Walker reported she attended a news conference announcing a Call Centre in Lethbridge. It was reported that the Call Centre came to Lethbridge because of the post-secondary environment and because of the educated people available. This centre creates five hundred full-time jobs, with forty of those positions in human resources.

7.2 Marlene Graham

Nancy Walker and Chris Nicol attended a luncheon on May 12 with Marlene Graham, Chair of the Alberta Research Council.

8. CHANCELLOR'S REPORT

Ron Sakamoto and Ray Speaker had been missed on the Honorary Degree list in the report.

Shirley DeBow attended the Long Service and Retirement Awards. The room was packed to capacity, which is an indication of how the staff feel towards the University and these type of awards.

The YWCA 2003 Women of Distinction Awards Dinner is May 24, 2003. Shirley DeBow noted that all eight women being honored have a direct connection to the University of Lethbridge.

The recent Crowsnest Pass Senate Outreach meeting was attended by several business people and educators. The purpose was to tell them about the University and the "building bridges" video was used to convey the message. The host of the meeting was Senator Alex Wells.

Shirley DeBow was a part of the 2007 Western Canada Summer Games Bid Committee. She hosted the tour by the selection committee, which included a tour of the University. Nancy Walker greeted the selection committee on campus. The City of Lethbridge is competing with six other centres for the opportunity to host the games.

Shirley DeBow spent a morning in the Registrar's Office to learn about the registration process.

9. STUDENTS' UNION REPORT

Paul Daniels remarked how excited he is about the opportunity to be on the Board of Governors. He noted that the Students' Union Executive Council is very strong this year. Gorm Hansen, Vice-President Administration, and Jerrad Kubik, Vice-President Academic have been re-elected for a second term which will help to make for a smooth transition.

Dan Laplante welcomed Paul Daniels to the Board and advised him to treasure the moment since it will go quickly.

10. ALUMNI REPORT

The Alumni Report was distributed and is filed with these minutes.

Jill Kotkas added that she felt the last Alumni meeting was productive.

Jill Kotkas mentioned she enjoyed meeting with Jamie Takahashi, the new Alumni Relations Officer, and felt she would have a positive influence. Bill Cade thanked Jill Kotkas for participating in the hiring of Jamie Takahashi.

Concern was raised about the cost of the Alumni "Meet the Chancellor" event. Bill Cade felt it was worth the cost to get Alumni out and interacting with the University. The expenses were shared evenly between the U of L and the Alumni Association.

11. OTHER ITEMS FOR INFORMATION

There were no items for information.

12. ADJOURNMENT

MOTION: opn. 2003.05.04

McNab/Barany

That the Open Session of the May 15, 2003 meeting of the Board of Governors be adjourned.

Motion: Carried