



**Admissions**  
University of Lethbridge  
4401 University Drive  
Lethbridge, Alberta T1K 3M4  
Canada

ALBERTA'S  
DESTINATION  
UNIVERSITY

Alberta's Destination University.  
**Make it yours.**

# APPLICATION FOR ADMISSION

## Undergraduate Programs

Applications may also be submitted online at [www.applyalberta.ca](http://www.applyalberta.ca).

JAN 2018

### Who should use this application?

This application should be used by individuals applying for admission or readmission to University of Lethbridge undergraduate programs for the fall or spring terms. Detailed undergraduate admission requirements may be found at [www.uleth.ca/ross/admissions](http://www.uleth.ca/ross/admissions).

**Do not use this Application for Admission if any of these conditions apply to you.**

- *You want to apply to a graduate program.*

Please apply online at [www.uleth.ca/graduate-studies/apply](http://www.uleth.ca/graduate-studies/apply).

- *You want to take courses as an Open Studies Student.*

Individuals interested in taking courses for general interest may register via Open Studies without being admitted to the University.

Appropriate registration forms are available at the Registrar's Office (SU140) or online at [www.uleth.ca/ross/forms](http://www.uleth.ca/ross/forms).

**Contact us if you have any questions:**

Email: [regoffice@uleth.ca](mailto:regoffice@uleth.ca)  
Phone: 403-320-5700

### Application for Admission Fee

Applicants for admission to the University of Lethbridge pay a non-refundable application fee, as follows:

- *Domestic (all transcripts from Canadian institutions): \$100*
- *International (any transcript(s) from non-Canadian institutions): \$140*

Applicants who have previously submitted an Application for Admission to a level of studies (e.g. undergraduate or post-graduate) are eligible to pay a reduced application fee of \$25 for subsequent applications to the same level of studies.

### Submit your completed Application

**Registrar's Office**  
University of Lethbridge  
4401 University Drive  
Lethbridge, Alberta, Canada  
T1K 3M4

Phone: 403-320-5700  
Fax: 403-329-5159  
[www.uleth.ca/ross](http://www.uleth.ca/ross)

### CHECKLIST

- Please refer to the 'Undergraduate Program Grid' as you complete the 'Program Details' section of the Application Form.**
- Complete this form and sign it.**
- Send this form with the Application for Admission Fee to the Registrar's Office (see address left).**
  - **Please make your cheque or money order payable to the 'University of Lethbridge'.**
- Arrange for all required documents to be sent to the Registrar's Office.**
- Consult Scholarships and Student Finance (403-329-2585) about scholarship application deadlines**

### Application Documents

- Through ApplyAlberta (Alberta Post-Secondary Application System), applicants authorize the University of Lethbridge to request transcripts on their behalf from Alberta Education and/or participating post-secondary institutions in Alberta.
- Applicants attending institutions not participating in ApplyAlberta or any educational institution out-of-province must arrange to have official transcripts sent directly to the Registrar's Office.
- Submission of a current report card, interim transcript, or student copy transcript may enable us to make an early admission decision. Unofficial documents can be emailed to [admissions@uleth.ca](mailto:admissions@uleth.ca). Final official transcripts will be required to complete the application.

### Application Deadlines

See [www.uleth.ca/ross/admissions/undergrad/deadlines](http://www.uleth.ca/ross/admissions/undergrad/deadlines) for current application and document deadlines.

### Protection of Privacy

The personal information on this form is collected under the authority of the *Post-secondary Learning Act* (Alberta) and the *Freedom of Information and Protection of Privacy Act* (Alberta). Your information will be used for admission; registration; scholarships and awards administration; academic progress monitoring; planning and research; alumni relations; contacting you about University courses and services; and operating other University-related programs. The University of Lethbridge may share and disclose information within the University to carry out its mandate and operations. Specific data will be disclosed to the relevant student associations, and to the federal and provincial governments to meet reporting requirements. For questions on the collection, use and disclosure of this information, please contact the University's FOIP Coordinator at 4401 University Drive West, Lethbridge, AB T1K 3M4; email: [foip@uleth.ca](mailto:foip@uleth.ca); tel.: 403-332-4620.

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## Admission to an Undergraduate Program

### PERSONAL INFORMATION

#### 1. Name

The following names must be your **legal** names for use on all official University of Lethbridge documentation. Please PRINT clearly.

Last Name/Family Name:	
First Name:	Middle Name:
Former Last Name(s)/Family Name(s) (if applicable):	
Preferred First Name:	

#### 2. Email Address

The University of Lethbridge will use this email address to send you important information (including your University of Lethbridge IF Number) regarding your application for admission, unless you instruct us otherwise.

