

## Part 1

## ADMISSION

1. INTRODUCTION .....	27	9. ADMISSION DOCUMENTS .....	48
2. ADMISSION PROCEDURES .....	28	a. Official Documents .....	48
a. Application for Admission .....	28	b. Documents not Issued in English or French ..	48
b. Submission of Transcripts and Documents ..	28	c. Confidentiality of Application Documents ...	48
c. Confirmation of Admission .....	28	10. CONDITIONAL ADMISSION .....	48
3. GENERAL ADMISSION .....	28	a. Applicants Currently Attending High School .	48
4. APPLICATION DEADLINES .....	28	b. Applicants Currently Attending Post-	48
5. GENERAL ADMISSION ROUTES AND		Secondary .....	48
ACADEMIC QUALIFICATIONS .....	30	c. Pending Final Official Documents .....	48
a. High School Admission Route .....	30	d. Conditional English Language Proficiency ...	48
b. Transfer Admission Route .....	35	11. TRANSFER CREDIT .....	49
c. Adult Student (Mature) Admission Route ...	36	a. Transfer Policies .....	49
d. Visiting Student Admission Route .....	37	b. Appeal of Transfer Credit Decisions .....	50
e. Exchange Student Admission Route .....	37	12. GENERAL POLICIES FOR ALL APPLICANTS. ...	51
f. Standardized Test Admission Route .....	37	a. Student Status .....	51
g. Dual Admission .....	37	b. Access to Courses .....	51
h. Returning After an Absence from the		c. Enrolment Limits .....	51
University of Lethbridge .....	37	d. Year of the Calendar .....	51
i. Continuing Students Changing Programs ...	38	e. Simultaneous Enrolment .....	51
6. INTERNATIONAL STUDENTS .....	38	f. Misrepresentation/Falsified Documents ...	51
7. ENGLISH LANGUAGE REQUIREMENTS .....	40	13. CAVEAT - AUTHORITY TO RESCIND	
a. English Language Proficiency Requirement ..	40	ADMISSION/REGISTRATION PRIVILEGES. ....	52
8. PROGRAM AVAILABILITY AND SUMMARY		14. EXPLANATION OF TERMS .....	52
OF REQUIRED QUALIFICATIONS .....	41		
a. Arts and Science .....	42		
b. Education .....	43		
c. Fine Arts .....	43		
d. Health Sciences .....	44		
e. Management .....	45		
f. Combined Degrees .....	45		

## 1. INTRODUCTION

The University of Lethbridge is Canada's destination for all who seek a comprehensive, liberal education-based university that promotes a diverse and inclusive environment and inspires research-informed teaching and learning, creative discovery, scholarship, professional endeavour, experiential opportunities, and community engagement.

Applications for admission to undergraduate programs are welcomed from Canadian and international applicants for fall term (commencing September) and spring term (commencing January). The University of Lethbridge imposes no admission limitations on the basis of provincial residence or citizenship.

Individuals who wish to study at the University but who do not wish to be or who are not qualified to be admitted to a program of studies may register in credit courses through **Open Studies** (see **Part 2 - Registration, Open Studies Student**, p. 54).

The Registrar's Office is responsible for all applications for admission:

Office: SU140 (Students' Union Building)  
Hours: Monday to Friday, 8:30 a.m. - 4:30 p.m.  
Email: [inquiries@uleth.ca](mailto:inquiries@uleth.ca)  
Phone: 403-382-7134  
Fax: 403-329-5159  
Web: [www.uleth.ca/future-student](http://www.uleth.ca/future-student)

The University of Calgary offers the Bachelor of Social Work program at the University of Lethbridge main campus (see **Part 12 - Social Work**, p. 237). Applications to this program are submitted directly to the University of Calgary.

## 2. ADMISSION PROCEDURES

### a. Application for Admission

To apply for admission or readmission, applicants submit an *Application for Admission*, complete in every respect, accompanied by a non-refundable application fee (see **Part 3 - Fees, p. 59**). Applicants must apply using their full legal name and list any previous legal names on the application. By completing the application, applicants attest that the information they are supplying is complete and correct.

The application for admission to undergraduate programs may be submitted online at [www.applyalberta.ca](http://www.applyalberta.ca). Applicants may also download the application in PDF format from [www.uleth.ca/ross/admissions](http://www.uleth.ca/ross/admissions).

Continuing students submit an *Application for Admission to Specialized Programs or Program Change* form, as appropriate (see **Continuing Students Changing Programs, p. 38**). These forms are available at the Registrar's Office.

### b. Submission of Transcripts and Documents

By submitting an *Application for Admission* or readmission, applicants authorize the University of Lethbridge to request transcripts on their behalf through ApplyAlberta from Alberta Education and/or participating post-secondary institutions in Alberta.

Applicants currently studying at institutions not participating in ApplyAlberta are strongly advised to arrange, at the time of application, for the submission of final, official transcripts, or interim transcripts if necessary final transcripts are not yet available, and any other required documentation. Final, official transcripts and any other documentation requested by the University must be received on or before the document deadline (see **Application Deadlines, p. 28**, and **Admission Documents, p. 48**).

Applicants attending Canadian high schools should indicate on the application all grade twelve courses that they will have completed prior to the term for which they are seeking admission, including final and estimated final grades (see **Self-Reported Grades, p. 32**).

### c. Confirmation of Admission

All newly admitted and readmitted students are required to submit a *Confirmation of Admission* form and pay a non-refundable tuition deposit to confirm their offer of admission on or before the expiry date of the offer of admission (see **Part 3 - Fees, p. 59**).

Registration privileges will be activated after the *Confirmation of Admission* and tuition deposit payment have been received and processed.

## 3. GENERAL ADMISSION

The five Faculties and School of Graduate Studies of the University of Lethbridge offer over 150 different programs. Many of these programs are available directly to high school graduates or mature applicants. Others require a year or more of university-level studies as preparation for admission. In such cases, applications are accepted from high school and mature applicants to the appropriate preparatory program.

The academic and language standards outlined in this part of the Calendar are the minimum requirements for undergraduate admission at the University of Lethbridge that all applicants must fulfill. Individual programs may have additional requirements or higher standards for entry that must be met before admission to a specific program will be considered. Such requirements are detailed in the appropriate Part of this Calendar:

Faculty of Arts and Science	Part 7
Faculty of Education	Part 8
Faculty of Fine Arts	Part 9
Faculty of Health Sciences	Part 10
Faculty of Management	Part 11
Combined Degrees	Part 13

Additional information for programs offered by the **School of Graduate Studies** is available in the **University of Lethbridge 2016/2017 Graduate Studies Calendar and Course Catalogue** ([www.uleth.ca/ross/academic-calendar](http://www.uleth.ca/ross/academic-calendar)).

## 4. APPLICATION DEADLINES

For **2016/2017 Undergraduate Application and Document Deadlines**, see table on **page 29**.

## 2016/2017 Undergraduate Application and Document Deadlines

	Admission Route	Fall 2016			Spring 2017		
		Application	Admission Decision Documents <sup>1</sup>	Final Official Documents <sup>2</sup>	Application	Admission Decision Documents <sup>1</sup>	Final Official Documents <sup>2</sup>
Early admission <sup>3</sup>	High School	December 15	March 1	August 15	N/A	N/A	N/A
General admission	High School	June 30	August 1	August 31	November 1	November 15	January 2
	Transfer <sup>4</sup>	June 30	July 15	Post-Diploma: <sup>5</sup> August 31 All Others: July 31	November 1	November 15	January 2
	Returning U of L	June 30	July 15	July 15	November 1	November 15	January 2
	Continuing U of L	June 30	July 15	August 31	November 1	November 15	January 2
	Mature/Non-Matric. Adult	June 30	July 15	August 31	November 1	November 15	January 2
	International <sup>6</sup>	May 15	June 15	June 30	September 15	September 15	January 2
Calgary Campus <sup>7</sup>	All	August 1	August 10	August 31	December 1	December 10	January 2
B.Ed., including Combined Degrees with B.Ed. <sup>8</sup>	Transfer Continuing U of L	May 1	June 1	June 1	N/A	N/A	N/A
Pre-Professional Transfer Program in Engineering	High School All Others	March 1	May 1	August 31 July 31	N/A	N/A	N/A
Pre-Nursing Pathway	High School All Others	June 30	August 1 July 15	August 31 July 31	N/A	N/A	N/A
First Nations' Transition Program	All	August 31	August 31	August 31	N/A	N/A	N/A
B.Nursing, including After Approved Degree	High School All Others	March 1	April 1	August 15 June 15	N/A	N/A	N/A
B.H.Sc. (all majors, except Aboriginal Health), including Combined Degrees with B.Mgt.	High School All Others	June 1 <sup>9</sup>	August 1 <sup>9</sup> June 15	August 15 June 15	N/A	N/A	N/A
B.H.Sc. Aboriginal Health	All	June 30	July 15	August 31	N/A	N/A	N/A
Post-Diploma B.H.Sc. and Bachelor of Therapeutic Recreation	Transfer	June 1	June 15	June 15	N/A	N/A	N/A
B.F.A. - Art, B.F.A. - Native American Art, and B.F.A. - Multidisciplinary (incl. Post-Diploma and Combined Degrees)	High School All Others	June 1	August 1 June 15	August 31 July 31	November 1	November 15	November 15
B.F.A. - Dramatic Arts, B.F.A. - New Media, and B.Mus. (incl. Post-Diploma and Combined Degrees)	High School All Others	June 1	June 15	August 31 June 15	N/A	N/A	N/A

## Notes:

- Conditional admission decisions may be made for qualified applicants on the basis of interim/unofficial documents received prior to the Admission Decision Document deadline. Applications will be considered only if Admissions has received sufficient documentation by this date on which to base an admission decision (at least all interim or unofficial transcripts and any other required documents). Note that a high school or transfer applicant may not use grades from summer school courses or supplementary exams for fall admission unless they are received by this date.
- An application is not complete until all final, official documents have been received by the University of Lethbridge. University of Lethbridge Advanced English for Academic Purposes (EAP) results will be accepted from the summer term EAP classes for admission to the subsequent fall term, and from the fall term EAP classes for the subsequent spring term. All other documents pertaining to English Language Proficiency (e.g., TOEFL) must be received no later than the preceding August 1 for fall admission, or November 15 for spring admission.
- Early Admission applicants are advised to apply by December 15; this is important for scholarship eligibility and optimal course selection. Applicants who do not meet the Early Admission application or Admission Decision Document deadlines, but who meet the regular deadlines, will be considered according to regular high school policies.
- Transfer General Admission deadlines apply to all domestic applicants who have completed three or more transfer courses, a college diploma, or a previous degree, unless applying to a program listed below.
- Final official documents, including the diploma completion statement, for transfer applicants applying to Post-Diploma programs must be received by August 31. Final official documents for transfer applicants to all other programs must be received by July 31.
- International applicants should ensure that they apply early enough to accommodate the processing time for their study permit application. Study permit processing times may be found at [www.cic.gc.ca](http://www.cic.gc.ca). These deadlines do not apply to international applicants already in Canada or to applicants to programs that have earlier application deadlines.
- Calgary Campus deadlines apply to Canadian Citizens, Permanent Residents, and International applicants already in Canada who are applying to undergraduate programs offered at the Calgary Campus.
- Although all other supporting documents must be received by June 1, grades from University of Lethbridge's EDUC 2500 completed in Summer Session I will be considered in admission decisions for the subsequent fall term. Applications for pre-Education programs are accepted for both fall and spring terms.
- Addictions Counselling applicants must submit an Admission Statement to the Admissions Office by **June 1**. The Admission Statement form is available at [www.uleth.ca/healthsciences/statement](http://www.uleth.ca/healthsciences/statement).

The University of Lethbridge reserves the right to consider applications received or completed after the application/documents deadlines should openings remain in any program.

Last updated: 5/31/16

## 5. GENERAL ADMISSION ROUTES AND ACADEMIC QUALIFICATIONS

Applicants are considered for admission under the admission route most appropriate to their academic qualifications, as follows:

### a. High School Admission Route

Applicants presenting Alberta high school credentials, high school credentials from other Canadian provinces, and secondary credentials from other countries will be considered for admission under the **High School Admission Route**. In order to maximize future program and course choices, all applicants are encouraged to present a broad range of subjects for admission.

For **Program Availability and Summary of Required Qualifications**, see tables beginning on page 41.

#### 1. Canadian High School Requirements

All Canadian high school applicants must present credit in five distinct senior secondary courses, or equivalents, including one language arts course and at least three other academic courses.

