

**MINUTES OF THE UNIVERSITY OF LETHBRIDGE BOARD OF GOVERNORS**  
**OPEN SESSION HELD THURSDAY, APRIL 26, 2001 AT 1:00 P.M.**  
**IN ROOM D633**

Present: Terry Royer (Chair), Lawrence Barany, Bill Cade, Dawna Coslovi, Gordon Dixon, Geri Hecker, Kevin Keith, Dan Laplante, Matthew McHugh, Robert Manson, Quintin Steynen, Don Young, Rita Zaugg (Secretary), Val Hill (Secretary)

Regrets: Garland Curtis, Jim Horsman, Ian Wishaw

Others: Karen Clearwater, Associate Vice-President (Financial Planning)  
Nancy Walker, Vice-President (Finance and Administration)

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**CONSENT AGENDA**

**1. Approval of the April 26, 2001 Agenda**

MOTION: opn.2001.04.01

Young/Chapman

That the agenda for the April 26, 2001 meeting of the Open Session of the Board of Governors be approved with the following additions:

8.1.1 Loan to Parking Services (green sheet)

9. Vice-President (Academic) written report

Motion: Carried

**2. Approval of the February 15, 2001 Open Session Minutes**

MOTION: opn.2001.04.02

Young/Chapman

That the minutes of the February 15, 2001 Open Session meeting of the Board of Governors be approved.

Motion: Carried

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**3. BOARD CHAIR REMARKS**

**3.1 National Association of University Board Chairs and Secretaries Conference**

Terry Royer and Rita Zaugg will be attending the NAUBCS conference in Winnipeg the weekend of May 4, 2001.

**3.2 Bob Manson Extension**

A letter has been sent to the Minister requesting that Bob Manson's appointment be extended to June 25, 2001.

**3.3 University of Calgary President and Chair**

Terry Royer and Bill Cade will meet with the University of Calgary's new Chair, Brian McNeill, and new President, Dr. Harvey Weingarten, on May 11, 2001 in Calgary.

**3.4 Premier's Dinner**

Terry Royer will attend the Premier's Dinner on May 10, 2001. He has also been in communication with a number of Ministers.

**3.5 Bill Cade**

Terry Royer stated that communications from various sources comment positively on Bill Cade's leadership as new president. He added that this is a great tribute and reinforces the selection process.

**3.6 Heritage Awards**

Terry Royer congratulated Chancellor Horsman on the Alberta Heritage Foundation for Medical Research awards ceremony.

**4. PRESIDENT'S REPORT**

**4.1 SSHRC Competition Results**

SSHRC funding increased by about 7 or 8%. Dr. Cade stated that SSHRC funding is much more competitive than NSERC funds and is happy to see three new grants within the University faculty.

**4.2 NSERC Competition Results**

NSERC funding also increased by 7 to 8%. Joy Morris received a highly-competitive award in Math for Womens University Faculty. The funding allows her to pursue her research with a reduced teaching load at the U of L for the next 5 years. Dr. Judith Kulig is part of a team that has been awarded \$600,000 to investigate *The Nature of Nursing Practice in Rural and Remote Canada*.

**4.3 Renewal Grant for Instructional Related Equipment**

This item was received as information.

**4.4 Access Funding Announcement**

The \$699,979 Access Fund for B.A. or B.Sc. in Agricultural Studies & Agricultural Biotechnology becomes part of the University's budget.

**4.5 Confirmation of \$2.4 Million for LINC from Access Fund 2001**

This item was received as information.

**4.6 Confirmation of one-time Grant of \$600,000 for LINC**

This item was received as information.

**4.7 Student Loan Delinquency Statistics**

Nancy Walker explained that any one student can make a huge difference in the actual percentage in default rates when the sample is small. Bill Cade stated overall it is an acceptable rate as defined by Alberta Learning.

**4.8 Matthew McHugh and Garland Curtis**

Bill Cade welcomed newly elected Students' Union representatives Matthew McHugh and Garland Curtis to the Board on behalf of the University.

