

should reduce the amount of reporting at the Board meeting. He noted that the president will have the option of whether or not to submit a written report.

4. **REPORT OF THE PRESIDENT**

4.1 **Terry Royer**

Bill Cade welcomed Terry Royer as Chair of the Board.

4.2 **Reception for Gordon Paterson**

Bill Cade extended thanks to everyone who attended Gordon Paterson's reception held on January 12, 2001.

4.3 **Valerie Hill**

Valerie Hill, who is working with Rita Zaugg, and will be providing support to the Board of Governors, was introduced.

4.4 **Advancement Director**

The new Advancement Director, Patrick Machacek, who was appointed and introduced before Christmas, has worked eight days now. He has had two meetings with the Institutional Advancement (I.A.) Committee which will be bringing forward, in due course, the plans for completing the fundraising for the LINC project as well as the strategic plan for Advancement.

4.5 **GFC By-Laws**

A section of the recently approved GFC by-laws dealing with two appointment committees, which the Board asked GFC to reconsider, was distributed and filed with these minutes. The previous by-laws proposed a Presidential Search Committee on which the Board Members were two less than the GFC and Faculty representation. Under the Universities Act, it is the responsibility of GFC to make recommendations on the procedures and committee structure under which senior administrators are appointed. It is the responsibility of the Board to adopt the recommendation or not and to make the appointment.

A joint meeting of the Board Executive and GFC Executive was held to discuss the structure of the Presidential Search Committee. Two proposals came out of that meeting. Both of them had to do with reducing the number of faculty representatives on the Presidential Search Committee. Both of those possibilities subsequently failed in motions at GFC. GFC balanced the representation by adding two more Board members, which increases the size of the committee. Bill Cade acknowledged that several Board members had expressed disagreement with a larger committee. He explained that it is quite common for Presidential Search Committees to have these numbers since it is important that everybody on campus feels represented.

GFC also looked at the Vice-President (Academic) Search Committee and the

thinking there was that the ex-officio, out of the bargaining unit, and board members together should equal the GFC representation. The recommendation is four persons chosen by the Board, three Deans, the President eight faculty including the ULFA representatives and two students.

Following lengthy discussion about the size of the committee, secrecy of the search, and inconsistencies in the Vice-President appointment committees, it was agreed that a letter will be sent on behalf of the Board to thank the GFC for listening to the Board's concerns in this regard and taking action.

4.6 Personal Security Policy

A Personal Security Policy is being developed. This will replace the current Sexual Harassment Policy which is dated and misunderstood. Bill Cade stressed that there is not a problem with these issues on campus now but it is important to have a policy in place prior to a time when there is a situation. The draft policy has been developed with input from legal counsel and it has been reviewed by Deans and Directors and comment will also be invited from AUPE, ULFA, Students' Union and other constituencies on campus. The input will be incorporated into the final document. It is anticipated that the document will be ready in the Spring for Board consideration. Bill Cade indicated that the intent is to develop a policy that is proactive and is workable.

4.7 MLA Committee Report

The Executive Summary of the recently completed MLA Committee Review of the post secondary education system in the province was distributed and is filed with these minutes. Bill Cade indicated that this report was released in conjunction with the announcement of \$25 million in Government funding for the post secondary system. He commented that the recommendations in the report are consistent with the points the administration raised in meetings with the Renner Commission, including the broadening of Access funding to include non-specified and non-target areas. Bill Cade emphasized that it is not yet known what portion of the \$25 million will come to the U of L but he expects that Alberta Learning will treat the Institution fairly. The University of Alberta has announced that they will receive \$5 million.