---

### Alberta, N.W.T., and Nunavut

#### One academic English Language Arts course:

- English Language Arts 30-1

#### Three academic courses chosen from:

- Aboriginal Studies 30
- Art 30 or Art 31
- Biology 30
- Chemistry 30
- Choral Music 30, General Music 30, or Instrumental Music 30
- Dance 35
- Drama 30
- Mathematics 30-1 or Mathematics 30-2
- Mathematics 31
- Physics 30
- Science 30
- Social Studies 30-1
- Five credits in Advanced-level CTS Computer Science (CSE)
- One or more distinct languages at the 30 level

#### Fifth course:

- A fifth distinct course which:
  - Can be academic or non-academic
  - Must be at the 30 level
  - Must be worth at least five credits (multiple courses worth a total of five or more credits can be used)
  - Cannot be a Special Project

**Note:** While either *Mathematics 30-1* or *Mathematics 30-2* may be used as an academic course for admission, *Mathematics 30-1* is required as a prerequisite for courses in certain programs. See "Programs that DO Require Mathematics" at [www.uleth.ca/ross/hs\\_prereqs/math/math\\_do](http://www.uleth.ca/ross/hs_prereqs/math/math_do).

Instead of *Mathematics 30-1* students may use University of Lethbridge's *Mathematics 0500*.

---

### British Columbia and Yukon Territory

#### One academic English Language Arts course chosen from:

- English 12
- English 12 First Peoples

#### Three academic courses chosen from:

- Art Foundations 12, Studio Arts 12, or Visual Arts 12
- Biology 12
- B.C. First Nations Studies 12

- Calculus 12
- Chemistry 12
- Choral Music 12 or Instrumental Music 12
- Comparative Civilizations 12
- Dance 12
- English Literature 12
- Geography 12
- Geology 12
- History 12
- ICT: Computer Programming 12
- One of Pre-Calculus 12 or Foundations of Mathematics 12
- Physics 12
- Theatre Performance 12 or Theatre Production 12
- Writing 12
- One or more distinct languages at the 12 or 12A level

#### Fifth course:

- A fifth distinct course which:
  - Can be academic or non-academic
  - Must be at the 12 level
  - Must be worth at least four credits

**Note:** While either *Pre-Calculus 12* or *Foundations of Mathematics 12* may be used as an academic course for admission, *Pre-Calculus 12* is required as a prerequisite for courses in certain programs. See "Programs that DO Require Mathematics" at [www.uleth.ca/ross/hs\\_prereqs/math/math\\_do](http://www.uleth.ca/ross/hs_prereqs/math/math_do).

Instead of *Pre-Calculus 12*, students may use University of Lethbridge's *Mathematics 0500*.

---

### Manitoba

#### One credit in academic English Language Arts chosen from:

- Comprehensive Focus 40S
- Literary Focus 40S
- Transactional Focus 40S

#### Three credits in academic courses chosen from:

- Biology 40S
- Chemistry 40S
- Computer Science 40S
- Current Topics in FNMI Studies 40S
- Drama 40S or Drama 45S (maximum one credit)
- Global Issues 40S
- History: Western Civilization 40S
- Interdisciplinary Topics in Science 40S
- Pre-Calculus Mathematics 40S or Applied Mathematics 40S
- Advanced Mathematics 45S and Calculus 45S
- Music 40S or Music 45S (maximum one credit)
- Physics 40S
- Visual Arts 40S or Visual Arts 45S (maximum one credit)
- World Geography 40S
- One or more distinct languages at the 40S level

#### One additional credit, which:

- Can be academic or non-academic
- Must be at the 40 level
- Must be designated S, G, or U
- Must be worth at least one credit (two half-credit courses may be used)

**Note:** While either *Pre-Calculus Mathematics 40S* and *Applied Mathematics 40S* may be used as an academic course for admission, *Pre-Calculus Mathematics 40S* is required as a prerequisite for courses in certain programs. See "Programs that DO Require Mathematics" at [www.uleth.ca/ross/hs\\_prereqs/math/math\\_do](http://www.uleth.ca/ross/hs_prereqs/math/math_do).

Instead of *Pre-Calculus Mathematics 40S* students may use University of Lethbridge's *Mathematics 0500*.

---

## New Brunswick

### One academic English Language Arts course chosen from:

- English 121
- English 122

### Three academic courses chosen from:

- Biology 121 or Biology 122
- Calculus 120
- Canadian Geography 120
- Canadian History 120 or Canadian History 122
- Chemistry 121 or Chemistry 122
- Intro to Environmental Studies 122
- One of Foundations of Math 120 or Pre-Calculus A120 and Pre-Calculus B120 (counts as one course)
- Music 120 or Music 122
- Physics 121 or Physics 122
- Science 120
- Theatre Arts 120
- Three Dimensional Studies 120
- Visual Arts 120 or Visual Arts Portfolio 122
- World Issues 120
- One or more distinct languages at the 121 or 122 level

### Fifth course:

- A fifth distinct course which:
  - Can be academic or non-academic
  - Must be at the 120, 121, or 122 level
  - Must be worth at least one credit

**Note:** While either Foundations of Math 120 or Pre-Calculus A120 and B120 may be used as an academic course for admission, Pre-Calculus A120 and B120 are required as a prerequisite for courses in certain programs. See "Programs that DO Require Mathematics" at [www.uleth.ca/ross/hs\\_prereqs/math/math\\_do](http://www.uleth.ca/ross/hs_prereqs/math/math_do).

Instead of Pre-Calculus A120 and B120, students may use University of Lethbridge's Mathematics 0500.

---

## Newfoundland and Labrador

### One academic English Language Arts course:

- English 3201

### Three academic courses chosen from:

- Art and Design 3200
- Biology 3201
- Calculus 3208
- Chemistry 3202
- Earth Systems 3209
- Mathematics 3200 or Mathematics 3201
- Applied Music 3206 or Ensemble Performance 3105
- Physics 3204
- Theatre Arts 3220 or Musical Theatre 3221
- World Geography 3202
- World History 3201 or Histoire Mondiale 3231
- World Literature 3207
- One or more distinct languages at the 3200 level

### Fifth course:

- A fifth distinct course which:
  - Can be academic or non-academic
  - Must be at the 3000 level
  - Must be worth at least two credits

**Note:** While either Mathematics 3200 or Mathematics 3201 may be used as an academic course for admission, Mathematics 3200 is required as a prerequisite for courses in certain programs. See "Programs that DO Require Mathematics" at [www.uleth.ca/ross/hs\\_prereqs/math/math\\_do](http://www.uleth.ca/ross/hs_prereqs/math/math_do).

Instead of Mathematics 3200, students may use University of Lethbridge's Mathematics 0500.

---

## Nova Scotia

### One academic English Language Arts course chosen from:

- English 12 (Academic)
- English 12 (Advanced)
- English 12 African Heritage

### Three academic courses chosen from:

- Art 12
- Biology 12
- Calculus 12
- Chemistry 12
- Drama Theatre Arts 12
- Film & Video Production 12
- Global Geography 12
- Geology 12
- Global History 12
- One of Pre-Calculus 12, Mathematics 12 (Advanced), Mathematics 12 (Academic), or Mathematics Foundations 12
- Music 12
- Physics 12
- One or more distinct languages at the 12 level

### Fifth course:

- A fifth distinct course which:
  - Can be academic or non-academic
  - Must be at the 12 level
  - Must be worth at least one credit

**Note:** While any one of Pre-Calculus 12, Mathematics 12 (Advanced), Mathematics 12 (Academic), or Mathematics Foundations 12 may be used as an academic course for admission, one of Pre-Calculus 12, Mathematics 12 (Advanced), or Mathematics 12 (Academic) is required as a prerequisite for courses in certain programs. See "Programs that DO Require Mathematics" at [www.uleth.ca/ross/hs\\_prereqs/math/math\\_do](http://www.uleth.ca/ross/hs_prereqs/math/math_do).

Instead of Pre-Calculus 12, Mathematics 12 (Advanced), or Mathematics 12 (Academic), students may use University of Lethbridge's Mathematics 0500.

---

## Ontario

### One academic English Language Arts course chosen from:

- English 4U (ENG4U)
- Studies in Literature (ETS4U)

### Three academic courses:

- Three additional distinct courses at the 4U or 4M level

### Fifth course:

- A fifth distinct course at the 4U or 4M level

**Note:** While either Mathematics of Data Management (MDM4U) or Advanced Functions (MHF4U) may be used as an academic course for admission, Advanced Functions (MHF4U) is required as a prerequisite for courses in certain programs. See "Programs that DO Require Mathematics" at [www.uleth.ca/ross/hs\\_prereqs/math/math\\_do](http://www.uleth.ca/ross/hs_prereqs/math/math_do).

Instead of Advanced Functions (MHF4U), students may use University of Lethbridge's Mathematics 0500.

---

## Prince Edward Island

### One academic English Language Arts course chosen from:

- English 611A
- English 621A

### Three academic courses chosen from:

- Biology 621A or Biology 611A
- Chemistry 611A or Chemistry 621A
- Dramatic Arts 621A
- Environmental Science 621A
- Geography 621A: Global Issues

- History 621A: Canadian History or History 621B: Prince Edward Island History
- Mathematics 611B (Calculus)
- Mathematics 621A or Mathematics 621B
- Music 621A
- Oceanography 621A
- Physics 621A
- Visual Arts 621A
- One or more distinct languages at the 621 level

**Fifth course:**

- A fifth distinct course which:
  - Can be academic or non-academic
  - Must be at the 600 level
  - Must be worth at least one credit

**Note:** While one of Mathematics 621A or Mathematics 621B may be used as an academic course for general admission, Mathematics 621B is required as a prerequisite for courses in certain programs. See "Programs that DO Require Mathematics" at [www.uleth.ca/ross/hs\\_prereqs/math/math\\_do](http://www.uleth.ca/ross/hs_prereqs/math/math_do).

Instead of Mathematics 621B, students may use University of Lethbridge's Mathematics 0500.

**Quebec****Two academic English Language Arts courses from:**

- English Literature 603 series

**Eight academic CEGEP courses chosen from:**

- Art 520
- Biology 101
- Chemistry 202
- Drama 560
- Geography 320
- History 330
- Mathematics 201
- Music 550
- Physics 203
- One or more distinct languages at the 607 to 616 level

A completed CEGEP diploma (DCS or DEC) may qualify the applicant for advance credits.

**Note:** A maximum of two courses from each series may be used.

**Saskatchewan****One academic English Language Arts course pair chosen from:**

- English Language Arts A30 and English Language Arts B30
- Français Fransaskois A30 or Français Fransaskois B30 (or Français immersion), combined with one of English Language Arts A30 or English Language Arts B30

**Three academic courses chosen from:**

- Arts Education 30 or Visual Art 30
- Band 30, Choral 30, or Instrumental Jazz 30
- Biology 30
- Calculus 30
- Chemistry 30
- Computer Science 30
- Dance 30
- Drama 30
- Earth Science 30
- Geography 30
- History 30: Canadian Studies
- One of Pre-Calculus 30 or Foundations of Mathematics 30
- Native Studies 30: Canadian Studies
- Physics 30
- Social Studies 30: Canadian Studies
- One or more distinct languages at the 30 level

**Fifth course:**

- A fifth distinct course which:
  - Can be academic or non-academic
  - Must be at the 30 level
  - Must be worth at least one credit

**Note:** While either Pre-Calculus 30 or Foundations of Mathematics 30 may be used as an academic course for admission, Pre-Calculus 30 is required as a prerequisite for courses in certain programs. See "Programs that DO Require Mathematics" at [www.uleth.ca/ross/hs\\_prereqs/math/math\\_do](http://www.uleth.ca/ross/hs_prereqs/math/math_do).

Instead of Pre-Calculus 30, students may use University of Lethbridge's Mathematics 0500.

## 2. International High School

Academic high school (secondary) qualifications from other countries are considered for admission (see **International Students, p. 38**).

## 3. Admission Average

**To qualify for general admission, applicants must have a final admission average of at least 65 percent.**

The admission average for all Canadian high school applicants is calculated using the most advantageous combination of course requirements specified in **Canadian High School Requirements (p. 30)**. Unless otherwise specified in the table on **page 38**, the admission average for international high school applicants is calculated on all academic grade 12, or equivalent, courses.

For applicants currently studying in Canadian high schools, a predicted high school average will be calculated using actual and/or self-reported grades. Final official transcripts will be required to confirm admission eligibility. See **Self-Reported Grades**, below, and **Conditional Admission (p. 48)** for additional information.