**4.9 Budget Announcement**

Bill Cade stated that Tuesday, April 24 was budget day. Nancy Walker, Seamus O'Shea and he were treated to a private telephone conversation with Dr. Lyle Oberg prior to the release of the budget. He stated it was a very positive phone call and included the overall Learning budget. It is unclear yet how much the U of L will receive of the \$28 million for recruitment and retention of faculty across the province. Nancy Walker added that the University is still waiting to hear the numbers on faculty retention but believe it to be 2 or 3%. The University will submit a plan after discussions with the Faculty Association to see how the monies will be used. Other elements of the budget were improvements to scholarships and remission of student debt. Chancellor Horsman commented on how active the Students' Union representation was at the budget speech.

**4.10 Signing Ceremony**

Bill Cade stated that he went to a signing ceremony for post-diploma transfers into programs @ U of L. The eight colleges are: Lethbridge Community College, Fairview College, Okanagan University College, Georgian College, Olds College, NAIT, Lakeland College, Douglas College and Saskatchewan Institute of Applied Science and Technology. Dean Dua and his staff put the event together: This brings the number to approximately 60 institutions which have agreements with the U of L. Don Young represented the Board at the signing ceremony.

**4.11 Ron Sakamoto Dinner**

Bill Cade and a number of Board Members attended the Faculty of Management scholarship dinner honoring Ron Sakamoto.

**4.12 Dave Crook**

Dave Crook is leaving the University and moving back to his home town of Winnipeg to become the men's basketball coach.

**4.13 Athletics Hall of Fame**

The Athletics Hall of Fame Committee had a ceremony, complete with video clips, to recognize individuals who have contributed to athletics over the years. The inductees are: Gary Bowie, who played a role at the University in building athletics; Shawna Molcak, who now lives in Germany, as a basketball athlete; all of the 1994 National Champion Pronghorn Men's Hockey team; the Judo Champion - Lorraine Methot and Perry Mirkovich who played basketball from 1975 to 1980.

**4.14 Reg Bibby**

Sociology Professor, Reg Bibby, was on the cover and featured in *Maclean's* magazine for his book entitled *Canada's Teens Today, Yesterday and Tomorrow*. Bill Cade stated that Bob Cooney deserves credit for the media attention given to Reg Bibby.

**4.15 Bob Rogerson**

Bob Rogerson, from the University's Geography Department, received a Canadian Association of Geographers Award for Excellence in Teaching. Dr. Rogerson is now on an exchange with Hokkai Gauken University in Japan.

**4.16 Lisa Dolittle**

Lisa Dolittle is one of the co-recipients of the Gertrude Lippincott Award for her essay entitled *Dancing in the Canadian Wasteland: A Post-colonial Reading of Regionalism in the 1960s and 1970s*. Ms. Dolittle will be in Japan as an exchange professor with Hokkai Gauken University so will not be in attendance to receive her award at Goucher College in Towson, Maryland in the fall.

**4.17 Agriculture Students**

U of L students enrolled in agriculture biotechnology and agriculture studies programs will benefit from 12 scholarships across the province that the 4H Foundation of Alberta and Alberta Agriculture Food and Rural Development have provided.

**4.18 Russell Goodman**

Russell Goodman was named number one Co-op Student of the Year in Canada by the Canadian Association for Cooperative Education. Bill Cade mentioned that Russell is Howard Tennant's nephew and is profiled in the current month's Arts & Science newsletter.

**4.19 Alberta Learning Site Visit**

Robert E. Lee and his colleague, Greg Banfield, were in Lethbridge on their site visit of post secondary institutions. Bill Cade assured them that students come to the University because of the quality of instruction and not because other universities are full, as is sometimes thought.

**4.20 University Closure**

Three weeks ago a snowstorm shut down Whoop-Up Drive causing the closure of the University for the first time in several years. Bill Cade stated that the closure went well.

