

5. RECOGNITION OF NEW SENATE MEMBERS

The Chancellor took a few minutes to introduce the new members of Senate that were in attendance. They were Ms. Holly Debnam, Alumni Association representative; Ed Wasiak, GFC representative; Mr. Dustin Fuller, Students' Union President; Ms. Charlotte Kingston, Students' Union Vice-President; Tyler Johnson, Students' Union representative; Samantha LeCerf, Students' Union representative; Ms. Tiffany Boulton, Graduate Students' Association; Mrs. Fran Amundsen, from Blairmore, Mrs. Betty Cyr, from Pincher Creek, Mr. Wayne Johnson, from Lethbridge, Mr. Kiyo Oikawa, from Redcliff, Ms. Janice Varzari and Mr. Lloyd Yamagishi, both from Lethbridge.

6. REPORTS

6.1 Chancellor

The Chancellor reported the following:

- On behalf of the Senate, sincere welcome and congratulations to Bob Turner upon being appointed the new Chair of the U of L Board of Governors. The University will be well served by this southern Alberta native and U of L Alumnus and the Senate looks forward to working with the new Chair.
- The Fall Convocation held on October 14, 2006 was considered an outstanding success. Permission was attained that very morning to be in the new facility and everyone who worked so diligently was to be commended for their efforts.
- Honorary Degree recipients at this ceremony included Her Honour Chief Justice Catherine Fraser and Blaine Thacker, Q.C.
- This ceremony was the 101st Convocation ceremony for the University of Lethbridge and was an emotional time for the Chancellor as it will be the last ceremony that she will preside over. A special gift of a painting of the U of L campus was presented at that time.
- The Chancellor has conferred degrees to 6750 students in her time including the first Ph.D.'s and the graduates from the Niitsitapi program. She has closed an old gym, opened a new gym and seen tremendous growth in her four years as Chancellor.
- A Convocation retreat was attended by the Chancellor and Carol Van Dyk from the Senate Office in which both the Spring and Fall 2006 Convocations were reviewed. It was a very productive retreat with several people commenting that the participation from the Senate by welcoming guests, ushering and tea pouring was sincerely appreciated.
- Thank you to those Senators who participated in the Parents & Partners New Student Orientation in September. The comments from the parents about the U of L and the service they had received from the Registrar's office and all who had been on hand to help were very positive. This is the 2nd year that the Senate has participated in this event and is felt to be an excellent first way for the Senate to reach out to the students and their families.
- The Chancellor was pleased to participate in the 2006 Folklife Festive at the Smithsonian in Washington, D.C. this past June. This event was

scheduled in conjunction with “Alberta Week” in Washington and the opening ceremonies of the Smithsonian Folklife Festival featuring Alberta. The participation by education institutions of Alberta was successful in enhancing education relationships between Alberta and the U.S.

- Chancellor DeBow was the Honorary Chair of the 2006 Historic Lethbridge Week and had the opportunity to host the Lieutenant-Governor Norman Kwong and Her Honour Mrs. Kwong at a Harvest Supper hosted by the Historic Lethbridge Week Committee at the newly renovated Galt Museum. This event was in celebration of the 100th anniversary of the city of Lethbridge.
- Other events attended by the Chancellor included the installation of U of C Chancellor Joanne Cuthbertson, the Whoop-up Days Parade, the 20th Anniversary of Hokkai Gakuen Student exchange, the Presidents’ Annual Student BBQ and the official opening of the Canadian Centre for Neuroscience.