Only passing grades will be used in the average calculation. In cases where the applicant has repeated a secondary course, the highest grade will be used. For applicants presenting both school and exam grades on British Columbia high school courses, the higher grade will be used to calculate the admission average (until Spring 2017). In all other cases, the final blended grade will be used.

When necessary for the purposes of calculating the admission average, the Registrar's Office will convert grades to the Alberta high school percentage scale. Grades and courses from outside Alberta that have been evaluated by agencies other than the original educational institution are subject to review and adjustment by the University of Lethbridge.

## 4. Self-Reported Grades

Applicants currently completing high school requirements at Canadian high schools may be considered for conditional admission on the basis of self-reported grades for courses completed, in progress, or anticipated at the time of application.

For this purpose, the applicant will provide final grades for Grade 12 courses already completed and estimated marks for courses in progress and courses he/she plans to complete, based on Grade 12 mid-term marks or Grade 11 final marks.

If an applicant is not admissible based on self-reported grades, an interim transcript will be required to make the prediction of grades and final admission decision.

The University reserves the right to rescind admission at any time should the student's final admission qualifications fall below the minimum standard required for admission (see **Conditional Admission, p. 48**). When possible, the applicant will be offered admission to an alternate program.

#### 5. Early Admission

Early Admission is available to applicants currently completing high school requirements in Canadian high schools. Admission is based on both actual and self-reported academic achievement and is conditional upon satisfactory final academic qualifications.

Early Admission is recommended for best program availability and course selection, as well as other university services such as scholarships and residence. Early Admission applicants who do not meet Early Admission application and document deadlines will be considered for admission under general high school admission policies.

#### 6. Advanced Placement Program

Advanced Placement (AP) credentials are recognized as a means of satisfying general admission requirements.

Where an applicant presents both an AP exam and the corresponding Grade 12 course for a particular subject, the higher grade will be used for admission purposes. AP scores are converted as follows:

AP Score	Grade 12 Percentage
5	96%
4	86%
3	76%
2	65%
1	not acceptable for admission

#### AP Transfer Credit Policy

Students presenting AP credentials have the option at the point of admission of receiving transfer credit for approved courses where they have achieved a grade of '4' or higher. Refer to the table on **page 34** for course equivalents. To be eligible for transfer credit, an official AP transcript must be received by the final official document deadline (see **Application Deadlines, p. 28**).

#### To obtain AP transcripts:

AP College Board ATP (Transcript Department)  
P.O. Box 6671  
Princeton, NJ 08451-6671  
<https://apscore.collegeboard.org/scores/score-reporting> (University of Lethbridge College Code: 0855)

#### 7. International Baccalaureate Program

International Baccalaureate (IB) credentials are recognized both as an admission route and as a means of satisfying general admission requirements:

- Applicants presenting complete IB diplomas are guaranteed general admission to the University, subject to English Language Proficiency requirements and deadlines. Admission to specific programs is not guaranteed.
- Where an applicant presents both an IB course, including the IB exam, and the corresponding Grade 12 course for a particular subject, the higher grade will be used for admission purposes. IB course grades are converted as follows:

IB Grade	Grade 12 Percentage
7	97%
6	84%
5	77%
4	65%
3	55%
2	not acceptable for admission
1	not acceptable for admission

#### IB Transfer Credit Policy

Students presenting IB credentials have the option at the point of admission of receiving transfer credit for approved courses in which they have achieved satisfactory grades. Refer to the table on **page 34** for course equivalents and minimum grade requirements. To be eligible for transfer credit, an official IB transcript must be received by the final official document deadline (see **Application Deadlines, p. 28**).

#### To obtain IB transcripts:

IB North America  
475 Riverside Drive, 16th floor  
New York, NY 10115  
USA  
[www.ibo.org/iba/transcripts/index.cfm](http://www.ibo.org/iba/transcripts/index.cfm)

## Advanced Placement Program

AP Course	U of L Course (credits)
Art History	ARHI 2225/2xxx (6)
Art Studio (Drawing)	ART 2031 (3)
Art Studio (2-D Design)	ART 2xxx (3)
Art Studio (3-D Design)	ART 2032 (3)
Biology	BIOL 1010 (3)
Calculus AB	MATH 1560/2560 (6)
Calculus BC	MATH 1560/2560 (6)
Chemistry	CHEM 1000/2000 (6)
Computer Science A	CPSC 1620 (3) <sup>1</sup>
Economics (Macroeconomics)	ECON 1012 (3)
Economics (Microeconomics)	ECON 1010 (3)
English (Language and Composition)	ENGL 1900 (3)
English (Literature and Composition)	ENGL 1xxx (3) <sup>2</sup>
Environmental Science	ENVS 2000 (3)
French (Language and Culture)	FREN 1500/2000 (6)
Geography (Human)	GEOG 1200 (3)
German (Language and Culture)	GERM 1500/2000 (6)
History (European)	HIST 1000 (3) <sup>3</sup>
History (United States)	HIST 2600 (3)
History (World)	HIST 1200 (3) <sup>3</sup>
Japanese (Language and Culture)	JPNS 1xxx/2xxx (6)
Latin	Special Assessment
Music (Theory) <sup>4</sup>	MUSI 1xxx (3)
Physics 2: Algebra-Based	PHYS 1000 (3) or PHYS 1050 (3)
Physics C (Mechanics)	PHYS 1000 (3) or PHYS 1050 (3)
Government and Politics: Comparative Government	POLI 1xxx (3)
Government and Politics: Comparative/US	POLI 1xxx/2xxx (6)
Government and Politics: United States	POLI 1xxx (3)
Psychology	PSYC 1000 (3)
Spanish (Language)	SPAN 1500/2000 (6)
Spanish (Literature and Culture)	SPAN 2300/2xxx (6)

<sup>1</sup> Programming language varies across institutions; students proceeding to next level must ensure they have mastered the appropriate application language.

<sup>2</sup> This course fulfills the requirement of the English 1900 prerequisite. Students receiving this transfer may not subsequently take English 1900 for credit.

<sup>3</sup> History 1000 and History 1200 are Substantially Similar courses.

<sup>4</sup> Not counted toward the basic 16-course B.A. Music major or the core courses in the B.Mus. degree.

## International Baccalaureate Program

IB Course	Min. Grade	U of L Course (credits)
Biology, Higher Level	5	BIOL 1010 (3)
Chemistry, Higher Level	5	CHEM 1000/2000 (6)
Chemistry, Standard Level	7	CHEM 1000 (3)

IB Course	Min. Grade	U of L Course (credits)
Computer Science, Higher or Standard Level	5	CPSC 1620 (3) <sup>1</sup>
Economics, Higher Level	5	ECON 1010/1012 (6)
Economics, Standard Level	5	ECON 1010 (3)
English A: Literature, Higher Level	5	ENGL 1xxx (3) <sup>2</sup>
English A: Language and Literature, Higher Level	5	ENGL 1xxx (3) <sup>2</sup>
Film, Higher Level	5	NMED 1xxx (3) <sup>3</sup>
French B, Higher Level	5	FREN 2000/2300 (6)
French B, Standard Level	5	FREN 1500/2000 (6)
French AB, Standard Level	5	FREN 1000/1100 (6)
Geography, Higher Level	5	GEOG 1000/1200 (6)
Geography, Standard Level	5	ENVS 2000 (3)
German B, Higher Level	5	GERM 2000/2300 (6)
German B, Standard Level	5	GERM 1500/2000 (6)
Greek, Higher Level		Special Assessment
History, Higher Level	5	HIST 1000 (3)
History Africa, Higher Level	5	HIST 1xxx (3)
History Americas, Higher Level	5	HIST 1xxx (3)
History Europe/Middle East, Higher Level	5	HIST 1xxx (3)
Information Technology in a Global Society, Higher Level	5	CPSC 1xxx (3) <sup>4</sup>
Latin, Higher or Standard Level	-	Special Assessment
Mandarin AB, Standard Level	5	HUM 1xxx/1xxx (6)
Mandarin B, Higher Level or Standard Level	5	HUM 1xxx/1xxx (6)
Mathematics, Higher Level	5	MATH 1560 (3) <sup>5</sup>
Further Mathematics, Higher Level	5	MATH 1410/1560 (6)
Music, Higher Level	5	MUSI 2xxx (6) <sup>6</sup>
Philosophy, Higher Level	-	Special Assessment
Physics, Higher Level	5	PHYS 1000 or 1050 (3)
Psychology, Higher or Standard Level	4	PSYC 1000 (3)
Social Anthropology, Higher Level	5	ANTH 1000 (3)
Spanish B, Higher Level	5	SPAN 2000/3001 (6)
Spanish B, Standard Level	5	SPAN 1500/2000 (6)
Spanish AB, Standard Level	5	SPAN 1000/1100 (6)
Theatre, Higher Level	5	DRAM 1xxx (3)
Visual Arts, Higher Level	5	Art 2031/2032 (6)

<sup>1</sup> Programming language varies across institutions; students proceeding to next level must ensure they have mastered the appropriate programming language.

<sup>2</sup> Not equivalent to English 1900 for prerequisite or program requirements.

<sup>3</sup> Not a prerequisite for higher level New Media courses.

<sup>4</sup> Not a prerequisite for higher level Computer Science courses.

<sup>5</sup> Credit is not allowed for Mathematics 1010 subsequent to the completion of Mathematics 1560.

<sup>6</sup> Two unspecified Music credits may be applied to specific Music requirements after interview and assessment by the Department of Music.



## 8. High School Upgrading

The University of Lethbridge recognizes academic upgrading courses completed at post-secondary institutions in lieu of high school courses for admission and prerequisite purposes, including University of Lethbridge courses at the 0500 level. A list of recognized courses available at other Alberta post-secondary institutions may be obtained from <http://alis.alberta.ca/pdf/transferralberta/Upgrading.pdf>. Other courses will be considered on a case-by-case basis.

## 9. Home School

Home School applicants who present recognized secondary credentials, or by some other means satisfy the general admission requirements, will be considered for admission. Regardless of their citizenship or residency, Home School applicants will be considered for admission according to the curriculum they followed.

Applicants should challenge the provincial examinations in courses where such examinations exist to provide grades in the subjects challenged. By this means, an applicant who presents final grades in five distinct subjects will be considered for admission under the **High School Admission Route** (p. 30).

An applicant who presents satisfactory standardized test scores, either ACT or both SAT Reasoning and SAT Subject scores, will be considered for General Admission under the **Standardized Test Admission Route** (p. 37).

Home school applicants may also be considered under the **Adult Student (Mature) Admission Route** (p. 36).

## b. Transfer Admission Route

Applicants who have completed three or more transferable courses at one or more post-secondary institutions will be considered under the **Transfer Admission Route**, as follows.

For **Program Availability and Summary of Required Qualifications**, see tables beginning on page 41.

## 1. Transferable Courses

To qualify for general admission, Transfer applicants must have an admission grade point average (AGPA) of at least 2.00 (on the U of L 4.00 GPA scale). The admission average for Transfer applicants presenting five or more transferable courses is calculated on all completed, transferable, post-secondary courses. For Transfer applicants presenting only three to four courses, the admission average is a weighted average of the high school admission average and the post-secondary admission average.

All transferable post-secondary work completed by Transfer applicants, as indicated on transcripts, will be used in determining admission eligibility. Upon admission, completed courses will be considered for transfer credit on a course-by-course basis for eligible post-secondary work in accordance with program and residence requirements. The number of courses considered to be transferable in the context of the admission decision may or may not coincide with the number of courses ultimately awarded transfer credit. For additional information, see **Transfer Credit** (p. 49).

When necessary for the purposes of calculating the AGPA and awarding transfer credit, the Registrar's Office will convert grades to the University of Lethbridge 4.00 GPA scale.

Admission requirements vary depending on the number of transferable, post-secondary courses completed as indicated below:

*eight or more transferable courses*

- A GPA of at least 2.00 (on the U of L 4.00 GPA scale), calculated on all completed, transferable courses.
- High school grades are not included in the AGPA calculation.

*five or more (but fewer than eight) transferable courses*

- High school admission average of at least 60%, calculated on five appropriate 30-level high school courses or equivalents (see p. 30).
- AGPA of at least 2.00 (on the U of L 4.00 scale), calculated on all completed, transferable courses.

*at least three (but fewer than five) transferable courses*

- Basic high school admission average of at least 60%, calculated on five appropriate 30-level high school courses (see p. 30).
- Admission average is determined using a weighted average of the high school admission average and all completed, transferable, post-secondary courses.

## 2. College Diploma

Applicants who hold two- or three-year college diplomas from recognized institutions will be considered for admission to the appropriate post-diploma program. For more information on partner institutions, see **Part 20 - Collaborating and Partnering Institutions** (p. 619).