**4.21 Native American Students Association (NASA)**

Native Awareness week was concluded a couple of weeks ago and was sponsored by the University's Native American Students Association, students from Red Crow and Lethbridge Community College. Bill Cade stated he had a much better understanding of native culture after his Pow Wow and sweat lodge experience.

**4.22 Pronghorn**

The Pronghorn sculpture, created by Corne Martens, and donated by Ingrid and Ray Speaker, will be placed at the LINC entrance.

**4.23 Map Mosaic**

Bill Cade mentioned that the members could view a map of a mosaic that is a concept designed for the floor of the LINC building. He stated that the mosaic is receiving mixed reviews within the administration and asks that comments be forwarded to the President's office before approval is given.

**4.24 Cornerstone**

The LINC "Cornerstone contest" which is looking at language to go on the corner stone has received 25 entries to date.

**4.25 Mexican Delegation**

A Mexican Delegation from San Luis Potosi, sponsored by Richard Davidson's law firm, is currently in Lethbridge. Shamsul Alam will give them a tour of the U of L today.

**4.26 LINC Opening Committee**

A LINC Opening Committee has been struck with Seamus O'Shea as the Chair, Geoff Cox as a Board member and Dick Haney as a Senate member.

**4.27 Raul Chavera**

All Board members are invited to the Raul Chavera, Consul General of the United States, dinner and reception on May 3, 2001. The purpose of the trip is to emphasize some of Southern Alberta's features. He will view researchers working in the agricultural area of the U of L as well as visit Haney Farms to see seed and feedlot operations.

**4.28 Reception, May 17**

A reception will be held at the Cade residence following the May Board meeting to honor Board members as well as faculty and staff who have recently won awards. Bill Cade stated the award list is very long and the University is proud of their accomplishments. Because of the Retreat in June, this event replaces the yearly Board barbeque.

**4.29 Cardston**

Bill Cade visited Cardston this week and spoke on zoologist careers at Cardston's Career Day. He stated there was a huge turnout from the four high schools of the Westwinds School Division.

**4.30 Seamus O'Shea**

Bill Cade reported that on April 1, 2001, Seamus O'Shea celebrated completion of 11 years as Academic Vice-President. He reiterated what an asset Dr. O'Shea is to the University.

MOTION: opn.2001.04.03

Hecker/Manson

That a letter be sent to Dr. Seamus O'Shea to recognize his 11 years of service as Vice-President (Academic).

Motion: Carried

**4.31 Geri Hecker**

Bill Cade congratulated Geri Hecker on her new position as Executive Director of 5<sup>th</sup> on 5<sup>th</sup> Youth Services.

**5. CHANCELLOR'S REPORT**

**5.1 AHFMR**

A ceremony was held for two distinguished medical scientists at the U of L (Dr. Steve Mosimann and Dr. Robert Sutherland) who were awarded recognition by the AHFMR. Chancellor Horsman reiterated that the AHFMR is a great benefit to Albertans. It was founded 20 years ago by the Provincial Government with \$300 million. It has now grown to over \$1 billion and has paid out several hundred million dollars in grants.

**5.2 AHFSER**

Chancellor Horsman represents the U of L as a member of the AHFSER. A meeting will be held next week to meet the new President and Chief Executive Officer who is being recommended by Janet Wright & Associates, search consultants. He stated the current government has placed a half-million dollars in the AHFSER fund which, to date, has been under-utilized. He said that the title of the AHFSER will be shortened at the next formal meeting to differentiate it from AHFMR.

**5.3 Blue and Gold**

James Horsman said that the University can be proud of the young athletes who attended the Blue and Gold ceremony.

**5.4 Senate Meeting**

There was record attendance at the Senate theme meeting, centered around the Faculty of Fine Arts, held April 7 in the Art Vault. The next Senate meeting will be held in September with the theme being "Water".

Seven new Senators have been elected to replace retiring Senators. The new members are: Elizabeth Martin Jong, Anthony Manyfingers, Christine Bastiaansen, Sharon Holtman, Michelle Rowe, Gerald Lidstone and Paul Rusznak. Chancellor Horsman stated that a gender balance has now been achieved.

