



BOARD OF GOVERNORS – OPEN SESSION

Approved Minutes

Thursday, June 14, 2012

1:30 p.m. in W646

- Present:** B. Turner (Chair), J. Berezan, B. Brown, J. Copeland, A. Escher, M. Gray, E. Karbasheski, B. Kunz, M. Mahon, D. McArthur, S. McClellan, Z. Moline, K. Nugent, R. Scrimshaw, M. Smith, J. Varzari, T. Waters, K. Willms
- Regrets:** P. Forrest, K. Lewis, Y. Wang, D. Weeks
- Other:** J. Black (recording secretary), L. Corbiere, B. Boudreau, A. Hakin, C. Horbachewski, S. Sproule, N. Walker, R. Westlund

Prior to the start of the Open Session meeting Dr. A. Hakin, Provost and Vice-President (Academic) introduced Dr. Reginald Bibby, Board of Governors Research Chair in Sociology who presented to the Board on the Project Canada Surveys.

1. CONSENT AGENDA

APPROVAL

- 1.1. Approval of the June 14, 2012 Open Agenda
- 1.2. Approval of the May 17, 2012, and June 5, 2012 email Open Minutes

INFORMATION

- 1.3. Provost & Vice-President (Academic)
- 1.4. Vice-President (Advancement)
- 1.5. Vice-President (Finance & Administration)
 - 2011/12 Annual Report of Community Use: U of L Recreation Facilities
- 1.6. Vice-President (Research)
- 1.7. Sustainability Report

MOTION: opn.2012.06.01

Bryson/Varzari

That the Board of Governors approve the June 14, 2012 Consent Agenda.

Motion: Carried

2. BOARD CHAIR REMARKS

B. Turner reported that the Fiat Lux ring ceremony the night before Convocation was a tremendous success. Convocation was also particularly well done due to the work of the Registrar's Office and the platform marshal J. Copeland in keeping our longer ceremony moving along.

B. Turner attended a meeting with the Deputy Premier, M. Mahon and R. Westlund and they raised the importance of the science building and the remarks seemed to have been well received.

3. PRESIDENT'S REPORT

M. Mahon reported on the following activities:

- After the board retreat the open letter was released. The letter has been presented in a variety of forms and is available on the website. This was not released to the media as it is only opening a discussion around the strategic plan, not a final document.
- Strategic Planning Committee met and approved a process that will be refined over the summer by a sub-committee and the process will begin this fall.
- FNMI Report was presented to the President and then GFC, and is now on the website. There were seven recommendations that they will bring to fruition.
- Also met with Executive Director of Human Resources regarding the people plan. This will be worked toward, as we want an optimal work place environment for faculty and staff.
- A. Nussbaumer, former Librarian now has a three-year appointment as Dean, Internationalization to explore and develop an international strategy.
- Attended the Citizen of the Year lunch that honoured Gerri Hecker a long-time friend of the University.
- Met with Roxanne Benoit, Deputy Minister of International and Intergovernmental Relations. R. Westlund was present and they discussed the institutions emerging emphasis on international education and research and the science building and recent Mexico initiatives.
- Had Diana McQueen, Minister of Environment and Sustainable Resource Development on campus. T. Waters, board member and A. Hakin also took her around the science facilities and Alberta Water and Environmental and Science Building. They also received a presentation from the UofL iGEM team.
- We have a commitment from the Premier and Deputy Premier to come to campus and we are just working on dates for those. A thank you to R. Westlund was given for all his work on getting these people here.
- M. Mahon is a member of the Alberta Economic Development Authority (AEDA) and was recently named to the executive as chair of the sustainability and regional development committee. This is good news as it relates to water and regional development.
- At Ft. Macleod he attended the Alberta SouthWest Regional Economic Development Alliance (REDA) Annual General Meeting and spoke there about issues on water, tourism and the commitment of the university to continue to work with them.
- A. Markin was down again for a ½ day with his Pure North Synergy Foundation program. C. Horbachewski and M. Mahon spent time with him. Thanks to C. Horbachewski for helping to organize this.

4. CHANCELLOR'S REPORT

S. McClellan reported that Convocation week was wonderful beginning with the Fiat Lux ceremony, and the alumni honour society event following that evening. Gayle Strikes with a Gun, to allow her to learn how to learn. Convocation with Pete Standing Alone, Minister

Robbin Derry of Aboriginal Affairs was present at this, by him coming down it shows the importance of what we are doing. All honorary degree recipients in their address had great messages. It was also an outstanding Chancellor's Dinner, with a great mood in the room. The highlight was G. Evelyn and L. Austin, Senate Volunteer Award Recipients having a musical group sing as a surprise.

The Senate retirement dinner was held on Monday went well. They have been working on keeping retired senators connected to the institution.

B. Turner spoke at the last Senate meeting, so a thank you was given to him for doing that. B. Turner echoed the dinner was tremendous. S. McClellan echoed the compliments to J. Copeland on her work.

