

THE OPEN SESSION
OF THE UNIVERSITY OF LETHBRIDGE BOARD OF GOVERNORS
THURSDAY, MARCH 17, 2011 AT 1:30 P.M.
IN THE BOARD ROOM (W646)

Minutes to Approve

Present: Bob Turner (Chair), James Berezan, Don Chandler, Patrick Forrest, Eric Hawthorne, Gord Jong, Elizabeth Karbashewski, Heidi MacDonald, Mike Mahon, Doug McArthur, Shirley McLellan (phone), Kevin Nugent, Janice Varzari, Paul Walz, Tim Waters, Kathleen Willms

Regrets: Evelyn Good Striker, Taz Kassam, Blaine Kunz, Marilyn Smith, Richard Westlund

Other: Jodie Black (recording secretary), Karen Clearwater, Laurel Corbiere, Andrew Hakin, Chris Horbachewski, Nancy Walker, Dan Weeks

Prior to the meeting the following business was conducted:

The students with the “5 Days for the Homeless” attended our meeting. They are living for five days outside and this initiative is hoping to raise \$12,000. The money will support Woods Home, a youth shelter here in Lethbridge. Donations to this cause were welcomed and the Board thanked the students for becoming involved in these community initiatives.

Welcome to The Honourable Anne McLellan as she is our guest lecturer tonight at the Board of Governors Speaker Series dinner this evening. She will be visiting the Water Building, the Health Skills lab and the Prentice Institute along with presenting to students in our management policy class.

Introduction of our new Chancellor, Shirley McClellan who was joining us via phone, and she will be joining us this evening in person at our Board Dinner.

Additional welcomes were given to three more new Board Members. Elizabeth Karbashewski and Tim Waters were presented with a briefcase and pin as a welcome to the Board of Governors. A further Board Member, Marilyn Smith, was welcomed but was unable to attend today.

A presentation was given to the Board by Andrew Hakin, Vice President (Academic) and Dan Weeks, Vice President (Research). The presentation focused on the Academic Plan and the Research Plan and their relationship to the Strategic Plan.

1. CONSENT AGENDA

1.1 Approval of the March 17, 2011 Open Session Agenda

1.2 Approval of the February 17, 2011 Open Session Minutes

MOTION: open.2011.03.01

Chandler/MacDonald That the Board of Governors approve the Agenda for the March 17, 2011 Open Session.

Motion: Carried

2. BOARD CHAIR REMARKS

Bob Turner reported the following:

- Bob Turner introduced and welcomed Jodie Black as the University Secretariat.
- The University's best wishes have been extended to the people in Japan affected by the earthquake. The UofL does have a special relationship with Hokkai-Gakuen in Sapporo Japan. We have been in contact with them and all is fine.
- Congratulations were extended to Eric Hawthorne as he was awarded the John Gill Memorial Award.
- Ian Shugart, Deputy Minister of Human Resources and Employment, spoke at our last Board dinner and there were numerous compliments.
- February 22 was the speech from the Throne that Mike Mahon and Bob Turner both attended. Our government remains committed to post-secondary education and we will have support from the Department of Advanced Education and Technology and The Premier's Office. That night, Mike and Bob had dinner with Greg Weadick, it was a positive discussion and he is a good friend of the UofL.
- On March 11th there was a very successful Management dinner to Honour Clint Dunford and although Bob Turner was unable to attend he sent greetings.
- Bob Turner also recently had dinner with the Royer's and Davidson's in Palm Desert.

3. PRESIDENT'S REPORT

Mike Mahon reported that it has been a busy few months with numerous meetings and events occurring.

- February 21 there was a meeting with Daniel Watson regarding funding for the water hub.
- Mike Mahon attended the budget presentation and throne speech.
- Senator Grant Mitchell spoke last Fall on our SPANS program, and it was great as he recently read this piece in the Senate Chamber.
- Nancy Walker and Mike Mahon had dinner with the Mayor.
- A meeting, over the phone, occurred with the Deputy Minister, Annette Trimbee and there was an opportunity to speak to her about water research, and the \$6 million for new research chairs. She indicated they will look at the Institutional Research Plan to help determine how this \$6 million will be spent.
- A President's Executive Retreat was held and the focus was moving forward on the Strategic Plan and looking at key performance indicators.

- The Governor General has been officially invited to Fall Convocation to unveil our new Coat of Arms.
- A very successful Native Awareness Week was recently held at the UofL. This is an important event for the University.

4. ITEMS FOR ACTION

4.1 2011-2012 Budget Report

MOTION: open.2011.03.02

Berezan/Jong That the Board of Governors approve the attached 2011-2012 operating budget and approve in principle the 2012-2014 operating budgets.

