

MINUTES OF THE OPEN SESSION MEETING
OF THE UNIVERSITY OF LETHBRIDGE BOARD OF GOVERNORS
HELD THURSDAY, DECEMBER 17, 2009 AT 1:45 P.M.
IN THE BOARD ROOM (W646)

Present: Robert Turner (Chair), Leah Fowler (by phone), Bill Cade, Doug McArthur, Kevin Nugent, Myles Bourke, Richard Davidson, Blaine Kunz, Art Bonertz, Jenn Prosser, Evelyn Good Striker, Richard Querel, James Berezan, Janice Varzari, Don Chandler, Jeremy Girard, Jeremiah Merkl, Gordon Jong, Dean Setoguchi, Rita Law (Secretary)

Regrets: Heidi MacDonald, Karen Bartsch

Others: Andrew Hakin, Vice-President (Academic) and Provost
Nancy Walker, Vice-President (Finance & Administration)
Chris Horbachewski, Vice-President (Advancement)
Karen Clearwater, Associate Vice-President (Financial Planning)
Richard Westlund, Director, Government Relations
Shelley Pierson, Administrative Support

Presidential Search Committee Members:

John Kincaid, Cynthia Chambers, Shelly Wismath, Ruth Grant Kalischuk

Gordon Jong assumed the Chair since the Chair was attending to matters related to the announcement of the President-designate.

1. CONSENT AGENDA

1.1 Approval of the December 17, 2009 Open Session Agenda

1.2 Approval of the November 12, 2009 Open Session Minutes

MOTION: opn.2009.12.01

Bourke/Bonertz

That the Consent Agenda of the December 17, 2009 Open Session meeting of The University of Lethbridge Board of Governors be approved.

Motion: Carried

Bob Turner returned to the Board room and took over the Chair.

2. BOARD CHAIR REMARKS

The Board Chair expressed appreciation to the Presidential Search Committee and Rita Law for their work on the Presidential search.

Bob Turner introduced Janice Varzari who was nominated by the Senate and recently appointed to the Board. He presented her with a brief case and a Board of Governors pin and welcomed her.

3. PRESIDENT'S REPORT

Dr. Cade welcomed Janice Varzari as a new Board member and Shelley Pierson as the assistant to Rita Law, Director, Governance.

The President remarked that Ashley MacDonald, a member of the National Champion Pronghorn Rugby team had the misfortune of breaking her leg just prior to Rugby Nationals and was unable to compete.

3.1 International Genetically-engineered Machines (iGEM) Conference

The President extended congratulations to University of Lethbridge Chemistry/Biochemistry and Neuroscience students who returned as gold medalists from the recent iGEM conference at the Massachusetts Institute of Technology in Boston.

3.2 MACLEAN'S

The President reported that the University of Lethbridge moved from seventh place to 6th place in the annual MACLEAN'S Canadian Universities Rankings.

3.1 Jim Horsman 20/20 Vision Award

The President drew attention to the recent 20/20 Vision Award received by Jim Horsman, Chancellor *Emeritus*.

4. ITEMS FOR ACTION

4.1 Annual Report (Advanced Education)

Nancy Walker explained that universities are required to submit an Annual Report to Advanced Education and Technology prior to January 15 of each year. The view was expressed that the report is excellent and easy to read.

MOTION: opn.2009.12.02

Bourke/Kunz

That the Board of Governors approves the 2008-09 University of Lethbridge Annual Report for submission to the Department of Advanced Education and Technology.