Email Address
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#### 3. Current Address

Apartment and Street Address, and/or Box Number:		
City or Town:	Province/State:	
Country:		
Postal Code:	Area Code	Telephone:

#### 4. Permanent Address (If different from Current Address)

Apartment and Street Address, and/or Box Number:		
City or Town:	Province/State:	
Country:		
Postal Code:	Area Code	Telephone:

#### 5. Gender/Date of Birth/Social Insurance Number

For scholarship, statistical reporting, and income tax purposes.

Gender:	<input type="checkbox"/> Female	Date of Birth:	Day	Month	Year
	<input type="checkbox"/> Male	Example:	01	JAN	1985

Social Insurance Number:

#### 6. Aboriginal Ancestry

If submitted, this information will be used for statistical purposes and to notify Aboriginal students of potential funding and events or opportunities specifically of interest to them. This information will not affect the admission decision.

If you wish to declare that you are an Aboriginal person, please specify:

- Status Indian/First Nations    Non-Status Indian/First Nations    Métis    Inuit

*ALBERTA ADVANCED EDUCATION IS COLLECTING THIS PERSONAL INFORMATION PURSUANT TO SECTION 33(C) OF THE FOIP ACT AS THE INFORMATION RELATES DIRECTLY TO AND IS NECESSARY TO MEET ITS MANDATE AND RESPONSIBILITIES TO MEASURE SYSTEM EFFECTIVENESS OVER TIME AND DEVELOP POLICIES, PROGRAMS, AND SERVICES TO IMPROVE ABORIGINAL LEARNER SUCCESS.*

*For further information or if you have questions regarding the collection activity, please contact the Director, Research, Accountability, and Data Collection, Advanced Learning and Community Partnerships Division, Alberta Advanced Education, 10155-102 Street, Edmonton AB, T5J 4L5, 780-422-4322 or the Registrar's Office.*

#### 7. Immigration Status

(Check one only):

- Canadian Citizen    Permanent Resident of Canada (Landed Immigrant)  
 Student Visa    Other Visa (please specify): \_\_\_\_\_

If you are not a Canadian Citizen or Permanent Resident, do you have a current Study Permit for Canada?

- Yes, Expiry Date: \_\_\_\_\_    No

#### 8. Country of Citizenship

If you checked Canadian Citizen in #7, go to #9.

**If you checked any status other than Canadian Citizen, then your application cannot be processed unless your Country of Citizenship is indicated:**

Country of Citizenship: \_\_\_\_\_

### APPLICATION DETAILS

9. Have you previously submitted an application for admission to the University of Lethbridge?    Yes    No

10. Have you ever been issued a University of Lethbridge identification number (e.g., through Recreation Services)?    Yes    No

11. Term you want to begin attendance (check one only):

<input type="checkbox"/> Fall (Sept. start.)	Year	<input type="checkbox"/> Spring (Jan. start.)	Year

#### 12. Returning Students

I previously attended the University of Lethbridge as an admitted student and have not attended any other post-secondary institution(s) since leaving the University of Lethbridge.

I previously attended the University of Lethbridge as an admitted student, and subsequently attended another post-secondary institution.

#### 13. Visiting Student

I am applying as a Visiting Student with a Letter of Permission from my home institution.

#### 14. Required Withdrawal

Have you ever been required to withdraw from a program by any educational institution (if you voluntarily left your post-secondary institution in good academic standing, you have not been required to withdraw)?

- Yes    No

If so, please indicate the institution and the date: \_\_\_\_\_ Date

Day	Month	Year

#### 15. First Spoken Language

What is the language you first spoke and still understand? \_\_\_\_\_

## Admission to an Undergraduate Program

### PREVIOUS & CURRENT EDUCATION

16. Alberta Student Number (ASN)

17. High School Education (if more space is required, attach a separate sheet)

Start with the most recent institution. Include post-secondary institutions where you are completing upgrading courses.

**Note: Applicants who are currently completing high school courses should also complete the section on page 5 to self report grades.**

Name of School	City	Province (Country if outside Canada)	From		To	
			Month	Year	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

18. Post-Secondary Education (if more space is required, attach a separate sheet)

List all post-secondary institutions (include all colleges, technical institutes, universities, etc) you have attended, or are attending, starting with the most recent.