**5.5 Athletics Hall of Fame**

Chancellor Horsman also attended the Athletics Hall of Fame presentation.

**5.6 Chancellor's Circle**

The first Chancellor's Circle reception was held, followed by an Opera presentation by Fine Arts Faculty performing arts students.

**5.7 Institutional Advancement**

Patrick Machacek is enthusiastically performing his responsibilities as the new Director of Institutional Advancement.

**5.8 Bow Island**

Chancellor Horsman attended a community visit event in Bow Island on April 9 along with Bill Cade, Patrick Machacek and Leslie Brown from Kinesiology. The Bow Island retired Senator sponsored the meeting with business community leaders of Bow Island and County of 40 Mile region. The new Senator-elect also attended. He states another reaching out into the communities meeting will be held in Taber on May 8. He concluded that if this is a success then Senators from Fort Macleod, Pincher Creek and Vauxhall host similar events in the fall. Bill Chapman congratulated Chancellor Horsman and the Senate in hosting theme meetings in various locations and hopes they also have a Coaldale initiative in the future.

**5.9 LCC Convocation**

James Horsman and Bill Cade will attend the Lethbridge Community College Convocation on April 27.

**5.10 Chancellor's Dinner**

The Chancellor's Dinner on May 24 has received so many requests for attendance that it is being moved from the cafeteria into the Atrium.

**5.11 Honorary Degree Recipients**

The spring Honorary Degree Recipients from the U of L are: Beverly McLachlin, the Chief Justice of the Supreme Court of Canada; Marc Garneau, the Canadian Scientist and Astronaut who now heads the Canadian Space Agency; Community Leader and U of L Chancellor Emeritus Ingrid Speaker; and Laughlin Taylor, Head of Clinical Neuropsychology at the Montreal Neurological Hospital. In the fall, Nellie Cournoyea, aboriginal leader, former Premier of the Northwest Territories and currently the Chair and Chief Executive Officer of Inuvailuit Regional Corporation will receive an honorary degree. John Roth, President and CEO of Nortel Networks will receive a degree in connection with the opening of LINC.

**5.12 Provincial Election**

James Horsman wrote a letter to the Ministers and local elected representatives congratulating them on behalf of the Senate. He met with a number of elected representatives as well as Dave Coutts, who is now a member of cabinet. Chancellor Horsman also mentioned that he will dine with the Deputy Premier, Shirley McLellan, on Monday, April 30 in Edmonton.

**6. STUDENTS' UNION PRESIDENT REPORT**

**6.1 Introduction of Students' Union Elected Representatives**

Terry Royer asked Dez Belzeck and Bill Chapman to introduce the two new Board Members, Matthew McHugh, Students' Union President and Garland Curtis, Student Representative. Terry Royer commented that Matthew McHugh has already written an open letter to the Board Members (to be distributed).

**6.2 Legislature**

Dez Belzeck congratulated the Chancellor on his attendance at the Legislature and stated that his presence is invaluable for the University.

**6.3 Budget**

Dez Belzeck stated that the budget is profiled on the Alberta Learning website but items of particular relevance to students include the expansion of the Jason Lang scholarship to second and third year students and the redesign of the loan remission program. CIAU rules have been changed and now allow for the increase in the Jimmy Condon awards. One thousand graduate student awards is also new in this budget. The amount of Heritage Scholarship awards have been increased from \$2.4 million to \$20.2 million.

**6.4 Accessibility Study**

A meeting was setup with Minister Lyle Oberg to talk about the accessibility study which is coming out within the first two weeks of May.

**6.5 Audit**

Dez Belzeck reported that the Students' Union Audit is nearing completion. He noted he was happy with the way the finances were going and there was a \$100,000 surplus which will be invested.

**6.6 Students' Union Liaison Committee (SULC)**

The Students' Union Liaison Committee, which formalizes communication between the Students' Union and the University is being reconstituted.