In response to a question from a Board member regarding Recommendation Seven - Research Funding, Bill Cade explained that this is an attempt to ensure that federal funding councils pay for the costs associated with doing research in universities. Responsibility for indirect costs is an ongoing disagreement between the federal and provincial levels. The indirect costs of research which are not covered by external funding come out of the Institution's budget. Both levels have provided some funding but the focus has been mostly in the pure and applied sciences. Séamus O'Shea added that the University is interested in ensuring that every faculty member has the same opportunities as far as start up funds. He noted that recommendation four of the report, dealing with faculty attraction and retention, and recommendation

which deals with research funding, are complementary.

4.8 Faculty Retention

Bill Cade explained that it is necessary to know how much of the \$25 million will flow to the U of L in order to complete the budget for next year. He noted that Alberta Learning requires a plan by the end of next month for now the money will be used for faculty attraction and retention. It is unlikely that putting the money into the collective agreement will be acceptable. Séamus O'Shea has been speaking with his colleagues at the other universities to determine their approach. Bill Cade reported that a meeting was held this morning with the Faculty Association to begin the discussion. He remarked that faculty recruitment and retention is a serious issue and referred to a recent piece in the *National Post* which reported that the Province of Quebec is offering some Ph.D.s five years tax free. This is targeted at Canadians living outside of Canada as well as individuals who may want to immigrate to Canada. Also reported in the *National Post* is that sixteen researchers at the University of Alberta have taken positions with the University of Washington citing the competitive advantage at the University of Washington as a reason for leaving. Bill Cade noted that there is a risk that superb faculty will be hired away by U.S. universities as well as by Canadian universities.

4.9 Convocation

The first ever winter Convocation at the U of L is scheduled for February 10, 2001. Board members were encouraged to attend. Bill Cade explained that this is an experiment to see if there are sufficient graduates at this time of year to warrant an additional ceremony. Having a ceremony at this time of year would lessen the demand for Spring Convocation; however, the benefits need to be weighed carefully against the additional costs including the heavy time commitment by staff.

A report on the costs associated with convocation will be made at a future meeting.

4.10 Praise for Staff

Bill Cade reported that he had received a letter from a member of the community who had lost his wallet on campus. The letter praised the staff who were so helpful in getting his wallet returned to him. The letter included a donation of \$100 to a scholarship fund, which was gratefully received.

4.11 Faculty of Management - Articulation Agreements

The Faculty of Management continues to develop agreements with other universities and colleges. Articulation Agreements have recently been signed with Nilai College in Malaysia and Columbia College in British Columbia.

4.12 Faculty of Fine Arts

The Faculty of Fine Arts is most proud to announce that Julie Duschenes, Dagmar Dahle, Michael Campbell and Phillip McCrum have all won Canada Council Grants.

4.13 Presentation to City

Members of the administration team will make a presentation to City Council on Monday about capital projects. Bill Cade explained that the presentation will centre on the idea of a partnership between the City and the University for a field house/wellness/cultural centre. He stressed that this is not a commitment from the Board but the idea is being presented to the City at this time since they are in the process of establishing their priorities for capital funding over the next 10 years. He noted that the City will have access to the Centennial Fund which the University cannot apply for. The proposal would be for an enhanced partnership similar to that established for the Max Bell Regional Aquatic Centre; i.e. land and an agreement to manage the facility. It was explained that the master plan calls for a field house to be near the residences, which would require additional site services and full-time staff. An alternate location would be on the current track site since it is more easily serviced and staff are in close proximity. The intent would be to preserve as much green space as possible. A track would need to be built elsewhere on campus.

5. REPORT OF THE CHANCELLOR

5.1 Terry Royer

On behalf of the Senate, Jim Horsman extended congratulations to Terry Royer and welcomed him to his new position as Chairman of the Board of Governors.

5.2 Gordon Paterson Reception

Jim Horsman reported that he, along with his wife Betty, drove from Medicine Hat to attend the farewell to Gordon Paterson on January 12.