6.2 President

President Bill Cade provided the following report:

- The 2006 Folklife Festive at the Smithsonian in Washington, D.C. was a fabulous event and was delighted to have been able to attend. A team from the U of L, the City of Lethbridge, the Premier and an Ambassador from the province were all in attendance. The mayor of Lethbridge gave a very moving and positive speech.
- The President was happy to represent the U of L at the induction of Dr. James Horsman into the Alberta Order of Excellence. Dr. Horsman is one of nine Albertans inducted into the Order.
- The President commended Dr. Seamus O’Shea on his accomplishments with the recruitment of new students. Applications are down 10% from high school men but enrolment is up 30 - 40% from last year.
- Rita Law and her husband accompanied the President and his wife Elsa at the opening of 2 new buildings in Hokkai which celebrates a 25 year relationship with the sister institution.
- Ground has been broken on the new Water Research Building which will be located by the CCBN Building.
- The new wing of the CCBN Building was officially opened in which the new MRI machine will be located. Many representatives from the Federal and Provincial Governments were in attendance in which Dr. Fraser Mustard gave a powerful speech.
- The Health & Wellness complex will be a fabulous addition to our campus and will formally open February 8, 2007 during our 40th Anniversary celebrations.
- The redistribution of classes during construction is ongoing and administration has had a few difficulties finding positive solutions but we are doing our best and appreciate everyone bearing with us.
- The President congratulated Senator Kristine Carlsen Wall on her new position with the U of L Advancement Office.
- A U of L APO employee was arrested in London, England and pled guilty to two offences of taking indecent pictures and possessing indecent

images of children. The University has acted decisively and suspended the employee. The President thanked those on campus who worked on this issue.

- The Capital Campaign's goal of \$20 million dollars now sits at \$16 million in cash and pledges. It is hoped that funds will be matched by the Access to the Future Fund and the success of the campaign depends on the participation of all.

6.3 Board of Governors

Sharon Holtman reported the following:

- A personal welcome on behalf of the Board of Governors was extended to all new members.
- A retreat was held in Cypress Hills for the Board to meet and discuss the strategic report card.
- The Board was delighted by the induction of President Cade as an honorary Chief of the Blood Tribe. President Cade does much to support and honour aboriginal students.
- The Board commends the U of L on the quality of work coming from the University.
- Members were encouraged to participate in orientation and to dive into becoming part of the University of Lethbridge.
- Shirley DeBow was also recognized for her contributions to the university as Chancellor and that she will be dearly missed by all.

6.4 General Faculties Council

Rex Forsyth reported the following:

- The GFC has met twice since the last Senate meeting with light agendas.
- In October a new exam schedule was approved.
- Provisions have been made for 20 spaces to be made available in the library for Graduate students to work on study on their thesis where they won't be disturbed.
- GFC received reports from their various committees including the ongoing lecture series and workshops.
- GFC was informed of the creation of the Centre for the Advancement of Excellence in Teaching and Learning with support from the Faculty

6.5 Alumni Association

Cheryl Pollmuller gave the following report of behalf of John Gill:

- Most recently, the Alumni celebrated the 101st convocation by honoring Dr. Shirley Steinberg, Alumnus of the Year. About 90 people attended the honoring reception following convocation; held in cooperation with the Senate office and recognizing honorary degree recipients Dr. Katherine Frazer and Blaine Thacker Q.C.

- Convocation is also when and where the Alumni generate most of its income for the year with the sale of degree frames in the bookstore. The Alumni Association is hoping that revenue will be around \$4000.
- Another significant Alumni event was the June Birdies for Bursaries golf tournament. This event generated about \$4100 for student scholarships. Thanks to all who participated. Next years event will be June 7th, 2007.
- Upcoming, the Alumni council will be hosting the 4th Annual Scotch tasting. This event will take place at the newly renovated Galt museum on Wednesday November 8th from 7-10pm. Invitations are being distributed and it is hoped that many Senators will attend.