5. ITEMS FOR ACTION

5.1. Fraud Policy - Update

MOTION: opn.2012.06.02

Berezan/Karbaszewski

That the Board of Governors approve the revised Fraud Policy, effective immediately.

Motion: Carried

J. Berezan indicated it is mostly an update with the addition of a fraud response plan. Within item 3.1 it indicates that fraud no longer needs to be intentional. This has also been reviewed by in-house legal counsel and it has been vetted by Audit committee for approval as well as approval for Executive Directors and Deans' Council.

A question arose on p. 34 regarding the wording "disbursement of discipline". S. von Heyking will look at the wording in relation to other fraud policies and if the word is appropriate it will remain, and if there is a better one it can be changed. This was considered appropriate action by the mover and seconder.

5.2. 2011-12 Annual Report

MOTION: opn.2012.06.03

Berezan/McArthur

That the Board of Governors approve the 2011-12 Annual Report.

Motion: Carried

J. Berezan indicated this was approved through the Finance Committee, and the Auditor General also needs to verify this. The emphasis here is on the financial statements. Much

work has gone in to this document. It is a requirement from the province and is more of a looking back document, as we report on what we did do, not what we are going to do like the Comprehensive Institutional Plan. R. Hopkins in the Provost and Vice-President Academic's office does the work on this document. Discussion occurred around what the government does with this document as it contains such useful information. It was indicated that it is used to justify giving our institution money for the next year. It is provided to 17 individuals within the province and it is also put on our website for viewing.

5.3. Approval and Signing Authorization Policy - Update

MOTION: opn.2012.06.04

Berezan/Kunz

That the Board of Governors approve the changes to the Approval and Signing Authorization Policy, effective immediately.

Motion: Carried

J. Berezan indicated the main change is to the signing limits. The Finance Committee spent time discussing what controls are in place so the committee is confident in this policy. A question arose on how the \$5 million level was chosen, and it was indicated that since construction projects are quite large other institutions our size were surveyed to find a comparable level. This is only representative of the document flow and it is not approving anything that has not been approved before. Discussion occurred on how the board approves the projects and N. Walker indicated that the projects are brought to the board within items for action or within her reports for information. All major capital projects are within the closed session report. It was clarified that the department is actually Vice-President (Finance & Administration). Discussion occurred on comparing us to other universities instead of corporations.

5.4. Philosophy to Select, Evaluate and Compensate Senior Administration - Update

MOTION: opn.2012.06.05

Varzari/Waters

That the Board of Governors approve the changes to the Philosophy to Select, Evaluate and Compensate Senior Administration Policy, effective immediately.

Motion: Carried

J. Varzari indicated this was approved through the Compensation Committee. This is the just a minor change to the recommended level of base salary from 75% in our senior

administrators to 50-75% as 75% was too aggressive, and we want to be competitive to aggressive.

6. ITEMS FOR INFORMATION

6.1. Social Media Guidelines

J. Varzari indicated these were vetted through the Executive Committee and is intended as an update for information only. This is a guideline only as with a policy it is hard to enforce. The university has looked at a lot of policies regarding this and it is moving to a more encouraging approach on how you should do this. C. Horbachewski indicated that an institutional strategy is being developed on how we use social media regarding our institutional presence. A question occurred on dissemination of this document, and it is on the website, but also on the notice board and in Uweekly and a website is available where they can provide comments.

6.2. 2011-12 Financial Statements

J. Varzari reported that the Finance and Audit Committee met on June 5th and recommended the email vote to the Board of Governors to approve the financial statements. Everyone received the statements and responded, so the board approved this via email. The Financial Statements were also presented at the last Board meeting and members were made aware of the process and timelines. B. Turner indicated the process worked well. J. Berezan indicated that the only change from the last Board meeting was to a note. Discussion occurred around the approval date requirements, and we are not sure what next year will bring as this could be the new normal. Last year the government would accept approval by the Audit and Finance Committees and this year they indicated it had to be through the Board.

6.3. Academic Quality Assurance Policy and Process

M. Mahon turned it to B. Boudreau as the Chair of the University Review Committee a standing committee of General faculties Council. The committee was tasked to look at the institutions program review process. There were 41 recommendations identified through an action plan, of those 27 were changes to the Academic Quality Assurance Policy and Process document and those are included within this revised document. This will allow increased efficiently moving forward on reviews.

This document is coming forth as it contained a piece indicating it needs Board of Governors approval, but under the *Post-Secondary Learning Act* this is not required. This is being reported here so that the Board is aware this is being done. We were unable to track why this was initially included within the document. No discussion or comments arose.

7. BOARD MEMBER REPORTS

J. Varzari added that on behalf of the Board of Governors everyone wanted to thank outgoing Chair, B. Turner on his 10-years of service and 6 years as our Board Chair. A round of applause was given.

8. ADJOURNMENT

MOTION: opn.2012.06.06

Berezan/Moline

*That the Board of Governors open session meeting of June 14, 2012
be adjourned.*

Motion: Carried