5.3 AHFSER Meeting

Jim Horsman attended the meeting of the AHFSER (Alberta Heritage Foundation for Science and Engineering Research) Board. The scientific and engineering advisory committee, a number of distinguished academics from around the world, has been appointed. They had a two-day meeting and the AHFSER Board met with them for the final segment of that. It was of some concern to Jim Horsman that no funds have been disbursed as yet. Jim Horsman expressed the view that AHFSER funds should flow to the private sector as well as to the post-secondary system. He commented that this initiative is a very exciting opportunity for Alberta. The distinguished scientists were very complimentary of the government for their foresight in establishing this fund. The executive search is still proceeding.

5.4 Chancellors' Circle

Jim Horsman met with Bill Cade and Patrick Machacek about the potential for the creation of a "Chancellors' Circle" with the idea of recognizing donors and attracting attention to the University in meaningful ways.

5.5 Senate

The Senate meets on the 3rd of February at which time honorary degree nominees will be reviewed. The Chancellor noted that a new process has been implemented and the committee has gone much further than in the past to gather names for potential degree recipients.

Senate meetings in 2001 will have the following themes: In April, Fine Arts will make a presentation and the meeting will take place in the art vault. At the September meeting, the theme will be water and there will be a presentation from faculty and staff on the utilization of water, Alberta's most valuable resource. It is intended that some of the other entities in the south that deal with water issues will be drawn on, including the irrigation districts and the federal research institute. In December, the theme will be the heart of the university, LINC. The meeting will take place in LINC and library staff will lead the program.

Suggestions are welcome for the same type of theme approach for 2002. Some of the suggestions received to date are a look at the Native American Studies Program, Athletics Program and the present facilities, and the operation of the new Life Sciences building. The purpose is to help educate the Senators about what is taking place at the institution. The concept has been favorably received by Senators.

5.6 Convocation

Jim Horsman reported that he will preside at the Convocation, February 10. Dennis Reid from the Art Gallery of Ontario will be the honorary degree recipient.

5.7 U.S. Consul General

Jim Horsman reported that he met with the new Consul General of the United States to Alberta and Western Canada who is a native of San Antonio, Texas. He invited him to come to the campus to get to know the university and also to get to know President Bill Cade and his wife, Elsa, who also hails from the same location.

6. STUDENTS' UNION REPORT

6.1 Board Chair Greetings

Dez Belzeck extended greetings to Terry Royer as the new Board Chair.

6.2 Jason Lang Scholarships

Dez Belzeck explained that Jason Lang Scholarships were established by the Provincial Government for first and second year students. Fifty-seven students from the U of L received \$1,000 scholarships from this source. Council of Alberta University Students (CAUS) is working to have these scholarships extended to third and fourth year students. Dez Belzeck added that needs assessment is also an issue, particularly where costs are high.

6.3 Classroom Crowding

Dez Belzeck remarked that it had been reported to him that students are having to sit on the floor in certain classes because there are not enough seats. Séamus O'Shea assured the Board that there are never more students registered in a class than the room has capacity for. It is not uncommon for students to investigate several classes in the early days of the semester. This may account for the crowding. It is also possible that chairs have been removed from classrooms for a variety of reasons. Séamus O'Shea will check on PE244 and report at the next Board meeting if there is a problem.

6.4 Violence Awareness

A violence awareness event was held on campus which will be followed-up with another event including a panel discussion at the Public Library.

6.5 Provincial Election Funding

The Council of Alberta University Students (CAUS) will meet on the weekend to discuss provincial election planning.

6.6 Differential Fee

Dez Belzeck indicated he was not entirely happy with the \$50 differential fee for the northern campuses which was approved by the Board at the December meeting. He was hopeful that the Access funding can mitigate that fee. He will be discussing this matter with the President and Board Chair.

7. ADMINISTRATIVE REPORTS

7.1 Vice-President (Academic)

Enrollment is up but the net number of new students at the university is essentially the same as it was in January 2000 which means the growth is due to flow through of students from the Fall. There is a record number of credit hour registrants in the Spring semester. Séamus O'Shea was not aware of any access problems.