6.6 Students' Union

Dustin Fuller reported the following:

- 32% of students participated in the Students' Union general election and participation is growing. All student position has been filled except for the Calgary campus.
- The referendum that would see a U of L bus pass made available to students was voted down. 20 institutions currently have a University pass program and the SU will continue to pursue this venture. Thanks to everyone who participated.
- Political action week will be held mid November and polling booths on campus will be made available again for students.
- A west Lethbridge Food Bank Drive will be held on October 31, 2006 between 7:00 and 8:30 pm. It was asked by Senate members that the SU advertise this event as it is a worthwhile cause. Students collecting will have U of L name tags identifying themselves and will distribute information.
- Joanne Luu will head up a federal lobby group, the Canadian Alliance of Student Associations (CASA), to leave footprints on Parliament Hill. Personalized "footprints" will be collected from all member CASA schools and taken to Parliament Hill for a media stunt during the CASA Lobby Conference 2006, where a physical path of these "footprints" will be created. This is to represent a student's path toward post-secondary education, and the obstacles he/she faces.

6.7 Grad Students Association

Tiffany Boulton gave the following report on the Grad Students Association:

- This past summer the GSA held the first ever Multidisciplinary Graduate Student Conference. The conference brought graduate students from a wide range of backgrounds together, and allowed for a sharing of ideas and research interests. Both paper and poster presentations were presented at the conference. The proceedings of the conference will be published later this year. We have received great feedback regarding the conference and we hope to make it an annual event.
- The GSA in conjunction with the Centre for the Advancement of Excellence in Teaching and Learning will be putting on several seminars for graduate students this year. For example, in September we sponsored a teaching seminar.

- The GSA has decided to put together a monthly newsletter which includes a variety of information pertinent to graduate students. Included in the newsletter are the latest news, event listings and updates on Graduate Student Association Council meetings.
- The GSA hosted a “meet and greet” social function at the Zoo in September for graduate students and their committee members.
- The GSA passed a motion to pursue and support a daycare on campus and we have representatives on the Daycare Action Committee. We feel that a daycare on campus is a very important initiative and we hope the University will act soon. We are anxious to hear the results of the survey.
- The GSA is running a referendum on the UPASS initiative - which basically gives students an annual bus pass for 105/year.
- The GSA is creating a budget for the first time in its history and the big items it will include are social programs such as emergency funding for grad students as well as funds for traveling to conferences and support of the SU food bank as graduate students are currently unable to access this service
- The GSA is glad to have Jo Fiske as the acting dean and have met with her and are planning to collaborate on several projects.

6.8 Outreach Committee

Cheryl Pollmuller gave the following report:

- Cheryl reminded the group that this committee’s goal is to visit communities with interest in the University, to engage Senators in outreach activities, to encourage support from community business and leaders, and to involve other members of the University community in outreach activities.
- She reported that the committee members consisted of herself, Shirley DeBow, Bill Cade, Michelle Allen, Kim Kultgen, Kathy Stauffer, Gerard Westwood and Carol Van Dyk as secretary. The committee has decided to continue with the direction established by the previous members and participate in a large event in Fall and a smaller event in Spring.
- The Spring event will be in the Foremost/Bow Island/Taber area. The committee chose this area because it was thought those communities would derive value from a visit from the U of L. Also there is a committee member from that area, and there have been several provincial initiatives launched on ensuring that rural areas have their post secondary needs met.
- The big event, expanding out from Fall into the other three seasons, will be the 40th Homecoming Celebration. The committee will ask that all Senators be engaged in 40th events. It is felt that if every Senator is willing to commit to two events, Outreach would be deemed a success.
- A list was circulated which indicated the events that have been scheduled to date, with new events being added as details are confirmed.

6.9 Hospitality Committee

Gerry Lidstone gave the following report:

- The Hospitality Committee has been active over the past two month, both

doing and planning. The Committee held a breakfast, the 2nd annual event, for the International students on Sept. 16/06. There were approximately 50 people in attendance, including 35 students plus Senators, Faculty and Administration.