For **Post-Diploma Applicant Program Availability and Required Qualifications**, see tables beginning on page 41.

A diploma holder seeking admission to a program other than the appropriate post-diploma program will be considered for admission as follows:

- Holders of two- or three-year college diplomas from recognized post-secondary institutions, completed with a program GPA of 2.00 or higher (on the U of L 4.00 scale), shall be eligible for general admission in the absence of contradictory evidence. The higher of the diploma program GPA or GPA based on transferable courses (see **Transferable Courses**, p. 35) will be used for admission purposes. Transfer credit will be awarded on a course-by-course basis, in accordance with approved transfer credit policies (see **Transfer Credit**, p. 49).
- In all such cases, the diploma program in question must have sufficient academic merit. Faculty program residence and time limit policies shall apply. Final determination of sufficient academic merit rests with the Faculty offering programs most closely related to the diploma (e.g. the determination of academic merit for diplomas in fine arts will be made by the Faculty of Fine Arts).

### 3. College Certificate

Applicants who hold certificate credentials from recognized post-secondary institutions will be considered for admission under **Transferable Courses (p. 35)**.

### 4. Applied and Technology Degrees

Applicants presenting Applied or Technology Degrees from recognized colleges or technical institutes will be considered for admission under **College Diploma (p. 35)**.

Except when the Applied or Technology Degree is the basis for admission to a Post-Diploma program, transfer credit will be awarded on a course-by-course basis, in accordance with approved transfer credit policies.

Applied and Technology Degrees are not considered to be a basis of admission for second degree or graduate studies programs.

### 5. Previous Degree

Applicants who have completed an approved degree with a minimum grade point average of 2.00 (on the U of L 4.00 scale) on the terms containing the last 20 graded university-level term courses (60.0 credit hours) will be eligible for general admission to pursue a second degree.

An approved degree is an academic baccalaureate degree requiring a minimum of 30 course equivalents (90.0 credit hours) or a graduate degree from a recognized degree-granting institution.

Previous credentials and courses completed as part of the credential are subject to the time limits of the appropriate Faculty. Please see the appropriate Faculty's After an Approved Degree section for the appropriate Faculty and **Part 4 - Academic Regulations, University of Lethbridge Residence Requirements and Time Limits (p. 90)**.

Students are not normally eligible to pursue a second degree that is similar to one already completed at a recognized institution. Generally, degrees with identical or closely related majors are considered to be similar. International applicants who possess a related degree will be considered for admission on a case-by-case basis. The decision of the appropriate Faculty will be final in these matters.

In order to register in courses as an admitted student, a student who has graduated from a University of Lethbridge program must successfully apply for admission to another program (see **Continuing Students Changing Programs, p. 38**). Otherwise, such students must register using the Open Studies student route (see **Part 2 - Registration, Open Studies Student, p. 54**).

### 6. Applicants with Unsatisfactory Post-Secondary Records

In addition to the standards outlined above, the following policies apply to applicants who have unsatisfactory records at other post-secondary institutions:

#### a. Required to Withdraw

Applicants who have been required to withdraw (or its equivalent) from another post-secondary institution will be considered for

admission after the lapse of one year from the date of the required withdrawal.

If such applicants are offered admission to the University, without satisfactory intervening studies, it will be on the condition of academic probation. See the corresponding section for the appropriate Faculty for more information.

Applicants who have been Required to Withdraw from a post-secondary institution more than once are not normally eligible for admission and shall be considered for admission only on the recommendation of the appropriate Dean.

#### b. Suspension

Applicants under an order of suspension from another post-secondary institution will be considered for admission only with the written approval of the Provost & Vice-President (Academic).

#### c. Expulsion

Applicants who have been expelled from another post-secondary institution will be considered for admission only with the written approval of the Provost & Vice-President (Academic).

See also **Returning After an Absence from the University of Lethbridge (p. 37)**.

### c. Adult Student (Mature) Admission Route

Applicants who are Canadian Citizens or Permanent Residents, at least 21 years of age by the first day of classes of the term of intended admission, and who do not fulfill requirements for any other admission route will be considered for general admission as follows:

#### 1. Adult High School Admission

Applicants who are 21 years of age or older and have completed the requirements of the high school admission route with an admission average of at least 60 percent and no transferable post-secondary courses will be considered eligible for general admission (see **High School Admission Route, p. 30**).

#### 2. Non-Matriculated Adult Admission

All other applicants who do not fulfill the minimum requirements of any other admission route will be considered for general admission on a case-by-case basis.

The number of seats available for **Non-Matriculated Adult Admission** will be limited (as determined each term). Typically the number of seats will not be more than ten percent of the total admissions for high school applicants in a given fall or spring term. The seats are distributed on a first-come, first-served basis to successful applicants.

The intent of the **Non-Matriculated Adult Admission** route is to provide access to post-secondary study to applicants who demonstrate potential for success that is at least equal to that of applicants meeting the prevailing admission criteria for high school applicants. In making this determination, the Mature Admission Committee will consider whether the applicant has acquired, through a combination of academic and life experience, the reading, writing, organizational, and

other skills necessary for success in the intended program of study, as indicated on:

- Transcripts of all high school and post-secondary experience.
- Standardized test scores, such as SAT or ACT, if available.
- A Letter of Intent from the applicant to the Admissions Office, which shall include a statement on the applicant's potential for success in university studies, how the applicant's experiences since secondary school have contributed to this potential, the applicant's goals for the future, and why studies at the University will help the applicant to realize these goals.
- A résumé, providing a summary of all educational, employment and volunteer experience.

The applicant may be invited to an interview.

Applicants who have unsatisfactory post-secondary academic records (i.e., a GPA of less than 2.00) will not be considered for Non-Matriculated Adult Admission.

#### d. Visiting Student Admission Route

Applicants currently enrolled in a degree program at another recognized degree-granting institution and who wish to enrol in courses at the University of Lethbridge for credit at their home institution may be admitted on the basis of a Letter of Permission issued by their home institution. Such applicants must complete an *Application for Admission* by the appropriate deadline. The Letter of Permission will be accepted either directly from the institution or from the applicant. This letter should specify the term for which permission is given. Visiting students must also satisfy the English Language Proficiency requirement (see **English Language Proficiency Requirement, p. 40**).

Visiting students register for courses as Open Studies students. It is the responsibility of the Visiting student to meet any applicable course prerequisites. Registration in specific courses is not guaranteed. For additional information, see **Part 2 - Registration, Open Studies Student (p. 54)**.

Visiting students must apply for admission on a term-by-term basis.

#### e. Exchange Student Admission Route

Exchange students are admitted on the basis of formal agreements between the University of Lethbridge and another post-secondary institution. Students who would like to participate in an exchange program at the University of Lethbridge apply through their home university.

Exchange students register for courses as Open Studies students. It is the responsibility of the Exchange student to meet any applicable course prerequisites. Registration in specific courses is not guaranteed. For additional information, see **Part 2 - Registration, Open Studies Student (p. 54)**.

English Language Proficiency requirements do not apply to Exchange students.

#### f. Standardized Test Admission Route

Applicants who present acceptable ACT or SAT scores will be considered for general admission.

In the case of the SAT, the applicant must present complete SAT (Critical Reading, Mathematics and Writing) and three additional SAT Subject Test scores. Applicants who do not present three SAT Subject Test scores and who present superior high school records (at least five Grade 12-level courses in academic subjects including English, with a 'B+' or higher), will be considered for admission on an individual basis.

#### g. Dual Admission

The University of Lethbridge has Dual Admission agreements with partner institutions for some degree programs. Applicants seeking Dual Admission are admitted to a program at the partner institution and to an eligible degree program at the University of Lethbridge at the same time. Dual Admission applicants must meet all general admission and program-specific admission requirements in effect at the time of application. Upon completion of the studies at the partner institution, dually admitted students will transition to the University of Lethbridge as continuing students. For details on current Dual Admission agreements and available programs, see [www.uleth.ca/ross/dual-admission](http://www.uleth.ca/ross/dual-admission).

Applicants from these partner institutions seeking admission to a program for which Dual Admission is not available will be considered under normal admission policies (see **Transfer Admission Route, p. 35**). For more information on partner institutions, see **Part 20 - Collaborating and Partnering Institutions (p. 619)**.

#### h. Returning After an Absence from the University of Lethbridge

All students returning after an absence of one or more fall or spring terms must apply for readmission according to current application procedures and deadlines.

1. Applicants who were previously admitted to the University, left after completing one or more terms, and have not completed any transferable courses at another institution during the absence will be considered for readmission to their previous program of study in accordance with the policies of the relevant Faculty (refer to the Admission information in the applicable Faculty part of the Calendar).
2. Applicants who are seeking readmission to a different program of studies or who have completed transferable courses at another post-secondary institution during the absence must meet current admission requirements for the program they are intending to pursue (see **Transfer Admission Route, p. 35**).
3. If readmitted, applicants who were on academic probation upon leaving the University will be readmitted on condition of academic probation. See the corresponding section for the appropriate Faculty for more information.
4. Readmission after Required Withdrawal  
Applicants seeking readmission after Required Withdrawal from the University of Lethbridge will be considered for admission after the lapse of one year from the date of required withdrawal, in accordance with the policies of the Faculty offering

the program for which they are seeking admission. See **Part 7 - Arts and Science (p. 99)**, **Part 8 - Education (p. 157)**, **Part 9 - Fine Arts (p. 173)**, **Part 10 - Health Sciences (p. 199)**, and **Part 11 - Management (p. 213)**.

Students required to withdraw from the University twice are not normally eligible for readmission and will be considered only on the recommendation of the appropriate Dean.

Applicants readmitted to the University after being required to withdraw are readmitted on condition of academic probation. See the corresponding section for the appropriate Faculty for more information.

#### 5. Readmission after Suspension

Applicants who left the University under an order of suspension will be considered for readmission to their previous program of study upon expiry of the period of suspension and fulfillment of any other requirements defined in the order of suspension, in accordance with 1. and 2. above.

#### 6. Readmission after Expulsion

Applicants who left the University under an order of expulsion will be considered for admission only with the written approval of the Provost & Vice-President (Academic) in consultation with the Dean of the program from which the student was expelled. Such approval shall not normally be given before the expiry of three years.

#### i. Continuing Students Changing Programs

A continuing student who wishes to change their academic program or major within the Faculties of Arts

and Science, Education, Fine Arts, or Management must apply to their Faculty using a *Student Program Change* form. A continuing student who wishes to change their academic program or major within the Faculty of Health Sciences or to one involving another Faculty (including Combined Degrees) must apply for the new program by submitting an *Application for Admission to Specialized Programs* form to the Registrar's Office.

Continuing student applicants seeking to change to competitive programs will be considered according to the same admission criteria as transfer applicants.

A continuing student who will be graduating from their current program at the University must successfully apply for admission to another program, using an *Application for Admission to Specialized Programs* form, in order to continue their studies as an admitted student (see **Previous Degree, p. 36**). Otherwise, such students must register using the Open Studies student route (see **Part 2 - Registration, Open Studies Student, p. 54**).

#### 6. INTERNATIONAL STUDENTS

Applicants from other countries must present qualifications comparable to those of Canadian applicants:

- Applicants who have completed, appropriate secondary qualifications from other countries will be considered for admission under the **High School Admission Route (p. 30)**. See table below for requirements for specific countries.
- Applicants who have completed studies at recognized post-secondary institutions will be considered for admission under the **Transfer Admission Route (p. 35)**.

