

# MANDATE STATEMENT

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The University of Lethbridge is a public, board-governed university operating as a Comprehensive Academic and Research Institution under the authority of the Post-secondary Learning Act of Alberta.

Founded on the principles of liberal education, the University of Lethbridge provides undergraduate and graduate programs in education, fine arts, health sciences, humanities, management, nursing, sciences, and social sciences, leading to bachelor's, master's and doctoral degrees. The institution also provides certificate programs, post-baccalaureate certificate programs, post-graduate certificate programs and post-master's certificate programs that lead to professional specialization, and open studies for lifelong learners.

The University of Lethbridge conducts pure and applied research and establishes and sustains facilities for pursuing original research. The University develops centres of research excellence in areas in which it has special expertise or that have particular relevance to the region or province. Programs of research, scholarship and creative activity include the study of fundamental issues for their intrinsic intellectual, aesthetic or philosophical interest, and of practical challenges of direct importance for social, cultural, economic or environmental wellbeing. The University of Lethbridge protects free inquiry and scholarship, facilitates access to scholarly resources, and supports artistic expression and the free and open scholarly discussion of issues.

In support of Campus Alberta, the University of Lethbridge collaborates with other institutions to ensure transferability within the province's postsecondary education system and delivers seamless learning opportunities. As part of this commitment, the University works with other institutions to provide degree completion opportunities for university transfer students and diploma graduates.

Across the spectrum of intellectual pursuit, the University of Lethbridge continually develops innovative programs and research collections in existing and emerging disciplines to meet the needs of students, society and the economy. This includes collaborating with First Nations, Métis and Inuit peoples to develop programs and collections that are relevant and accessible to them.

The University of Lethbridge serves a variety of student groups: undergraduate and graduate students; transfer students; high school graduates; First Nations, Métis and Inuit students; adult learners; international students; and immigrants. It also serves students on campuses in Edmonton and Calgary and, through distance learning technology, students across the province, the country and the world. The University of Lethbridge strives to make university-level education available to all Albertans, including those living outside major urban centres and those who have traditionally not sought university education.

The University of Lethbridge fosters a learning community that meets the educational and personal growth needs of its students. This learning community emphasizes teaching excellence, exposure to research, information literacy, interaction with professors and instructors, effective academic advising and personal counselling, and a spectrum of cultural, recreational and extracurricular opportunities. The University of Lethbridge values a high quality of teaching and emphasizes the mutually beneficial relationship between teaching and research. Other facilities and services, such as the Library, student residences, health services, theatres and other performance spaces, and sports and recreation facilities support and enrich the student experience and the lives of community members while respecting environmental sustainability. The University strives to enhance its educational environment through innovation and creativity.

The University of Lethbridge builds mutually supportive relationships and partnerships, addresses the cultural and societal needs of the communities it touches, and advocates the critical role that education plays in the growth and well-being of an informed society. The University further contributes to society by discovering, preserving, synthesizing and disseminating knowledge for the benefit of all.

*Approved by the Minister, Alberta Advanced Education and Technology  
June 24, 2010*

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## OUR PROMISE

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To our students, we make a promise:

A promise to do our best, so they can be their best.

A promise to foster exploration, to share ideas and information, to teach but also to learn.

A promise to build the buildings, acquire the technology, cultivate the partnerships, and welcome the people essential to advancing an environment that excites and ignites learning.

A promise to create an environment where professors and students are colleagues and everyone grows together, an environment that recognizes the power of every student's dream. And helps that dream come true.

# DESTINATION 2020

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## Where we are going

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We will be Canada's destination for all who seek a comprehensive, liberal education-based university that promotes a diverse and inclusive environment and inspires research-informed teaching and learning, creative discovery, scholarship, professional endeavour, experiential opportunities and community engagement.

## Who we are

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The University of Lethbridge is Alberta's Destination University. Founded in 1967 on traditional Blackfoot land, we are a community that fosters an atmosphere of discovery, a welcoming place where students and faculty have the freedom to think, create and explore together. People are the essential resource of our institution; they define our university and are our greatest strength.

We are committed to the individual student as a person of ultimate worth. Our students learn within and beyond the classroom in a research-intensive environment that offers connections with the diverse communities we serve. Students are taught by inspired scholars who integrate research and creativity with teaching.

Our motto, *Fiat Lux* ("Let There be Light"), and our founding principle of liberal education, continue to define and inspire us. We are committed to being the comprehensive academic and research university in Alberta that empowers individuals with broader knowledge and prepares them to think critically and creatively, communicate clearly, solve complex problems, and contribute fully to society. We give people more than an education: we give them a life trajectory and the tools to make a difference.

High quality is central to all that we do. Our commitment to maintaining high quality undergraduate and graduate academic programs is important to fostering a better society. High quality instruction and teaching are essential to our commitment to quality, as are the vibrant programs of research and creative activity that are a differentiating feature of our institution and a central part of our culture as a Comprehensive Academic and Research Institution. High quality facilities and services support our institution and its students, staff and academic staff.

The University of Lethbridge was born from the needs and aspirations of our local communities, and so access to our university is a foundational value. We are committed to providing student access to our high quality academic programs throughout the province, without creating unnecessary financial barriers. Community engagement with our university (and vice-versa) and the community use of our facilities are important to us.

Our liberal education foundation, combined with our student focus and research and creative excellence, enable a distinctive student experience across three campuses in Alberta - Lethbridge, Calgary and Edmonton. The result is engaged citizens, who are intent on understanding relevant issues and on improving our region, our country and our world.