Motion: Carried

Karen Clearwater did a power point budget presentation regarding the 2011-2012 operating budget. The presentation focussed on the budget process, and the guiding principles. The assumption for this year is a 0% increase in funding. Pressure points dealt with student attraction and retention, budget reductions, workload, and Enrolment Planning Envelope programs lack of funding. The committee has also looked at the consequences of reductions and the budget priorities.

James Berezan noted that the Finance Committee has approved this and recommended it to the Board of Governors. A special thanks to Karen Clearwater and her group on all their hard work.

Nancy Walker thanked Karen Clearwater and indicated that she will be retiring and we are sad to see her leave. Bob Turner echoed her comments.

4.2 2011-2015 Capital Plan

MOTION: open.2011.03.03

Berezan/McArthur That the Board of Governors approve the attached 2011-2015 Capital Plan.

Motion: Carried

James Berezan indicated the plan has been approved by the Finance Committee and recommended to the Board. Nancy Walker informed us that it is not a requirement by Advanced Education but we have prepared this report for many years. Consultations occur across campus on this document and the Science Building is under new building requirements. We want plans in place so when capital funds start to come from the government that we will be ready to move into action.

4.3 Comprehensive Institutional Plan

MOTION: open.2011.03.04

Berezan/ Walz That the Board of Governors approve the attached 2011-2012 to 2013-2014 *Comprehensive Institutional Plan*.

Motion: Carried

James Berezan indicated that this has been approved by the Finance Committee and recommended to the Board. Andrew Hakin spoke about the document and indicated that this is a requirement by the government.

4.4 Board of Governors Teaching Chair

MOTION: open.2011.03.05

Mahon/Varzari That Dr. Janice Newberry, Department of Anthropology, be appointed to a two-year term as University of Lethbridge Board of Governors Teaching Chair commencing July 1, 2011.

Motion: Carried

Andrew Hakin spoke on Janice Newberry's strengths and initiatives for the position.

4.5 Legal Holds on University Records Policy

MOTION: open.2011.03.06

Mahon/Jong That the Board of Governors approve the attached Legal Holds on University Records Policy, effective immediately.

Motion: Carried

Mike Mahon indicated the draft policy was approved by Deans Council and Executive Directors Committee. This has also been run by legal counsel and from that a definition of litigation was added.

5. ITEMS FOR INFORMATION

5.1 Sustainability

Mike Mahon indicated that there is no written report at this Board Meeting in regards to sustainability. This was discussed within the recent President's Executive retreat. A decision

was made that the Strategic Plan Committee should meet once a month and become the vehicle for identifying priorities from a sustainability perspective and a vehicle for reporting back to the Board as this committee is broadly representative of campus. This committee will become the champion on sustainability. Chris Horbachewski will report on this in a public perspective to ensure we are publically reporting on this item to the campus community and the external community. From Mike Mahon's meetings across campus he was struck by the events already occurring on campus that no one is aware of. We need to capture this information in a public way. Nancy Walker had nothing to add.

Bob Turner indicated it has been an item on our agenda for a long time since it is part of our strategic plan, so we need to report on it and commit to doing it.

6. VICE-PRESIDENT (ACADEMIC)

Andrew Hakin's report was circulated electronically. Of particular highlight are the 4 students in Japan and they are all located south of Tokyo. They are all safe, and have been contacted. One Faculty member is in Japan and he plans to be back this Sunday.

7. VICE-PRESIDENT (FINANCE & ADMINISTRATION)

Nancy Walker reported that in addition to her attached report there were 88 Faculty Book Awards handed out. It was a great celebration and a nice reception to honour this.

8. VICE-PRESIDENT (ADVANCEMENT)

Chris Horbachewski had no open session report at this time.

9. VICE-PRESIDENT (RESEARCH)

Dan Weeks report was circulated. One one of our faculty members, L. Escobar was successful in a grant that was just funded for ½ a million dollars.

No report from Chancellor at this time.

Mike Mahon added that the Installation of the Chancellor is on June 2nd. The Lieutenant Governor Donald Ethell will be present and conducting the installation. The installation dinner is scheduled for that evening at the Coast Hotel.

10. BOARD MEMBER REPORTS

Eric Hawthorne wanted to thank the Board of Governors as this will be his last meeting, so on behalf of students he extended his thanks for the care and concern that the UofL shows its students.

Paul Walz also noted that it is also his last meeting. He did his undergrad at a different institution and also indicated how much he appreciated the ease of working with the administration here.

Bob Turner thanked Eric Hawthorne, Paul Walz and Taz Kassam for their service. A certificate will be presented to them in acknowledgement of this.

11. ADJOURNMENT

MOTION: open.2011.03.07

Hawthorne/Walz That the Board of Governors Open Session Meeting of March 17, 2011 be adjourned.

Motion: Carried