- Arrangements were largely made by Charlene Janes, Senator and Int'l Liaison Officer with the International Centre, with assistance from the Senate Office. Greetings were provided by Vice President Seamus O'Shea and Alumni President John Gill.
- Senators attending were Lea Switzer, Kathy Stauffer, Elisha Rasmussen, John Gill, Dr. Seamus O'Shea, Dean Ches Skinner and Assoc. VP Academic Andy Hakin.
- A traditional breakfast was served and City of Lethbridge pins were presented to the students. CD's of Alberta Music and Songs that was produced by the Folklore Association of the Smithsonian Institute in Washington were also given out.
- Student representation was truly global and each student had the opportunity to speak and give some insight about themselves and their background.
- The event was very well received and overall was considered a success.
- Another function for the International students will be planned for next year but with most likely have a different format and time.
- Plans are being finalized for a wine and cheese function at the new Galt Museum Viewing gallery to welcome new faculty and administrative personnel to the University, the city and in some case the provinces or country.
- An invitation has been sent out to the new faculty and staff as well as the members of Senate. The event is to take place Nov. 15, 2006, from 7:00 pm to 8:30 pm and up to 150 people are expected to attend. Senator's participation was encouraged to ensure that a warm hospitality from the Senate is front and centre.

7.0 PCC/Honorary Degree Nominating Committee

Shirley DeBow gave the following report on behalf of Don Chandler:

- Don Chandler and Shirley DeBow met informally with Craig Rumer, former Chair of the PCC Committee, after the last Senate Executive meeting.
- Discussion was had on ways to best solicit names to form a pool for Honorary Degree nominations
- Craig Rumer stated that in year's past, a letter had been sent out to various groups and organizations within the community and rural towns soliciting nominations.
- It was decided that the same approach would be tried again this year, so a letter was drafted up and mailed out, along with the guidelines and a nomination form, in the beginning of October.
- The closing date for nominations is November 1, 2006 and the committee has scheduled a meeting for November 8th to review the nominations and comprise a list to be forwarded to the Senate Honorary Degrees Committee.
- The PCC/Honorary Degree Committee is requesting that everyone give consideration to possible candidates and submit their nominations quickly

as the deadline is fast approaching. Any information needed or forms can be obtained from Carol in the Senate office.

7.1 Chancellor Search Committee

Kathy Lewis gave the following report:

- The purpose of the Chancellor Search Committee is to “nominate for the office of chancellor the number of persons that the senate directs.”
- The members of the committee (as dictated by statute) include:

Ken Nicol	General Faculties Council (Chair)
Chris Hosgood	General Faculties Council
Rae Hazelwood	General Faculties Council
Guy Pomahac	Alumni Association
Doug Hudson	Alumni Association
Sheila McHugh	Alumni Association
Derek Redman	Senate
Kathy Lewis	Senate
Dianna Greer	Senate
Tyler Johnson	Students' Union
Locke Spencer	Graduate Student
- The committee held its first meeting on May 10, 2006. Ken Nicol was elected chair with Carol Van Dyk assuming the position of secretary. The committee reviewed search procedures, guidelines for nominations, approved the nomination form and approved the budget. The text of the ad for the position was revised and approved and a decision was made to place the ad in a variety of media. There was a review and discussion on procedures for the election of the chancellor.
- Our second meeting was held on August 19, 2006. We reviewed the ad and budget for the position. Ultimately, the ad was placed once in the following newspapers in early September, 2006: the Lethbridge Herald, Calgary Herald, Medicine Hat News, The Cardston Star, Fort Macleod Gazette, Pass Promoter and the Taber Times. The ad also appeared on the U of L Notice Board. The total cost of all the ads was \$3104.54.
- During the meeting of Aug. 19th, President Bill Cade and our current Chancellor, Shirley DeBow were interviewed. Our board chair, Terry Royer was not able to attend the interview session but submitted his responses to our questions in writing. From our discussions it was determined that it is essential to find a well-rounded, balanced individual to fill the position. It was concluded that some of the key qualifications should be:
 1. That they possess the ability for relationship building, both external and internally
 2. That they possess excellent fundraising capabilities
 3. That they be respected in the community
 4. That they be accomplished in both professional and personal life
 5. That they are aware that their actions reflect on the University and that they behave accordingly
 6. That they recognize that their actions are not independent of staff but that they are here to support core activities.