Motion: Carried

4.2. Fees and Rates Report

A presentation on the fees and rates, which was included in the Agenda materials, was given by Karen Clearwater. She pointed out that tuition fees are 26% of the operating budget, which is within the limits set by legislation. The fee document has been reviewed by a Student Fee Review Committee. All requests from budget units for fee increases must be accompanied by a rationale and are carefully considered. Fee increases are generally on a cost-recovery basis. Karen Clearwater reported that reductions to units for Telecom expenses will be in the 6% to 22% range due to reorganization in the Telecom unit. The charge to Alumni for a Library card has been eliminated. An Alberta Library card, which allows public access to the U of L library, is available at no additional charge to persons with a public library card so it was felt the library card fee to Alumni was redundant. The adjustment in the M.Sc. Management admission fee was reduced to bring it in line with the fee charged at other post-secondary institutions.

Jeremy Girard expressed the view that the instructional fee received from international students should be used for services to those students rather than for recruitment. Karen Clearwater explained that the instructional base fee paid by international students is allocated to the faculties and the differential portion of fees paid by international students goes to programs for international students.

Jenn Prosser felt that tuition fees are the biggest deterrent to students attending University. The proposed tuition fee increase is 1.5%, which is in line with the tuition fee policy; however, this is the maximum. She expressed the view that the Board should not feel compelled to approve the maximum.

MOTION: opn.2001.12.03

/Girard

That the Tuition Fees be separated from the motion for the remainder of the fees.

Motion: Defeated

MOTION: opn.2009.12.04

Bourke/McArthur

That the Board of Governors approves the proposed fees and rates for 2010-2011. Further, the Board approves in principle, the proposed fees and rates for 2011-2012, 2012-2013.

Motion: Carried

MOTION: opn.2009.12.06

Girard/ That the Board approve the 126% differential fee for international students, with the condition that in the next year's fees proposal the recruitment costs that come out of instructional fees not come out of the international student fees.

Motion: Failed

Karen Clearwater indicated that the Budget Committee would take this request under advisement in next year's budget deliberations.

5. **ITEMS FOR INFORMATION**

5.1 **Sustainability Report**

Nancy Walker reported that a committee is meeting and a web site has been prepared. Jenn Prosser will attend the next meeting of that committee to talk about composting. Bob Turner indicated that he found the sustainability reporting to be a useful exercise. He felt that this type of reporting will become a requirement and it is good to be ahead of the curve. He added that sustainability is beyond environmental issues and good long-term decisions constitute sustainability.

5.2 **Property Taxes – Presentation to City Council**

Nancy Walker reported that the University and Lethbridge College, including the Students' Unions of the two institutions, made a presentation to City Council on November 30. The City's response to that presentation was included in the Agenda materials. Jenn Prosser commented that Nancy Walker did a great job of presenting the issue as did the Vice-President Administration and Vice-President Academic of the Students' Union. Council expressed some reservations based on uncertainty of where the funds would come from if property taxes on student residences were not collected.

6. **VICE-PRESIDENT (ACADEMIC) & PROVOST**

The Vice-President (Academic) & Provost's written report was received for information.

7. **VICE-PRESIDENT (FINANCE & ADMINISTRATION)**

The written report that was included with the Agenda materials was received for information. The signage for the Penny Building is installed and an open house will be held at a later time. The University of Lethbridge was well prepared for the H1N1 outbreak. The illness registry was established and seemed to operate smoothly. There was some illness reported but the percentage was much lower than at other universities and colleges. The matter was handled very well by the Health Centre.

8. VICE-PRESIDENT (ADVANCEMENT)

Chris Horbachewski reported that the Advancement office has been very busy these last few days preparing for the staging of the announcement of the new President. Bob Turner praised Chris Horbachewski and his team for the great job in that regard.

9. VICE-PRESIDENT (RESEARCH)

The written report included with the Agenda materials was received for information.

10. CHANCELLOR'S REPORT

The Chancellor's report included with the Agenda materials was received for information.

11. BOARD MEMBERS REPORTS

There were no Board member reports.

12. ADJOURNMENT

MOTION: opn.2009.12.06

Kunz/Nugent

That the Open Session of the December 17, 2009 meeting of the University of Lethbridge Board of Governors meeting be adjourned.

Motion: Carried