**6.7 Canadian Alliance of Student Associations (CASA)**

Canadian Alliance of Student Associations will hold their Annual General meeting on campus in June. Dezmond Belzeck noted it was at the same time as the Board Retreat.

**6.8 Student Costs**

Dez Belzeck explained that an informal look of the typical cost per U of L student per year is approximately \$15,000.

**6.9 Last Meeting**

Dez stated this is his last meeting and how grateful he was to have the opportunity to sit on the Board as it was a true learning experience. Terry Royer expressed the Board's sincere appreciation to Dezmond for being the student representative this past year and that he was a benefit to the Board.

**7. ITEMS FOR ACTION**

**7.1 Budget for 2001-02, 2002-03, 2003-04**

MOTION: opn.2001.04.03

Cade/Hecker

That the Board of Governors approve the 2001-02 budget for implementation and approve the 2002-03 and 2003-04 budgets in principle.

Motion: Carried

Terry Royer commented that the budget has been reviewed extensively by the Executive Committee.

Karen Clearwater gave an overview of the process of how revenues and expenditures fit together in the budget. She stated the University Budget Committee spends seven months, starting every year in September, deliberating the University's finances and resource allocations. The budget is reviewed by the President and Vice-Presidents, Deans and Directors as well as given to the GFC for information and input. She showed overheads and explained that a balanced budget has been divided into each of the three years in review with the budget for 2001-02 being \$60 million. Revenue from government grants totals 62% of the operating revenue and 30% comes from tuition fees, regulated by the Tuition Fee Policy. Alberta Learning controls both of these main revenue sources deciding the yearly level for all post-secondary institutions. In December, when the Board of Governors approved increases in fees for the next three-year period, instruction fee rates were frozen in accordance with

the Tuition Fee Policy (less than 30% of net operating expenditures). The effect of this on the budget is the loss of between one-half to one million dollars in tuition revenue each year. Karen Clearwater stated there is not a lot of discretionary money since a major portion of expenditures is controlled by contracts. This year the University welcomed a 1.4% faculty and retention fund. One of the major expenditures is compensation costs which make up 75% of the budget. Loan payments for debt reduction and utilities are examples of other contractual obligations. The remaining 20% goes to material and supplies, travel, etc. In the current year, the grant translates into \$1.8 million, utility rebates will be approximately \$115,000 and no increase in instruction fees is possible. The total revenue increases will be \$1.9 million. Negotiations between ULFA and AUPE occur this year so \$1.9 million has been set aside for merit and scale adjustments. An increase of approximately \$300,000 has been set aside for statutory benefits (CPP, EI and Alberta Health Care). An increase of \$193,000 for gas and utilities has been estimated, not including the new buildings. Ancillaries have also been increased by \$25,000 per year. Based on assumptions, the University is looking at a shortfall of over one-half million dollars in the next year. Appendix A outlines the reductions to meet the shortfall.

#### **7.1.1 Report of the Presidential Budget Task Force**

Nancy Walker reported that in the spring of 2000, President Howard Tennant initiated a task force to review budget issues. Nancy Walker chaired the task force whose deliberations focussed on budget allocation models, operating carryover funds, and analysis of expenditures and revenues.

As a result of committee recommendations, the unfunded student grant received from Alberta Learning was allocated based on the increase in credit hours taught, since 1994, by each faculty and school. \$210,000 was allocated based on enrolment increases since 1994. This allocation was discussed by the Deans and Directors and received their endorsement. Based on tuition and credit hours, \$265,000 was allocated in this year's budget. The Faculties of Management and Fine Arts had significant increases in enrolment for that period.

The budget task force determined, in their analysis of carry forward accounts, that these funds are used for ongoing expenses and it was the recommendation of the committee that these funds remain intact.

