



September 9, 2015

Ms. Jodie Gallais  
University Secretariat  
University of Lethbridge

Dear Ms. Gallais,

Re: GFC Travel Committee – Report for July 1, 2014 to June 30, 2015

The Travel Committee met quarterly following the application deadline for each travel period to review eligible applications and distribute the travel awards. Two meetings were in-person and two meetings were conducted electronically.

Copies of minutes or quarterly reports of committee activities in lieu of minutes, are available upon request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Connie Chaplin".

Connie Chaplin,  
Administrator, GFC Travel Committee

cc: Erasmus Okine, Vice-President (Research) ex officio Chair, GFC Travel Committee  
Matthew Letts, Interim Associate Vice-President (Research) Delegate Chair, GFC Travel Committee