Institution	City	Province (Country if outside Canada)	From		To	
			Month	Year	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reason for Attending:		High School Upgrading <input type="checkbox"/>	Program of Study <input type="text"/>			
		Diploma or Degree <input type="checkbox"/>				
		Other <input type="checkbox"/>				
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reason for Attending:		High School Upgrading <input type="checkbox"/>	Program of Study <input type="text"/>			
		Diploma or Degree <input type="checkbox"/>				
		Other <input type="checkbox"/>				

### PROGRAM DETAILS (Applicants must indicate a program of study. The application cannot be processed if this section is not completed)

19. University of Lethbridge Program of Study

If you are selecting a Professional Transfer Program go to #20 below. See the **Undergraduate Program Grid** provided with this application.

Program: <input type="text"/> (e.g. Bachelor of Arts or Pre-B.Mgt./B.Ed.)	Major: <input type="text"/> (e.g. Anthropology)
Three disciplinary streams (only General Majors in the Humanities, Social Sciences, or Sciences):	2nd Major (B.A.Sc. or Combined Degrees only): <input type="text"/>
1) <input type="text"/>	*Minor: <input type="text"/>
2) <input type="text"/>	**Concentration: <input type="text"/>
3) <input type="text"/>	

\* Applicants to the Pre-B.A./B.Ed. or B.A./B.Ed. program with a major in Native Education must declare a seven-course school subject minor. Applicants applying to any B.Mgt. program with a major in International Management must declare a Language minor.

\*\* Applicants to the Post-Diploma B.Sc. in Geography program must declare a concentration in Geographical Information Science. Applicants to the B.Sc. Applied Statistics program must declare a concentration in either Economics, Geography, or Psychology.

Additional concentrations are available and may be declared after admission. See the University of Lethbridge Undergraduate Calendar and Course Catalogue

20. Professional Transfer Programs

Fill out this section if you are selecting a Professional Transfer Program, otherwise leave blank. See the **Undergraduate Program Grid** provided with this application.

Academic Objective: <input type="text"/>	Destination Institution: <input type="text"/>
University of Lethbridge Program of Admission: <input type="text"/> (Pre-Engineering, B.A. or B.Sc.)	Major (B.A. or B.Sc. applicants only): <input type="text"/>

21. Alternate Choice

Indicate alternate program (not available for direct-entry B.Ed. and combined degrees with B.Ed.).

Program: <input type="text"/>	2nd Major (B.A.Sc. or Combined Degrees only): <input type="text"/>
Major: <input type="text"/>	

22. Campus

Lethbridge  Calgary

### APPLICATION FEE & DECLARATION

#### 23. Application for Admission Fee (see page 1)

Non-refundable Application for Admission fee must accompany this form. Applications received without this fee will be returned to the applicant.

Payment enclosed:  Cheque  VISA  MasterCard  Money Order

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_  
 Cardholder Name: \_\_\_\_\_

#### 24. Declaration of Applicant

With regard to this application, I certify the particulars furnished are true and complete in all aspects, and no information has been withheld. I understand that falsifying documents or information on this application may result in penalties up to and including immediate permanent dismissal from the University. I understand that misrepresentation, falsification of documents, and/or the withholding of requested information in regard to this application are serious offences that may result in prosecution under the University of Lethbridge Calendar policies and/or the Criminal Code of Canada.

**Falsified documents may be shared with other authorities for prosecution under the Criminal Code of Canada, and information regarding applicants who submit falsified documents may be shared with other educational institutions.**

I certify I will not, after admission to the University of Lethbridge, be simultaneously enrolled in a degree or diploma program at another institution (unless as a Visiting or Exchange Student). I understand that completion of this application allows the University of Lethbridge to request from other institutions any applicant's transcripts in addition to those already submitted. I understand the University reserves the right to cancel any admission ruling on medical or other grounds.

In addition, I (student/debtor/undersigned) agree, as a condition of registering at the University of Lethbridge, to pay interest charges to the University of Lethbridge on any sum that becomes due and payable according to the terms listed on the reverse side of this form.

I UNDERSTAND AND AGREE TO THE FOLLOWING:

- My personal information pertaining to my post-secondary academic record and enrolment status may be released and exchanged by and between Alberta Scholarship programs (and other provincial scholarship programs if applicable) and the University of Lethbridge for the purpose of determining my eligibility for a scholarship.
- The University of Lethbridge is authorized to release my name, name of the award, and program information if I receive a scholarship.
- The University of Lethbridge may share information regarding my application with other educational institutions if I am found to have submitted falsified documents.