International enrollment is up by about 20 visa students, and ESL enrollment is up by about 50 percent.

With respect to the Access Programs, the final details are not available as yet. The U of L has been allocated 80 full learner equivalent (FLE) seats in the Faculty of Management for the year 2001/2002. That number will grow to 175 at maturity of the program which will be probably 2003/2004, mostly with post-diploma and transfer students. In addition, there will be 80 additional seats in the Faculty of Arts and Science for 2002/2003. By 2005/2006, the total will be 255 students which matches the Department's commitment to LINC. The Deans of Management and Vice-Presidents (Academic) will be meeting to discuss the final details with Alberta Learning. Séamus O'Shea felt the U of L compared quite favorably with other institutions but there is some uncertainty until the final numbers are announced.

Séamus O'Shea explained that the U of L collaborative program with LCC, the

Southern Alberta Collaboration for Nursing Education (SACNE), had a substantial expansion through the Access program last year.

An expansion in Education, which was approved two years ago, is in process. It is the final year for the agricultural studies and agricultural biotechnology programs and enrolment is on target.

Bill Cade added that part of the Access proposal included capital money for the Management building. That does not look like it is going to happen in this round.

7.2 Vice-President (Finance and Administration)

7.2.1 Utilities Update

Nancy Walker gave the following utility rate comparisons:

November 1999:

electricity	5.4 ct/kwh
water	.48 ct/m ³
sewer	.72 ct/m ³

November 2000:

electricity	8.3 ct/kwh (29% increase)
water	.49 ct/m ³ (1% increase)
sewer	.73 ct/m ³ (1% increase)

The five-year agreement with Enmax was at 11.2 ct/kwh for peak hours and 5.51 ct/kwh for off peak times. Peak hours are considered to be 8:30 a.m. to 9:00 p.m. - about 48% of the University's consumption is during peak hours. Nancy Walker explained that the University is equivalent in size to approximately 2600 average-sized homes of 1500 square feet.

A comparison of natural gas rates is as follows:

November 1999	3.71 ct/gigj
November 2000	4.45 ct/gigj
December 2000	6.49 ct/gigj
January 2001	11.48 ct/gigj (anticipated)

Nancy Walker added that the University is eligible for an energy rebate for residences.

7.2.2 WCB

Bill Cade referred to the Worker's Compensation report included in the agenda materials and drew the Board's attention to the inclusion of a provision for life-long compensation which can be provided as a benefit of Worker's Compensation, provided the claim is within the insurance company's criteria. Nancy Walker will ask WCB for examples of what kind of compensation would be given for a student who has no income and how potential for life-long earning is established.

8. ITEMS FOR ACTION

8.1 Confidentiality of Student Records

MOTION: opn.2001.01.03

Cade/Laplante

That the Board of Governors approve the Confidentiality of Student Records policy.

Motion: Carried

Bill Cade explained that there was some uncertainty on whether the confidentiality of student records policy needed Board approval, although it had previously come to the Board. It is clearly an academic policy and has been approved by GFC. Séamus O'Shea explained that while it is possible that a determined hacker could gain access to the records held in the Banner system, all reasonable precautions have been taken through the use of professional level tools. Séamus O'Shea clarified that the official student record is housed in the Registrar's Office and the records held in the various operational units do not form part of the official student record. In response to a question from Geri Hecker about the availability of address information for Alumni Association purposes, Séamus O'Shea responded that students would have to voluntarily provide this information to the Alumni Association or permission could be given through a check-off on an application form. Bill Cade added that an assistant director, Institutional Advancement, will be appointed shortly. One of the duties of that position will be to compile an accurate and complete list of the alumni. Geri Hecker noted that accessing alumni information does not seem to be a problem at other institutions. Séamus O'Shea acknowledged that the U of L rules of privacy have been fairly stringent. He noted there is the possibility of the University doing the mailout but this policy precludes addresses being provided. It was also explained