7. That they recognize they are a part of a team (ie) Senate and Board
 8. That the individual be active politically and have political connections
- It was decided that it would be necessary to meet and set up a list of criteria before the interview portion for the candidates. It was also concluded that the committee would forward to Senate, a list of each of the short-listed candidates' strengths and weaknesses along with their portfolio in order to give as much information as possible. Clarification is being sought on voting procedures.
 - Closing date for applications for the position was Friday, October 20th.
 - A list of proposed candidates will be brought to the February 2007 senate meeting. The Senate will then choose our next Chancellor at that time.
 - The Search Committee's next meeting date is to be announced.

7. REFRESHMENT BREAK

8. ITEMS FOR ACTION

8.1 Appointment of Student Members to the Senate Honorary Degrees Committee

MOTION:

Fuller/Cassidy

That Senate approves the appointment of Charlotte Kingston and Nicola Laurence as Student representatives to the Senate Honorary Degrees Committee.

Motion: Carried

8.2 Appointment of GFC Members to the Senate Honorary Degrees Committee

MOTION:

Rusznak/Broughton

That Senate approves the appointment of Shawn Bubel and Trudy Govier to the Senate Honorary Degrees Committee.

Motion: Carried

8.3 Appointment of Student Member, Grad Association Member and Alumni Association Member to the Senate Volunteer Award Committee

MOTION:

Berezan/Holtman That Senate approves the appointment of Tiffany Boulton as the Grad Student representative, Joanne Luu as the Students representative and Holly Debnam as the Alumni Association representative to the Senate Volunteer Award Committee.

Motion: Carried

8.4 40th Anniversary Recruitment Event

This was covered during Cheryl Pollmuller's Outreach Committee report to Senate.

9. PRESENTATION

9.1 Presentation by Kathy MacFarlane on the Chancellor's Legacy Scholarship
Kathy MacFarlane, Senior Development Officer with University Advancement, along with Derek Redman gave a presentation to Senate on the ongoing "Supporting our Students" campaign and the possibility of setting up a "Senate Scholarship" or "Chancellor's Legacy Scholarship".

10. TOUR OF HEALTH & WELLNESS CENTRE

Sandy Slavin, Director of Sport and Recreation Services led a tour for the Senate group of the new Health & Wellness Centre. It was a very informative tour and all comments were on how wonderful the new building is and how they look forward to trying out the new facilities.

11. OTHER BUSINESS

11.1 Nomination forms for new Senators

Nomination forms for new Senators were distributed with the Agenda. Senators were asked to give consideration to possible candidates and to submit the nomination form before the deadline of March 1, 2007.

12. ITEMS FOR INFORMATION

12.1 Senate Membership List

A Senate membership list was distributed with the agenda. Members were asked to relay any changes to the Secretary.

12.2 Letters to Senate

Copies of letters and/or notes that have been received in the Senate office were distributed with the agenda for information purposes.

Lloyd Yamagishi commented to the Senate that due to construction, the Pronghorns practiced in the gymnasium of Winston Churchill Middle School where he is principal. The players were very respectful of the school, the students and the facility, which was very appreciated by the teachers and staff of the school.

Dave Cassidy also commented to Senate on how the forward thinking of the Physical Plant staff, along with Nancy Walker, where they believe it's important to "pay a little extra now to save a lot later" has created a cost effective plant that is the envy of other institutions. He also commented that members should take the opportunity to tour the new boiler room to see this plan in action.

Derek Redman reminded members that they are representatives in the community and how important it is that they be involved in the political process and encourage everyone to participate and vote in the upcoming election.

13. ADJOURNMENT

MOTION:

Moldon/Arnoldussen

That the meeting be adjourned.

Motion: Carried