**I agree, if admitted to the University of Lethbridge, to comply with the regulations of the University. I understand my admission will not be final until my file is complete and all required documents have been received. Further, I agree to the disclosure of information as described on the front page of this form.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date of Application

**FOR OFFICE USE ONLY** Application fee received:  \$25  \$100  \$140

### SCHOLARSHIPS & AWARDS

- The deadline for Board of Governors' Admission and Relocation Award is December 15. A separate scholarship application is *not* required.
- The deadline for University of Lethbridge entrance awards is March 15 for high school applicants and June 15 for transfer applicants. A separate application is required ([www.uleth.ca/bridge](http://www.uleth.ca/bridge)).
- Consult the Scholarships and Awards website at [www.uleth.ca/ross/student-finance](http://www.uleth.ca/ross/student-finance) or contact the Scholarships and Student Finance Office at 403-329-2585 for more information.

### INTEREST AGREEMENT INFORMATION

#### INTEREST ON OVERDUE ACCOUNTS

Any sum that becomes due and payable to the University of Lethbridge shall bear simple interest at the rate of the Bank of Montreal prime lending rate plus 5% per annum from the date that it first became due and payable. Any payments made shall be applied firstly against interest accrued and, thereafter, against the principal balance owing.

#### PAYMENT DEADLINE DATES

##### Academic, Students' Union, CKXU, Meliorist & LPIRG Fees:

Fall Terms	October 1
Spring Terms	February 1
Summer Sessions	Day After Add/Drop

##### Housing Fees:

Single Student Housing	First day of class
Family Townhousing	First day of every month

##### Residence Dining Plan:

First day of term (fall, spring)

A simple interest charge of prime plus 5% per annum will be added to the principal balance outstanding at the close of the applicable deadline date and to the outstanding principal amount at the close of the first day of each successive month that the account remains unpaid. Interest charges will be exempted for special circumstances upon written confirmation of a student loan, sponsorship, or scholarship. The Cash Office must be notified of such circumstances prior to the deadline. Post-dated cheques may be presented to the Cash Office, but interest charges will begin to accumulate after the applicable deadline date.

Notwithstanding any policy of the University, by submission of this application, the applicant agrees that if in default of any obligation to the University, the information contained in this application and other documentation held by the University from time to time, and which is related to the applicant, may be used by the University or any agent acting on its behalf for all purposes regarded by the University as necessary in the conduct of its affairs.

### GRADE 12 COURSES

List all Grade 12 courses and indicate/estimate final marks as follows:

- List all Grade 12 courses you have completed or plan to complete before you start studies at the University of Lethbridge. Specify the full course subject name and number for each course (e.g., Mathematics 30-1; English Language Arts 30-1; Pre-Calculus 12; History 30; World Geography 40S).
- Indicate your final marks for Grade 12 courses you have completed.
- Estimate your marks for courses in progress and courses you plan to complete based on Grade 12 mid-term marks or Grade 11 final marks.

Subject Name and Number	Credit Weight	Month of Completion	Final/Estimated Grades
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____

If you are enrolled in a high school outside of Alberta, be sure to request that your Ministry of Education send a final high school transcript to the University. Your high school counselling office should have these forms. Final grades and averages must meet or exceed the admission standards for the program of admission, or admission may be rescinded.

### Your Final Average

- You are guaranteed\* General Admission to the fall term if your final Grade 12 admission average is 65% or higher. Some programs (e.g., Environmental Science) are competitive and may require higher averages (refer to the applicable section in the University of Lethbridge Undergraduate Calendar and Course Catalogue), and some programs have additional requirements (e.g., Nursing, New Media).
- The University reserves the right to rescind admission at any time if the student's final admission qualifications fall below the standards required for the program of admission at the University.

\* Admission requirements are subject to change. Consult the University of Lethbridge website at [www.uleth.ca/ross/admissions](http://www.uleth.ca/ross/admissions) for current admission requirements applicable to the term for which you are applying.

University of  
**Lethbridge**



**Registrar's Office**

4401 University Drive W.  
Lethbridge, Alberta T1K 3M4  
403-329-2762  
inquiries@uleth.ca

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Forward your completed application form, fee, and supporting documents (e.g. transcripts) to the above address prior to the deadlines listed. For some programs, supporting documents must be forwarded to the relevant Department, as indicated in the Undergraduate Program Grid.

All submitted documents become the property of the University of Lethbridge and will not be returned. Your application must be complete for a decision to be made. Possession of minimum requirements does not guarantee admission. Acceptance to some programs is limited due to the number of spaces available. For information regarding your application email [admissions@uleth.ca](mailto:admissions@uleth.ca) or phone 1.403.382.7134.