International Secondary/High School Admission Requirements for the University of Lethbridge		
Country	Secondary/High School Requirements	Comments
<b>(Contact Admissions for requirements for countries not shown below)</b>		
Argentina	Bachiller/Bachillerato (de Nivel Medio o Secundario o Especializado) with a minimum score of 7/10 (good)	
Australia	Secondary school leaving certificate, appropriate to Territory	
Austria	Secondary school leaving certificate (Reifezeugnis or Reifeprüfungszugnis)	
Bangladesh	Higher Secondary Certificate (First division)	
Barbados	Caribbean Examination Council Secondary Education Certificate, plus Advanced level studies	British model (see below)
Bolivia	Bachillerato	
Brazil	Diploma/Certificado de Conclusão de Segundo Grau/Ensino Médio (Diploma/Certificate of Completion of Secondary Education/Secondary School)	
Caribbean	Advanced and Ordinary level General Certificate of Education Examining Board Certificates. Grades of I, II and III on general proficiency examinations administered by the Caribbean Examinations Council (CXC) are accepted as equivalent to G.C.E. Ordinary level passes.	British model
Colombia	Bachillerato Académico or Técnico	
P.R. of China	Senior Secondary School Certificate of Graduation and an average grade of 72% or higher (where 60% is the passing grade)	
Chile	Licencia de Educación Media with a minimum score of 4/7(average) and Prueba de Aptitud Académica (PAA) University Entrance Exam	
Costa Rica	Bachillerato with a minimum score of 7/10 (acceptable)	
Cyprus	Apolytirio Eniaiou of Lykeiou / Devlet Lise Diploma / Lise Bitirme Diploması, with a minimum score of 14 out of 20	
Ecuador	Bachillerato, with a minimum score of 7/10	
Ethiopia	Ethiopian School Leaving Certificate	
France	Secondary Education Baccalaureate	
Ghana	Senior Secondary School Certificate Examination or West African Senior School Certificate Examination	
Germany	School leaving certificate (Zeugnis der Allgemeinen Hochschulreife)	
Hong Kong	Hong Kong Diploma of Secondary Education (HKDSE) with a minimum average of three on the five-point scale on the four core subjects plus two elective subjects and/or other languages, or Hong Kong Certificate of Education (HKCE) and the Hong Kong Advanced Level Examination (HKALE)	British model

International Secondary/High School Admission Requirements for the University of Lethbridge		
Country	Secondary/High School Requirements	Comments
<b>(Contact Admissions for requirements for countries not shown below)</b>		
India	Higher Secondary School Certificate or equivalent (First division). <i>Considered equivalent:</i> All-India Senior Secondary School Certificate; Delhi Senior Secondary School Certificate; (All-India) Higher Secondary Examination Part II; Indian School Certificate; Certificate of Vocational Education – Year 12; Senior Secondary Certificate; Intermediate Examination Certificate; Pre-University Examination Certificate; Pre-Degree Examination Certificate.	
Iran	Peesh-daneshgahii (pre-university) Certificate of Completion with a minimum average of 13 out of 20	
Israel	Matriculation Certificate (Bagrut)	
Italy	Maturita diploma (Diploma Di Esame Di Stato Conclusivo Dei Corsi Di Istruzione Secondaria Superiore)	
Jamaica	See Barbados	British model
Japan	Upper Secondary school leaving certificate (Kotogakko Sotsugyo Shomeisho)	
Kenya	Kenyan Certificate of Secondary Education	British model
D.P.R. of Korea	Secondary school leaving certificate	
Republic of Korea	Graduation certificate from academic high school	
Malaysia	Malaysia Certificate of Education (SPM) plus studies at Malaysian Higher School Certificate (STPM) level, or Certificate of Unified Examination (MICSS) from Independent Chinese Secondary Schools	British model
Mexico	Bachillerato en Ciencias or Humanidades with a minimum average of 7/10	
Mongolia	School leaving certificate (Gerchilgee)	
Nepal	Proficiency Certificate or Higher Secondary Certificate, with a minimum average of 65%	
Netherlands	Voorber.wetensch.onderwijs (VWO)	
Nigeria	Senior Secondary School Certificate (SSSC) or West African School Certificate (WAEC), or Higher School Certificate and GCE - Advanced level studies	British model
Pakistan	Intermediate or Higher Secondary Certificate (First division required for either)	
Peru	Certificado Oficial de Estudios de Educación Secundaria (Official Certificate of Secondary Education Studies) plus first year standing at a recognized university	
Russian Federation	Svidetel'stvo/o Srednem Obrazovanii (Certificate of Secondary Education) or Attestat O Polnom Srednem Obrazovanii (Upper Secondary Education)	
Saudi Arabia	General Secondary Education Certificate (Tawjihiya)	
Singapore	Singapore-Cambridge GCE, Ordinary level plus Advanced level courses	British model
South Africa	Matriculation Certificate of the Joint Matriculation Board or Senior (Standard 10) Certificate Examinations which grant exemption from Matriculation Certificate Examinations	
Sri Lanka	Sri Lanka General Certificate of Education ordinary and advanced levels	British model
Spain	Curso de Orientación Universitario (COU)	
Taiwan	Senior High School Leaving Certificate	
Thailand	Higher Secondary School Certificate (Mattaayom Suksa 6)	
Trinidad and Tobago	See Barbados	British model
Turkey	Devlet Lise Diploması/Lise Bitirme Diploması State or Private Secondary School Diploma including English subject, with superior grades	
Uganda	Cambridge GCE or East African Certificate of Education, Ordinary, plus Advanced studies (Uganda Advanced Certificate of Education)	British model
Ukraine	Atestat pro Povnu Zagal'nu Sersdnu Osvitu (Certificate of Complete Secondary Education) with a minimum average of 4/5	
United Arab Emirates	Secondary school leaving certificate (Shahadat Al-Thanawiya Al-Amma)	
United Kingdom	GCE, Ordinary level or equivalent, plus courses at the Advanced level	British model
United States	High school diploma, and either SAT or ACT results. For SAT, results from both SAT (formerly SAT I) and three SAT Subject Tests are required. See also <b>Standardized Test Admission Route (p. 37)</b> .	Admission average based on SAT or ACT results
Venezuela	Bachillerato and first year standing at a recognized university	
Vietnam	Bang Tot Nghiep Trung Hoc Pho Thong (Certificate of Secondary School Graduation)	
Zimbabwe	Advanced and Ordinary level General Certificate of Education Examining Board Certificates	British model

**For British model systems:** At least five distinct courses with appropriate grade achievement, including at least three courses at the Ordinary level (or equivalent) and at least two courses at the Advanced level (or equivalent). The courses must include English, and a course will not be considered if it duplicates a course subject at the other level. All five courses are used in calculating the admission average. Students who have completed Ordinary level and subsequently completed either an Advanced International Certificate of Education (AICE) Diploma or a year of overseas College Foundation studies (including English) will be considered. Transfer credit will be considered for Advanced level courses in appropriate subjects, completed with grades of 'C' or higher. Credit for up to a maximum of ten term courses may be obtained in this manner.

## 7. ENGLISH LANGUAGE REQUIREMENTS

English is the primary language of instruction and communication at the University of Lethbridge. Prior to registration, all undergraduate students must demonstrate English language proficiency sufficient to meet the demands of classroom instruction, written assignments, and participation in tutorials and discussions, regardless of their citizenship status or country of origin.

To ensure success in academic programs, there are three types of English requirements that apply to applicants to the University of Lethbridge:

- **English Language Proficiency (ELP)** - admission requirement for all applicants to undergraduate programs.
- **Spoken English Language Proficiency (SELP)** - admission requirement for applicants to programs offered by the Faculty of Health Sciences (see **Part 10 - Health Sciences, p. 203**).
- **Writing Proficiency Requirement (WPR)** - admission requirement for applicants to programs offered by the Faculty of Education (see **Part 8 - Education, p. 160**).

See also **Part 2 - Registration, Open Studies Student (p. 54)**.

### a. English Language Proficiency Requirement

The English Language Proficiency (ELP) requirement applies to all applicants to undergraduate programs, regardless of citizenship or country of origin. The University of Lethbridge reserves the right to use discretion in determining adequate levels of language proficiency to ensure success in academic programs.

**Note:** *The following policies do not apply to Exchange students.*

1. Proficiency in English may be demonstrated by any of the following:
  - a. Successful completion of a minimum of three consecutive years of full-time academic study in English at a secondary school or post-secondary institution in Canada or another country where English is recognized as the primary language (see **Recognized Countries**, below). English as a second language of study is not considered academic.
  - b. Successful completion of the Advanced Level of the University of Lethbridge English for Academic Purposes (EAP) program (see **Part 6, p. 98**).
  - c. Test of English as a Foreign Language (TOEFL) taken within the last two years, with minimum scores of:
    - 550 on the paper-based TOEFL and 4.0 on the Test of Written English (TWE); or
    - 80 on the internet-based TOEFL (iBT), with minimum scores of 16 in each of Listening, Reading, and Speaking, and a minimum score of 18 in Writing.

*Website: [www.toefl.org](http://www.toefl.org) (University of Lethbridge Destination Institution (DI) code: 0855)*
  - d. Academic International English Languages Testing System (IELTS) test, taken within the last two years, with a minimum overall score of 6.0, and a minimum 6.0 in each band.

*Website: [www.ielts.org](http://www.ielts.org)*

- e. Pearson Test of English (PTE) Academic score, taken within the last two years, with a minimum overall score of 54.  
*Website: [www.pearsonpte.com](http://www.pearsonpte.com)*
- f. Canadian Academic English Language (CAEL) Assessment, taken within the last two years, with a minimum overall score of 60, with a minimum 50 in each of Listening, Reading, and Speaking, and 60 in Writing.  
*Website: [www.cael.ca](http://www.cael.ca)*
- g. Cambridge English: Advanced (CAE), with a minimum score of 'C'.  
*Website: [www.cambridgeenglish.org/exams/advanced](http://www.cambridgeenglish.org/exams/advanced)*
- h. Cambridge English: Proficiency (CPE), with a minimum score of at 'C'.  
*Website: [www.cambridgeenglish.org/exams/proficiency](http://www.cambridgeenglish.org/exams/proficiency)*
- i. Michigan English Language Assessment Battery (MELAB), with a minimum overall score of 80, with a minimum 76 in each component, including the Speaking test.  
*Website: [www.cambridgemichigan.org/melab](http://www.cambridgemichigan.org/melab)*
- j. Alberta English Language Arts 30-1 diploma examination, or equivalent, with a minimum grade of 75 percent.
- k. Alberta English Language Arts 30-1, or equivalent, with a minimum final (blended) grade of 80 percent.
- l. A passing grade in an English for Academic Purposes (EAP) program accepted as a means of satisfying ELP by another recognized Canadian university, and whose ELP requirement is at least as demanding as that of the University of Lethbridge.
- m. A passing grade in an EAP program approved by the Manager of Admissions.

### 2. Recognized Countries

Changes to the list of recognized countries will be in effect for Fall 2017 admission. See [www.uleth.ca/ross/admissions/elp](http://www.uleth.ca/ross/admissions/elp) for details.

For the purposes of administering the English Language Proficiency requirement, the University of Lethbridge recognizes the following as countries where the primary language is English:

Anguilla	Jamaica
Antigua	Kenya
Australia	Lesotho
Bahamas	Malta
Barbados	Mauritius
Belize	Montserrat
Bermuda	New Zealand
British Virgin Islands	Singapore
Canada	St. Kitts and Nevis
Cayman Islands	St. Lucia

Dominica	St. Vincent and the Grenadines
Falkland Islands	Trinidad and Tobago
Fiji	Turks and Caicos Islands
Ghana	Uganda
Gibraltar	United Kingdom
Grenada	United States of America
Guam	Zambia
Guyana	Zimbabwe
Ireland (Republic of)	

The following will be recognized as countries where the primary language is English when the applicant provides documentation indicating that their language of instruction was English:

Bangladesh	Nigeria
Barbuda	Papua New Guinea
Botswana	Samoa
Gambia	Sierra Leone
India	St. Helena
Liberia	South Africa
Namibia	Tanzania

3. Waiver of English Language Proficiency Requirement  
In the absence of contradictory evidence, the English Language Proficiency requirement may be waived for applicants who have completed at least three consecutive years of full-time academic study in a recognized institution where the language of instruction is English. These studies must include satisfactory completion of Alberta's English Language

Arts 30-1, or its equivalent, or at least two transferable term courses (6.0 credit hours) in English. These studies must precede admission by not more than two years.

A list of recognized institutions is available at [www.uleth.ca/ross/admission-information/elp\\_exempt](http://www.uleth.ca/ross/admission-information/elp_exempt). This list is not exhaustive; study at other English-language institutions will be considered on a case-by-case basis. Applicants may be required to provide satisfactory documentation confirming the language of instruction. Examples of acceptable documentation include an official letter from the educational institution or statements from the institution's official calendar/catalogue.

Waivers are not automatically granted. Waivers may not be granted, or may be revoked, if contradictory evidence exists. Examples of contradictory evidence include low standardized scores, low grades on an English-based course, or significant communication difficulties.

Individual circumstances will be reviewed by the Manager of Admissions whose decision shall be final.

#### 4. Required Documentation

All proof of English proficiency must be provided on official academic transcripts or standardized test score reports. Standardized test scores must be valid and verifiable.

### 8. PROGRAM AVAILABILITY AND SUMMARY OF REQUIRED QUALIFICATIONS

These tables provide a summary of the admission requirements for each program offered at the University of Lethbridge. In the event of a discrepancy between the detailed admission requirements detailed in the program section of the Calendar and the information provided here, the requirements detailed in the program section will prevail. The Combined Degrees table begins on **page 45**.

