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**Admissions Standards Committee**  
**Report to General Faculties Council**  
**Academic Year 2014/2015**

**1. Meetings**

During the 2014/2015 academic year, the Admissions Standards Committee met on the following six dates: June 24, 2014, September 23, 2014, October 21, 2014, January 20, 2015, February 24, 2015, April 16, 2015.

**2. Policy Actions**

Full details on ASC agenda, decisions, and policy documents can be found through the ASC links on the GFC website at: [www.uleth.ca/committees/asc/index.html](http://www.uleth.ca/committees/asc/index.html). Items of particular interest from the 2014/2015 academic year include:

a. Application Deadline and Intake Changes

1. Updated: University undergraduate admissions deadline changed to June 30 except programs that have identified an earlier deadline ie. Fine Arts programs. This change provides for appropriate application advertising and for the anticipation of workload and resource requirements. In support of the goals of enrolment targets, this change reflects a timeline that increases the applicants' opportunity to apply to the University.
2. Updated: International application deadline text to accommodate the validity of the offer over two terms
3. Updated: Changes to the Calgary admissions deadline to August 31 which will accommodate the unique student market on that campus.
4. Updated: M.Ed application deadline from November 1 to December 1
5. Updated: M.Counseling application deadline from November 1 to December 1
6. Updated: MA application deadlines related to start dates and clarity of information
7. Updated: MSc. Application deadline

b. Admission Requirements

1. Updated: Engineering Transfer program admission (re-instated program fall 2015)
2. Updated: SGS – GMAT waiver
3. Updated: Text related to the BNAD admission requirements to provide specific details and clarity.
4. Updated: Text related to the Public Health program admission requirements to provide details around competitive admission
5. New: B.HS (General major) and post-diploma B.HS (General major)
6. Updated: All Canadian provincial/territory math curriculum requirements to align the requirements with the provincial curriculum and to recognize math admission options to the University of Lethbridge.
7. Updated: Manitoba high-school requirements to reflect the curriculum in that province
8. Updated: Newfoundland high-school requirements to reflect the curriculum in that province
9. Updated: Saskatchewan high-school requirements to reflect the curriculum in that province
10. Updated: Chinese high-school requirements to reflect the curriculum in that country
11. Updated: Iran high-school requirements to reflect the curriculum in that country

- c. Transfer
  - 1. Updated language related to BN transfer courses to align time limitation with the program course limitations
  - 2. New: Inclusion of a statement of support for student pathways shared by Alberta CARI institutions
- d. Other Changes/Recommendations
  - 1. New: Statement of Confidentiality of Application documents for both undergrad and grad admissions
  - 2. Updated: FOIP statement with regard to admissions and information sharing to include other institutional processes ie. Awards
  - 3. Updated: The admissions application deadlines chart was updated to simplify and clearly delineate between early, general, and specific program admission deadlines.

### **3. Noteworthy**

- 1. Creation of the SGS Admissions Process Guidelines developed in collaboration by the RO-Admissions Unit and SGS.
- 2. Creation of the Admissions Process Timeline – Guidelines, to support stakeholders in submitting proposals in alignment with institutional recruitment and admissions timelines.
- 3. Updated: ASSC terms of reference including membership.
- 4. Updated: University of Lethbridge – 2014-15 Graduate Calendar.
  - o This document has been revised to meet the unique needs of the School of Graduate Studies.
  - o Text was consistently updated to refer to the graduate application online.
  - o The PhD in Education program was updated to provide clarity regarding the program offerings.
  - o The M.Nursing program was updated to provide clarity in the language and to align the format with other programs in the Graduate calendar.
- 5. Finalized ASC Powers and Duties as well as the Committee membership.
- 6. Development of the CCC Guidelines document which articulates where and how the ASC process fits within the CCC/GFC processes.

Respectfully submitted,

Susie Kennedy, ASC Chair  
Registrar  
August 31, 2015