Nancy Walker explained that support units have dealt with the increase in enrolment with no addition in resources and staff. Academic units receive fees that are attached to the increases in enrolment but there is not such mechanism for support units. Reorganization and the unfunded enrolment money from government allowed for the provision of continuing funds to support units based on priorities identified by the Directors. A one-time allocation of \$500,000 has been proposed. The Budget Committee agreed that technology, library acquisitions and scholarships are areas that will be funded.

Nancy Walker noted that the Budget Task Force is not longer in existence. There was some concern expressed that there was no student representation on the Budget Task Force. It was explained that President Tennant selected the members of the Task Force. The Task Force made recommendations to the President with decisions made through the Budget Committee which has student representation.

## **7.2 Global Television Multimedia Centre**

MOTION: opn.2001.04.05

Cade/Laplante

That the Board of Governors approve the naming of W700 as the *Global Television Multimedia Centre* in recognition and appreciation for the CanWest Global Foundation contribution to the Multimedia program.

Motion: Carried

Opposed: Dezmond Belzeck and Quintin Steynen

## **7.3 “Lights-on” Funding**

Karen Clearwater explained that “lights-on” funding refers to government funding to operate new buildings on campus which have not been included in the current budget. It includes the cost of utilities, caretaking, maintenance and security. \$55/m<sup>2</sup> has been confirmed for LINC.

## **7.4 Differential Fee**

Karen Clearwater explained that the \$50 differential fee was removed and is not represented in any part of the budget. Alberta Learning has indicated that there is a Management Access Program that the University will receive funds from. The fee will be looked at again next year.

## **7.5 Natural Gas Rebate**

Nancy Walker explained that the utilities for residence students is included in their rent. Because of natural gas rebates, University residence fees will not be increased. Karen Clearwater stated that when residence rates were set this year it was without the increase in utilities so it is anticipated there will be no extra surcharges next year.

## **7.6 Loan**

Nancy Walker stated that \$825,000 is the annual interest on the University’s \$10 million loan. Prepayments can be made without penalty. She stated that \$21 million in total will be paid within the 25 year period.

**7.7 Summit**

Bill Cade confirmed there is no shortfall in the budget this year once the other funds are figured in. The shortfall in years 2 and 3 are based on extremely conservative assumptions so hopefully this is not the way it will unfold.

**8. COMMITTEE REPORTS**

**8.1 Finance Committee**

John Gray was absent from the meeting.

**8.1.1 Loan to Parking Services**

This item was received as information.

**8.2 Retreat Committee**

Lawrence Barany (Chair) of the Retreat Committee stated the Retreat will be held after the Board meeting, June 14, 15 and 16 in Kainai Conference Centre. All current and retiring Board Members are invited and will stay in residence. Lawrence Barany introduced the rest of the committee members: Don Young, Dawna Coslovi and Geri Hecker. This year's Retreat is called "Vision Quest". The agenda will include long-distance learning. There will be a representative from IBM Edmonton at the meeting and the committee will hopefully be in contact with the Director of Higher Education Learning from IBM Canada via teleconference. On the second evening, the members will dine with the College Board at the Lethbridge Community College.

**9. VICE-PRESIDENT (ACADEMIC)**

Seamus O'Shea was absent from the meeting so his written report was distributed and carried over to the closed session, when he would join by telephone.

**10. VICE-PRESIDENT (FINANCE & ADMINISTRATION)**

The following items were added to Nancy Walker's written report:

**10.1 Year-End**

The financial year-end/external audit is going very well.

**10.2 LINC**

LINC construction is progressing well and the inside of the building has begun.

**11. ITEMS FOR INFORMATION**

**11.1 Radiation Safety Committee Annual Report**

This item was received as information.

**11.2 Maclean's Ranking**

This item was received as information.

**11.3 Academic Freedom**

Gord Dixon commented that he read the President's reply to ULFA regarding Tony Hall and invited members to read the CAUT newspaper article which he provided.

**12. ADJOURNMENT**

MOTION: opn.2001.04.06

Manson/Dixon

That the Board of Governors Open Session meeting of April 26, 2001 be adjourned.

Motion: Carried