## a. Arts and Science

See **Part 7 – Arts and Science** for details.

Program(s)	Major(s)	Minimum Admission Average <sup>1</sup>		Additional Admission Requirements <sup>2</sup>
		High School Applicants	Transfer Applicants	
Bachelor of Arts (B.A.) Bachelor of Science (B.Sc.) Bachelor of Arts and Science (B.A.Sc.).	All except Environmental Science	65%	2.00	None  <b>Note:</b> Effective for Fall 2017 admission, specific high school course requirements apply for some majors. See <b>Part 7, Admission, p. 102.</b>
Bachelor of Science	Environmental Science	Competitive		Successful applicants usually present: • Biology 30 • Chemistry 30 • Mathematics 30-1
Pre-Professional Transfer Program in Engineering	Not applicable	75%	Competitive	• Chemistry 30 • English Language Arts 30-1 • Mathematics 30-1 • Mathematics 31 • Physics 30
Pre-Nursing Pathway (B.A.)	General Social Sciences	65%	2.00	None
Post-Diploma Bachelor of Arts	Agricultural Studies	N/A	2.50 <sup>3</sup>	• Approved College Diploma
Post-Diploma Bachelor of Science	Agricultural Studies; Computer Science; Geography (with Concentration in Geographical Information Science)	N/A	2.50 <sup>3</sup>	• Approved College Diploma
Post-Diploma Bachelor of Science	Environmental Science	N/A	2.75 <sup>3</sup>	• Approved College Diploma  <b>Note:</b> Applicants with diploma GPA of 2.00 to 2.74 and related employment experience will be considered on a case-by-case basis.

1. When the number of qualified applicants exceeds available spaces, the minimum admission average required may be higher.
2. Equivalent courses will be accepted in lieu of the Alberta high school courses listed below. Transferable courses in the same discipline will be considered to meet Alberta high school admission requirements on a case-by-case basis.
3. The admission average for post-diploma programs is the cumulative diploma GPA.



**b. Education**

See **Part 8 – Education** for details.

**Note:** *The Faculty of Education does not offer a B.Ed. degree alone, except after an approved degree. First degree students must be admitted to a Combined Degrees program in order to earn a B.Ed. (see **Combined Degrees, p. 45**).*

Program(s)	Major(s)	Minimum Admission Average <sup>1</sup>	Additional Admission Requirements
Bachelor of Education After an Approved Degree (B.Ed. (After Degree))	All	2.50 <sup>2</sup>	<ul style="list-style-type: none"> <li>Approved undergraduate degree</li> <li>EDUC 2500</li> <li>Writing Proficiency Requirement</li> <li>Additional admission requirements apply for specific majors</li> </ul>
Pre-B.Ed. (After Degree)	All	2.50	<ul style="list-style-type: none"> <li>Approved undergraduate degree</li> </ul>
Diploma in Education	Student Initiated	2.00	<ul style="list-style-type: none"> <li>Teacher certification</li> <li>Two years of teaching experience</li> </ul>

- When the number of qualified applicants exceeds available spaces, the minimum admission average required may be higher.
- The average for admission to the B.Ed. (After Degree) is calculated on the terms containing the most recent 20 courses (60.0 credit hours).

**c. Fine Arts**

See **Part 9 – Fine Arts** for details.

Program(s)	Major(s)	Minimum Admission Average <sup>1</sup>		Additional Admission Requirements
		High School Applicants	Transfer Applicants	
Bachelor of Fine Arts - Arts (B.F.A. - Art) B.F.A. - Native American Art	Art History/Museum Studies	65%	2.00	None
	Art Studio	65%	2.00	<ul style="list-style-type: none"> <li>Portfolio</li> </ul>
B.F.A. - Dramatic Arts	Performance; Technical/Design	65%	2.00	None
B.F.A. - Multidisciplinary	Multidisciplinary	65%	2.00	None
B.F.A. - New Media	New Media	65%	2.00	<ul style="list-style-type: none"> <li>Portfolio or Essay Alternative</li> <li>Summary Questionnaire</li> </ul>
Bachelor of Music (B.Mus.)	Digital Audio Arts	65%	2.00	<ul style="list-style-type: none"> <li>Portfolio</li> </ul>
	Music	65%	2.00	<ul style="list-style-type: none"> <li>Audition</li> </ul>
Post-Diploma B.F.A. - Art (after a Two- or Three-year Diploma)	Art History/Museum Studies; Art Studio	N/A	2.50 <sup>2</sup>	<ul style="list-style-type: none"> <li>Approved College Diploma</li> <li>Portfolio</li> </ul>
Post-Diploma B.F.A. - Dramatic Arts (after a Two- or Three-year Diploma)	Performance; Technical/Design	N/A	2.50 <sup>2</sup>	<ul style="list-style-type: none"> <li>Approved College Diploma</li> <li>Audition/Portfolio</li> </ul>
Post-Diploma B.F.A. - Multidisciplinary (after a Two- or Three-year Diploma)	Multidisciplinary	N/A	2.50 <sup>23</sup>	<ul style="list-style-type: none"> <li>Approved College Diploma</li> </ul>
Post-Diploma B.Mus. (after a Two- or Three-year Diploma)	Music	N/A	2.50 <sup>2</sup>	<ul style="list-style-type: none"> <li>Approved College Diploma</li> <li>Audition</li> </ul>

- When the number of qualified applicants exceeds available spaces, the minimum admission average required may be higher.
- The admission average for post-diploma programs is the cumulative diploma GPA.

## d. Health Sciences

See Part 10 – Health Sciences for details.

Program(s)	Major(s)	Minimum Admission Average <sup>1</sup>		Additional Admission Requirements <sup>2</sup>
		High School Applicants	Transfer Applicants	
Bachelor of Health Sciences (B.H.Sc.)	Aboriginal Health	65%	2.00	<ul style="list-style-type: none"> <li>• Biology 30</li> <li>• Mathematics 30-1 or Mathematics 30-2</li> <li>• Spoken English Language Proficiency</li> </ul>
	Addictions Counselling	65%	2.00	<ul style="list-style-type: none"> <li>• Admission Statement</li> <li>• Spoken English Language Proficiency</li> </ul>
	Public Health	65%	2.00	<ul style="list-style-type: none"> <li>• Biology 30</li> <li>• English Language Arts 30-1</li> <li>• Mathematics 30-1 or Mathematics 30-2</li> <li>• Spoken English Language Proficiency</li> </ul>
Bachelor of Nursing (B.N.)	Nursing	Competitive		<ul style="list-style-type: none"> <li>• Biology 30</li> <li>• Chemistry 30</li> <li>• English Language Arts 30-1</li> <li>• Mathematics 30-1 or Mathematics 30-2</li> <li>• A distinct Fifth Course</li> <li>• Spoken English Language Proficiency</li> </ul>
Bachelor of Nursing After an Approved Degree (B.N. After Degree)	Nursing	Competitive		<ul style="list-style-type: none"> <li>• Approved undergraduate degree</li> <li>• 6.0 credit hours in Human Anatomy and Physiology</li> <li>• 3.0 credit hours in Microbiology</li> <li>• 3.0 credit hours in Statistics</li> <li>• 6.0 credit hours in Fine Arts or Humanities</li> <li>• 6.0 credit hours in Social Sciences</li> <li>• Spoken English Language Proficiency</li> </ul>
Post-Diploma B.H.Sc.	Addictions Counselling	N/A	3.00 <sup>3</sup>	<ul style="list-style-type: none"> <li>• Approved College Diploma</li> <li>• Spoken English Language Proficiency</li> </ul>
Post-Diploma Bachelor of Therapeutic Recreation (B.T.R.)	Therapeutic Recreation	N/A	2.00 <sup>3</sup>	<ul style="list-style-type: none"> <li>• Approved College Diploma</li> <li>• Spoken English Language Proficiency</li> </ul>

1. When the number of qualified applicants exceeds available spaces, the minimum admission average required may be higher.

2. Equivalent courses will be accepted in lieu of the Alberta high school courses listed below. Transferable courses in the same discipline will be considered to meet Alberta high school admission requirements on a case-by-case basis.

3. The admission average for post-diploma programs is the cumulative diploma GPA.

## e. Management

See **Part 11 – Management** for details.

Program(s)	Major(s)	Minimum Admission Average <sup>1</sup>		Additional Admission Requirements <sup>2</sup>
		High School Applicants	Transfer Applicants	
Bachelor of Management (B.Mgt.)	Quantitative Majors <sup>3</sup>	65%	Competitive	• Mathematics 30-1
	Non-Quantitative Majors <sup>3</sup>	65%	Competitive	• Mathematics 30-1 or Mathematics 30-2
Management Certificates	Certificates in Finance, Human Resources Management and Labour Relations, and Marketing	N/A	2.00	• Mathematics 30-1 or Mathematics 30-2
	All other Certificates	N/A	2.00	None
Professional Diploma in Accounting (PDA)	Accounting	N/A	2.00	• Approved undergraduate degree
Post-Diploma B.Mgt (20-Course)	All	N/A	Competitive <sup>4</sup> (3.00 guaranteed)	• Approved College Diploma
Post-Diploma B.Mgt (25-Course)	General Management	N/A	Competitive <sup>4</sup> (3.00 guaranteed)	• Approved College Diploma

1. When the number of qualified applicants exceeds available spaces, the minimum admission average required may be higher.

2. Equivalent courses will be accepted in lieu of the Alberta high school courses listed below. Transferable courses in the same discipline will be considered to meet Alberta high school admission requirements on a case-by-case basis.

3. Quantitative Majors: Accounting, Economics, Finance  
Non-Quantitative Majors: Computer Science, First Nations' Governance, General Management, Human Resource Management and Labour Relations, International Management, Marketing, Political Science

4. The admission average for post-diploma programs is the cumulative diploma GPA.

## f. Combined Degrees

See **Part 13 – Combined Degrees** for details.

Program(s)	Major(s)	Minimum Admission Average <sup>1</sup>		Additional Admission Requirements <sup>2</sup>
		High School Applicants	Transfer Applicants	
B.A./B.Mgt. B.Sc./B.Mgt	Quantitative Management Majors <sup>4</sup>	65%	2.00	• Mathematics 30-1 <b>Note:</b> Effective for Fall 2017 admission, specific high school course requirements apply for some Arts and Science majors. See <b>Part 13, Admission, p. 239.</b>
	Non-Quantitative Management Majors <sup>4</sup>	65%	2.00	• Mathematics 30-1 or Mathematics 30-2 <b>Note:</b> Effective for Fall 2017 admission, specific high school course requirements apply for some Arts and Science majors. See <b>Part 13, Admission, p. 239.</b>
B.F.A. - New Media/B.Mgt.	Quantitative Management Majors <sup>4</sup>	65%	2.00	• Mathematics 30-1 • Portfolio/Questionnaire
	Non-Quantitative Management Majors <sup>4</sup>	65%	2.00	• Mathematics 30-1 or Mathematics 30-2 • Portfolio/Questionnaire

Program(s)	Major(s)	Minimum Admission Average <sup>1</sup>		Additional Admission Requirements <sup>2</sup>
		High School Applicants	Transfer Applicants	
B.H.Sc./B.Mgt.	Quantitative Management Majors <sup>4</sup>	65%	2.00	<ul style="list-style-type: none"> <li>• Biology 30</li> <li>• English Language Arts 30-1</li> <li>• Mathematics 30-1</li> <li>• Spoken English Language Proficiency</li> </ul>
	Non-Quantitative Management Majors <sup>4</sup>	65%	2.00	<ul style="list-style-type: none"> <li>• Biology 30</li> <li>• English Language Arts 30-1</li> <li>• Mathematics 30-1 or Mathematics 30-2</li> <li>• Spoken English Language Proficiency</li> </ul>
Pre-B.A./B.Ed. Pre-B.Sc./B.Ed.	All	65%	2.00	<p>None</p> <p><b>Note:</b> Effective for Fall 2017 admission, specific high school course requirements apply for some Arts and Science majors. See <b>Part 13, Admission, p. 239.</b></p>
B.A./B.Ed. B.Sc./B.Ed.	All	N/A	2.50 <sup>3</sup>	<ul style="list-style-type: none"> <li>• 20 Transferable Courses</li> <li>• Education 2500</li> <li>• Writing Proficiency Requirement</li> <li>• Additional admission requirements apply for specific Education majors</li> </ul> <p><b>Note:</b> Effective for Fall 2017 admission, specific high school course requirements apply for some Arts and Science majors. See <b>Part 13, Admission, p. 239.</b></p>
Pre-B.F.A. - Art/B.Ed.	Art	65%	2.00	<ul style="list-style-type: none"> <li>• Portfolio</li> </ul>
B.F.A. - Art/B.Ed.	Art	N/A	2.50 <sup>3</sup>	<ul style="list-style-type: none"> <li>• 20 Transferable Courses</li> <li>• Portfolio</li> <li>• Education 2500</li> <li>• Writing Proficiency Requirement</li> </ul>
Pre-B.F.A. - Dramatic Arts/B.Ed.	Dramatic Arts	65%	2.00	<p>None</p>
B.F.A. - Dramatic Arts/B.Ed.	Dramatic Arts	N/A	2.50 <sup>3</sup>	<ul style="list-style-type: none"> <li>• 20 Transferable Courses</li> <li>• Portfolio</li> <li>• Performance Audition</li> <li>• Interview</li> <li>• Education 2500</li> <li>• Writing Proficiency Requirement</li> </ul>
Pre-B.F.A. - New Media/B.Ed.	New Media	65%	2.00	<ul style="list-style-type: none"> <li>• Portfolio or Essay Alternative</li> <li>• Summary Questionnaire</li> </ul>
B.F.A. - New Media/B.Ed.	New Media	N/A	2.50 <sup>3</sup>	<ul style="list-style-type: none"> <li>• 20 Transferable Courses</li> <li>• Portfolio or Essay Alternative</li> <li>• Summary Questionnaire</li> <li>• Education 2500</li> <li>• Writing Proficiency Requirement</li> </ul>
Pre-B.Mus./B.Ed.	Music	65%	2.00	<ul style="list-style-type: none"> <li>• Audition</li> </ul>

Program(s)	Major(s)	Minimum Admission Average <sup>1</sup>		Additional Admission Requirements <sup>2</sup>
		High School Applicants	Transfer Applicants	
B.Mus./B.Ed.	Music	N/A	2.50 <sup>3</sup>	<ul style="list-style-type: none"> <li>• 20 Transferable Courses</li> <li>• Fine Arts Audition</li> <li>• Education Audition</li> <li>• Education 2500</li> <li>• Writing Proficiency Requirement</li> </ul>
Pre-B.Mgt./B.Ed.	Quantitative Management Majors <sup>4</sup>	65%	2.00	<ul style="list-style-type: none"> <li>• Mathematics 30-1</li> </ul>
	Non-Quantitative Management Majors <sup>4</sup>	65%	2.00	<ul style="list-style-type: none"> <li>• Mathematics 30-1 or Mathematics 30-2</li> </ul>
B.Mgt./B.Ed.	Quantitative Management Majors <sup>4</sup>	N/A	2.50 <sup>3</sup>	<ul style="list-style-type: none"> <li>• 20 Transferable Courses</li> <li>• Mathematics 30-1</li> <li>• Education 2500</li> <li>• Writing Proficiency Requirement</li> </ul>
	Non-Quantitative Management Majors <sup>4</sup>	N/A	2.50 <sup>3</sup>	<ul style="list-style-type: none"> <li>• 20 Transferable Courses</li> <li>• Mathematics 30-1 or Mathematics 30-2</li> <li>• Education 2500</li> <li>• Writing Proficiency Requirement</li> </ul>
Pre-Post-Diploma B.F.A. - Art/B.Ed.	Art	N/A	2.50 <sup>5</sup>	<ul style="list-style-type: none"> <li>• Approved College Diploma</li> <li>• Portfolio</li> </ul>
Pre-Post-Diploma B.F.A. - Dramatic Arts/B.Ed.	Dramatic Arts	N/A	2.50 <sup>5</sup>	<ul style="list-style-type: none"> <li>• Approved College Diploma</li> <li>• Audition</li> </ul>
Pre-Post-Diploma B.Mgt./B.Ed.	All	N/A	Competitive <sup>5</sup> (3.00 guaranteed)	<ul style="list-style-type: none"> <li>• Approved College Diploma</li> </ul>

1. When the number of qualified applicants exceeds available spaces, the minimum admission average required may be higher.
2. Equivalent courses will be accepted in lieu of the Alberta high school courses listed below. Transferable courses in the same discipline will be considered to meet Alberta high school admission requirements on a case-by-case basis.
3. The GPA for admission directly to Combined Degrees with the Bachelor of Education is calculated on the terms containing the most recent 20 courses (60.0 credit hours).
4. Quantitative Majors: Accounting, Economics, Finance  
Non-Quantitative Majors: Computer Science, First Nations' Governance, General Management, Human Resource Management and Labour Relations, International Management, Marketing, Political Science
5. The admission average for post-diploma programs is the cumulative diploma GPA.

## 9. ADMISSION DOCUMENTS

The University of Lethbridge requires official documents to support each application for admission and reserves the right to request any documentation that might reasonably be required to evaluate the applicant's eligibility for admission or transfer credit.

### a. Official Documents

The University will consider unofficial documents and documents reporting interim grades or courses in progress to make an admission decision. Any offer of admission made on the basis of unofficial or interim documents will be conditional upon receipt of final official documents. Such documents must confirm the applicant's eligibility for admission, including current competitive admission standards. To be considered official, documents must be received by the University directly from the issuing institution.

By submitting an application for admission, applicants authorize the University of Lethbridge to request transcripts on their behalf from Alberta Education and/or post-secondary institutions participating in ApplyAlberta. Applicants who have attended institutions not participating in ApplyAlberta must arrange to have official transcripts sent directly to:

Admissions  
University of Lethbridge  
4401 University Drive West  
Lethbridge, Alberta, Canada  
T1K 3M4

It is the responsibility of the applicant to ensure that all required documents are received by the final official document deadline.

### b. Documents not Issued in English or French

Certified English translations are required for all admission documents that are not issued in either English or French. Certified English translations are required for all course materials submitted for transfer credit assessment that are not issued in English.

### c. Confidentiality of Application Documents

Applications for admission and all supporting documents are collected, managed, and retained in accordance with the *Confidentiality of Student Records* policy.

All documents received in support of an application become the property of the University and will not be released or copied except to other employees of the University as required by University procedures regarding admission, registration, and awards and financial support administration.

## 10. CONDITIONAL ADMISSION

Admission decisions are based on the information available at the time that the application is reviewed. Conditional offers of admission may be issued in anticipation of fulfillment of the admission requirements by the appropriate deadline (see **Application Deadlines, p. 28**).

Offers of admission are not reissued upon fulfillment of the conditions. However, the Registrar's Office will issue a letter confirming that all conditions have been met upon request by the applicant.

Admission may be rescinded and/or registration privileges may be restricted if official documentation that confirms the applicant's eligibility for admission is not received by the Registrar's Office by the appropriate deadline (see **Application Deadlines, p. 28**). In cases where the applicant

does not fulfill the specific requirements or maintain a competitive admission average, the University will offer the applicant admission to an alternate program, if possible. If a decision to rescind an offer of admission is made within two weeks prior to the start of or during the term, and admission to an alternate program is not possible, the applicant may be allowed to complete the term as an Open Studies student (see **Part 2 - Registration, Open Studies Student, p. 54**).

See also **Misrepresentation/Falsified Documents (p. 51)**.

### a. Applicants Currently Attending High School

Offers of admission to applicants who are currently completing secondary courses at a high school or upgrading at a post-secondary institution, in Canada or elsewhere, will be conditional upon satisfactory completion of courses in progress. Satisfactory completion is defined as final grades and averages that meet or exceed the minimum general and program admission requirements, including current competitive standards.

### b. Applicants Currently Attending Post-Secondary

Offers of admission to applicants who are currently attending a post-secondary institution in Canada or elsewhere, including the University of Lethbridge, will be based on all courses and grades reported to date, provided they are in their last year of study at their current institution. Such offers will be conditional upon satisfactory completion of all outstanding courses prior to the appropriate deadline. Satisfactory completion is defined as final grades and grade point averages that meet or exceed the minimum general and program admission requirements, including current competitive standards.

### c. Pending Final Official Documents

Offers of admission to applicants for whom the University has not received all final, official transcripts and other supporting documents will be conditional upon receipt of acceptable documents confirming the applicant's academic qualifications and eligibility for admission by the appropriate deadline (see **Application Deadlines, p. 28**).

### d. Conditional English Language Proficiency

Conditional English Proficiency Admission may be offered to applicants:

1. Whose academic qualifications satisfy the requirements of the program they seek, and;
2. Who have not met the University's English Language Proficiency (ELP) requirement (see **p. 40**).

An applicant who is offered Conditional English Proficiency Admission is admitted to an academic program conditional upon meeting the University's ELP requirement. One way to satisfy the University's ELP requirement is successful completion of the Advanced Level of the University's English for Academic Purposes (EAP) program.

Applicants admitted via the Conditional English Proficiency Admission route who wish to fulfil the ELP requirement by successfully completing the University's EAP program must apply to the EAP program as directed in the offer of admission letter. Students admitted to the EAP program will be tested and placed in the appropriate level of EAP upon arrival at the University. For more information, see **Part 6 - International Students, Language Services (p. 98)**.

Upon satisfying ELP (see p. 40), students admitted via the Conditional English Proficiency Admission route may commence their full academic programs as undergraduate students. Such applicants will be governed by the Year of the Calendar in effect at the time that they commence their academic program (see **Year of the Calendar**, p. 51).

EAP students are considered to be full-time students while continuously enrolled in EAP classes.

Applicants admitted to the EAP program under the Conditional English Proficiency Admission route must:

- Successfully complete the Advanced Level of EAP within two years; and
- Maintain continuous registration in EAP during fall, spring and summer terms until the ELP requirement is satisfied.

Students who fail to meet these conditions will be required to reapply for admission to the University.

Students who have passed three of the four components of Advanced EAP may be permitted to register in one or two academic courses (3.0 to 6.0 credit hours) while completing the remaining EAP component. Course registration will be subject to the approval of the International Student Advisor in the International Centre, in close consultation with appropriate Academic Advisors. Students who do not successfully complete the remaining EAP component will not be permitted to continue in their academic program until the ELP requirement has been satisfied.

## 11. TRANSFER CREDIT

Many applicants are eligible to have some or all previous post-secondary work **transferred for credit** toward completion of their University of Lethbridge program. Transfer of credit serves to reduce the number of courses that must be completed at the University of Lethbridge in order to complete a program of studies.

Transfer of credit is not available to students enrolled in classes at the University who have not been admitted to programs (i.e., transfer of credit is not available to Exchange, Open Studies, or Visiting students). See also **Part 4 - Academic Regulations, Waiver of Prerequisite/Corequisite** (p. 73).

The University of Lethbridge Transfer Credit Equivalencies Database provides information about prior assessment of courses completed at other post-secondary institutions for credit at the University of Lethbridge (see [www.uleth.ca/ross/led](http://www.uleth.ca/ross/led)). Transfer Alberta provides information on previously approved transferable courses and programs between many post-secondary institutions in Alberta, British Columbia, the Northwest Territories, Nunavut, and the Yukon Territory, and the University of Lethbridge (see [www.transferalberta.ca](http://www.transferalberta.ca)).

### a. Transfer Policies

1. The University of Lethbridge recognizes courses completed for credit at other post-secondary institutions in accordance with the Alberta Council on Admissions and Transfer, the Pan-Canadian Protocol on the Transferability of University Credits, and the Lisbon Recognition Convention. The assessment of credit will take into account factors such as course level and learning outcomes. Credit is awarded subject to meeting minimum grade and program requirements.

The Province of Alberta recognizes four Comprehensive Academic and Research Institutions (CARIs) within the Campus Alberta system: the University of Lethbridge, Athabasca University, the University of Alberta, and the University of Calgary. Alberta's CARIs are committed to the advancement of Campus Alberta goals, including enhanced learner movement within the advanced education system. To facilitate mobility, the four CARIs accept each other's credit courses for transfer, subject to meeting minimum grade and program requirements.

2. Transfer credit for previously completed post-secondary courses is assessed and awarded at the point of admission. Detailed course outlines and other course materials may be necessary to assess previously completed courses for transfer credit. When such materials are requested, they must be submitted to the Registrar's Office by the **end of the student's first term** as an admitted student. Certified translations must accompany materials not written in English. Failure to provide requested materials relieves the University of Lethbridge of responsibility to award transfer credit.
3. It is the responsibility of the applicant to provide, as support for the application for admission or readmission or transfer credit assessment, full and complete information on all post-secondary attendance. Failure to do so relieves the University of responsibility to award transfer credit and may lead to the rescinding of admission and cancellation of registration (see **Misrepresentation/Falsified Documents**, p. 51).
4. Transfer credit is awarded in accordance with University of Lethbridge program and residence requirements (see **Part 4 - Academic Regulations, Residence Requirements and Time Limits**, p. 85). Students should consult with the appropriate Academic Advising office regarding how awarded transfer credit may be used to meet their program requirements. Transfer credit awarded upon admission to one program must be re-evaluated should the student change to a different program. It is the student's responsibility to request this re-evaluation.
5. Transfer credit may be awarded only for courses that were completed and assigned a passing grade. Courses transferred for credit are subject to program policies regarding minimum grade requirements.
6. A course shall be counted only once to satisfy the requirements of post-secondary degree qualifications. Transfer credit will not be awarded for courses used for credit toward another baccalaureate degree. Degree holders will be eligible to have course requirements waived in recognition of equivalent courses completed in a previous degree, in accordance with program and residence requirements.
7. Transfer credit will be awarded only for courses transferring as University of Lethbridge courses numbered 1000 or higher.

8. Transfer credit will not be awarded for courses in theology or ministerial preparation, or courses completed at private vocational schools.
9. The University of Lethbridge does not award transfer credit on the basis of Challenge for Credit or Prior Learning Assessment and Recognition.
10. Once a transfer course evaluation has been approved by the University of Lethbridge, it is published in the Alberta Transfer Guide. A published transfer arrangement will also be honoured for students who completed the course in the year prior to the effective date.
- On appeal by the student and where a change will benefit the student, a Faculty may, with reasonable grounds, recommend exemption from the published agreement. This Faculty recommendation shall not alter the published evaluation.
11. Evaluating Courses from Unrecognized Institutions
- Courses completed at an institution that is not recognized or accredited by the appropriate educational authority will be considered for transfer credit on a case-by-case basis, upon recommendation by the appropriate Faculty. The transfer credit decision is applicable only to the student originally presenting the course for transfer credit.
- In recommending a course for individual credit, the Faculty evaluators shall consider the following:
- That the institution maintains academic standards equivalent to those maintained by recognized institutions.
  - That the course experience of the student was comparable to that which would have been obtained at the University of Lethbridge. This determination is based on consideration of course materials which may include: course descriptions, course outlines, course scheduling information, course assignments, statements of instructor credentials, textbook and resource materials, and final examinations.
  - That the instructor qualifications are appropriate to the material and the content of the course. Generally, master's credentials are expected for introductory courses and doctorates for advanced material.
12. Use of Transfer Course Grades
- Transfer credit is awarded as ungraded credit, which means that only the course credits are listed on the official University of Lethbridge transcript and grades earned on transfer courses are not included in official grade point average (GPA) calculations.
- For the purposes of calculating admission GPAs and/or other internal GPAs (e.g. award GPAs), actual grades earned will be preserved in the student's official record and converted to the University of Lethbridge 4.00 scale as necessary, with the exception of courses completed by admitted students on an authorized exchange program, which are preserved only as Pass/Fail.
- The Registrar's Office shall develop and apply grade conversion standards, under the authority of the Admission Standards Committee.
13. Transfer of Credits for University of Lethbridge Students Studying Elsewhere
- Continuing students who are required to or wish to take courses offered by other post-secondary institutions for credit toward their program at the University of Lethbridge must obtain Visiting or Exchange Student Authorization from their Faculty. The courses to be taken during the visiting or exchange term must be specified at the point of approval.
- Course materials may be requested to assess the proposed courses for transfer credit. Visiting students must provide certified translations for any course materials not written in English.
- Approved transfer credit will be awarded by the Registrar's Office upon receipt of official transcripts from the designated institution. It is the student's responsibility to arrange for the submission of an official transcript.
- Transfer credit will only be awarded when Visiting or Exchange Student Authorization is obtained in advance of the completion of studies.
- Further information on registration procedures for Visiting and Exchange students may be found in **Part 2 – Registration, Visiting and Exchange Students (p. 54)**.
14. The Registrar's Office is responsible for maintaining records of all transfer evaluations at the University, which shall serve as the standards for future evaluations.
15. The Registrar's Office is the final authority with respect to the evaluation and assignment of transfer credit.
- b. Appeal of Transfer Credit Decisions**
- A student who disagrees with a decision regarding transfer credit shall have **one full year** from the beginning of the term of admission to submit an appeal. The appeal shall be made in writing to the Registrar's Office and set out the student's rationale for appealing the transfer credit decision, including supporting documentation as appropriate.
- The Registrar's Office shall have 14 working days (Monday to Friday, excluding holidays) following the date of receiving the appeal to render a decision regarding the appeal, consulting as necessary with the appropriate Faculty. This decision, and any supporting rationale, shall be communicated in writing to the student.
- In the event of a negative decision and the determination of the student to pursue the appeal, the student shall have 14 working days from the date the decision was rendered by the Registrar's Office to forward a letter to the Registrar requesting further consideration.
- The Registrar shall have 20 working days following the date the appeal letter was received to establish an Appeal Panel, which shall include: the Registrar as Chair; the Assistant Registrar; two members from the Admission Standards Committee, one of whom shall be a student; and at least one member from the academic unit involved in the appeal.



In addition to any materials which the student chooses to submit, it shall be the responsibility of the student to provide any materials requested by the Panel in a manner acceptable to them, and which may include any of: course descriptions, course outlines, course scheduling information, course assignments, statements of instructor credentials, textbook and resource materials, and final examinations.

The Panel may request the appearance of the student for an interview, at which the student may be accompanied by a fellow student or by a faculty member of the University.

The student shall have up to 60 working days to assemble the materials requested and to prepare for an interview with the Panel.

Subsequent to the interview or final meeting, the Panel shall have seven working days to render a decision. This decision shall be final.

## 12. GENERAL POLICIES FOR ALL APPLICANTS

### a. Student Status

A person who has applied for admission to a program of studies in an undergraduate or graduate program at the University of Lethbridge, either in a full-time, part-time, visiting, or any other category of admission, shall not be considered a 'student' for the purposes of the rights and privileges accorded to a student of the University of Lethbridge, until the date that the person commences academic studies at the institution.

This same restriction in its entirety applies to Open Studies students and authorization to register.

### b. Access to Courses

The University of Lethbridge guarantees that admitted students will have timely access to courses required to complete the student's program. However, admission to the University does not constitute a guarantee that a student will be able to register for any particular course in a given term.

Applicants should note that although admission may be granted to the University, registration in specific courses may be denied if the appropriate prerequisite high school or post-secondary course has not been completed (e.g., Chemistry 2320 has a prerequisite of Chemistry 30 or University of Lethbridge Chemistry 0500). Applicants who would like more information about prerequisite courses for their desired program should consult with the Academic Advising or Student Program Services office in their Faculty.

### c. Enrolment Limits

The University of Lethbridge does not guarantee that students who meet the published minimum requirements will be admitted to any Faculty, program, or major. In cases where the number of qualified applicants exceeds the number that can be accommodated, the University reserves the right to limit enrolment in a Faculty or program and to establish minimum criteria beyond the minimum published requirements without advanced notice.

### d. Year of the Calendar

A student admitted or readmitted to the University is governed by the **program requirements of the Calendar in effect at the time of the most recent**

**admission** (see **Part 4 - Academic Regulations, Program Requirements, p. 85**).

Students continuously registered in a formally-approved transfer program or in transferable courses at a post-secondary institution in the Alberta Council of Admission and Transfer are normally admitted and governed under the Calendar of the year of admission to the University of Lethbridge. However, students may opt to be governed by any Calendar from the one in effect at the point of most recent admission to the Transfer Alberta system to the Calendar in effect at the point of admission to the University of Lethbridge by applying to their Faculty Academic Advising or Student Program Services office.

The University also recognizes transfer arrangements with the College of the Rockies and Selkirk College, and treats students transferring from these institutions in an equivalent manner with respect to the year of the governing Calendar.

Transfer students from institutions other than those with which the University has established transfer arrangements will be treated according to current policies for new student admissions, and therefore be subject to all the requirements of the Calendar in effect at the time of admission or readmission.

### e. Simultaneous Enrolment

No student will be permitted to enrol in a University of Lethbridge degree or diploma program while simultaneously working towards a degree or diploma at another institution. This policy does not apply to students studying at a partner institutions who have been admitted under the University of Lethbridge's Dual Admission agreement with that institution (see **Dual Admission, p. 37**).

### f. Misrepresentation/Falsified Documents

Admission and transfer credit decisions are made on the basis of complete and accurate information provided to the University by the applicant or by other institutions at the request of the applicant. The integrity of the admissions process is dependent on the honesty of the applicant.

Applicants are required to disclose all secondary and post-secondary institutions where any course registrations were made, and to arrange for all official transcripts to be sent directly to Admissions. Applicants who fail to meet these requirements may have their admission and registration cancelled and/or lose transfer credit.

For the purposes of this section, the term 'documents' refers to all transcripts, letters of reference, test results, portfolios, and other documents or statements submitted by an applicant or student, or on behalf of an applicant or student, supporting an *Application for Admission* or readmission to the University of Lethbridge or transfer credit assessment.

The submission of an *Application for Admission* containing false statements or intentional omissions of required information constitutes misrepresentation of a student's admission qualifications.

The submission of altered documents and/or the failure to provide all admissions documents constitutes the falsification of documents.

Where there is evidence that an applicant or student has 1) submitted, or arranged for the submission of, an application for admission purposes with false statements

or intentional omissions; and/or 2) failed to provide any related document; and/or 3) submitted falsified documents, the University reserves the right to revoke admission and registration, according to the following procedures:

1. The Manager of Admissions will review the alleged offence(s) with the applicant or student and advise the student to refer to the Misrepresentation/ Falsified Admission Documents policy in this section. Should the Manager of Admissions determine that the alleged offence(s) have occurred, he/she will provide the student with a letter of reprimand and place a copy in the student's official file, and may take any or all of the following additional actions:
  - a. Disqualify the applicant or student from future consideration for admission for a definite or indefinite period of time.
  - b. Notify other educational institutions regarding particulars of the incident.
  - c. Revoke the applicant's or student's admission status and/or registration privileges, up to and including immediate and permanent dismissal from the University.
  - d. Enter a notation on the applicant's or student's transcript as follows: "Suspended due to submission of false documents."
2. The applicant or student will have seven working days after the date of the letter in which to appeal in writing to the Registrar. In the absence of an appeal received by the Registrar within the seven-day period, the Manager of Admissions will action the penalties outlined in the letter of reprimand.

### 13. CAVEAT - AUTHORITY TO RESCIND ADMISSION/ REGISTRATION PRIVILEGES

- a. Until modified by resolution of the Board, the President shall have the power and authority in his/her capacity as President, and as representative of the Board of Governors, to rescind any application for admission to an undergraduate studies program or graduate studies program at the University of Lethbridge, either in a full-time, part-time, visiting, or any other category of admission, at any time prior to the date that the applicant commences academic studies at the University or the first day of the academic term/session for which the application applies, whichever shall occur last.  
This same presidential authority in its entirety applies to Open Studies students and authorization to register.
- b. The powers of the President to rescind any application for admission or any applicant, or to rescind authorization to register from Open Studies students, may be exercised in any circumstance where the President in his/her sole discretion determines that:
  1. The individual represents a potential risk to the safety, security, or well-being of members of the University community, including but not restricted to students, faculty, and administration.
  2. The best interests of the University outweigh the inclusion of the individual as a student at the University.

- c. The foregoing powers of the President may be exercised, notwithstanding that an applicant may have been provided a notification of acceptance into a program or course of study at the University of Lethbridge, and any such decision shall be final and without appeal to any body in the University of Lethbridge.
- d. Such students may be considered for Open Studies status or readmission only by the President, normally after the lapse of one year. Students must provide evidence that the issues leading to the rescinding of admission/registration privileges have been addressed.

### 14. EXPLANATION OF TERMS

*Accredited or Recognized Institution* - Generally, an accredited or recognized post-secondary institution is one approved by the government of the country in which it is located to grant degrees, diplomas or certificates, or to provide post-secondary courses leading to these qualifications, or one licensed for post-secondary education purposes.

*Credit, specified and unspecified* - Advanced course credit may be granted in terms of specific course equivalents (e.g., ENGL 1900) or in terms of approximating subject and course-level credits (e.g., ENGL 1000 level, UNSPECIFIED). These are, respectively, specified and unspecified credit. Specified credits satisfy specific program requirements; appropriate unspecified credit may satisfy specific program requirements.

*Transferable course* - A course completed at another post-secondary institution that is recognized as university-level for the purposes of admission.