## Why We Exist

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*The University of Lethbridge exists to build a better society and inspire the minds of tomorrow.*

- We create, discover, disseminate and apply knowledge through free and critical inquiry and excellence in basic and applied research of regional and global impact.
- At the undergraduate and graduate levels, we develop creative discoverers and independent learners, who understand their responsibility for critical thinking and scholarship.
- We prepare students for their personal and professional paths.
- We encourage and nurture creative expression.
- We pursue community engagement.
- We value, encourage and celebrate the talents and efforts of our students, faculty, staff and alumni.

# OUR FUNDAMENTAL PRINCIPLES

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The University of Lethbridge is committed to the following fundamental principles:

## OUR COMMITMENT TO SOCIETY

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We adopt a global perspective and cultivate responsible citizens who contribute to build better societies.

We encourage and protect free inquiry and expression, and model collegial and civil debate, dissent and controversy to critically explore and resolve issues.

We share with our communities our research, scholarship, creative activities, facilities, resources and initiatives, involving our communities wherever possible. This helps us anticipate and respond to societal needs.

We promote diversity and gender equity, and ensure equal opportunity for participation.

We are committed to collaborating with First Nations, Metis and Inuit peoples and communities to ensure that our partnerships, and ensuing programs, meet the needs of these communities.

## OUR COMMITMENT TO CREATIVITY, INQUIRY, AND DISCOVERY

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We believe in academic freedom. Research and acquiring knowledge are inherent societal goods and ends in themselves.

We encourage and support research, scholarship, critical inquiry and creative performance, in all areas in which we teach, and in areas of special relevance locally, nationally and globally.

We conduct research in many forms, including that with the broadest scope and longest term, and communicate the outcome of these efforts. Wherever appropriate, we connect our research and scholarship to the needs and aspirations of the communities we serve.

We sustain, and provide access to, the scholarly resources and knowledge base needed for research, scholarship and creative activity.

## OUR COMMITMENT TO STUDENTS

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We offer students a liberal education, the best preparation for their future, which provides a wide base of knowledge and promotes academic skills that students can apply broadly.

We are student-centred, and help students achieve their full potential by facilitating their intellectual growth and personal excellence in an atmosphere of engagement within and beyond the classroom.

We are a comprehensive university, offering excellence in undergraduate and graduate university education, and striving for a balance between our focus on teaching and our commitment to research, scholarship and creative activities.

We promote effective teaching and learning, applying face-to-face learning, experiential learning, and online and distance learning where those delivery modes make the best sense.

We strive for inspirational teaching and learning, which takes place in an environment of respect, free from discrimination.

We expand horizons and develop a global mindset, educating our students to become citizens of a complex society, capable of making important contributions.

## OUR COMMITMENT TO RESPONSIBLE ACTION

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We emphasize ethical action and are environmentally, socially and financially responsible.

We practice procedural fairness and act in accordance with all applicable codes of professional and ethical practice and conduct.

We use leading technology effectively, to facilitate and enhance learning and research relationships among students, faculty members and other University stakeholders.

*Approved by the Board of Governors  
December 2013*

# LIBERAL EDUCATION AT THE UNIVERSITY OF LETHBRIDGE

Liberal Education has been a community tradition at the University of Lethbridge since its founding. Our approach to education continues to produce creative explorers and innovative thinkers who will lead in a complex global world. Our Liberal Education philosophy guides the academic and research activities that enable students to develop the skills to think critically and creatively, communicate clearly, work collaboratively, solve complex problems, and contribute fully to society as engaged and informed global citizens and leaders. The collaboration and integration inherent in Liberal Education have distinguished the University of Lethbridge as an attractive destination for potential students. This transdisciplinary focus and transformational learning experience unify the University of Lethbridge and set our programming apart from other institutions. The qualities developed in a Liberal Education are important for citizens in a democratic society, and with these qualities, University of Lethbridge graduates gain a competitive advantage to succeed in their chosen disciplines.

**“Liberal Education is an education that is ‘liberal’ in that it liberates the mind from the bondage of habit and custom, producing people who can function with sensitivity and alertness as citizens of the whole world.”**

Martha C. Nussbaum, *Cultivating Humanity*, 1997

The definition of a Liberal Education as historically applied by the University of Lethbridge follows.

<b>Liberal Education Definition:</b>	<p>Liberal Education at its broadest encompasses four main aspects or pillars.</p> <ol style="list-style-type: none"> <li>1. <b>Breadth across disciplines</b> is seen as foundational: students should be exposed to multiple ways of looking at and studying the world, beyond their own disciplinary boundaries.</li> <li>2. <b>The ability to connect and integrate</b> knowledge across disciplines is crucial.</li> <li>3. <b>Critical thinking and problem solving skills are emphasized</b>; students need to know how to identify an argument, evaluate evidence and reasoning, produce informed decisions, and communicate and defend those decisions.</li> <li>4. <b>Education for citizenship</b> encourages students to be contributing community members on all levels from local to global, and to participate in the running of those communities.</li> </ol>
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<b>Liberal Education Objective:</b>	<b>To develop the transdisciplinary learning and thinking skills to enable individuals to contribute to their communities at all levels.</b>
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The University of Lethbridge Liberal Education model based on the four pillars will provide students with the following competencies and skills to enhance employability and cultivate the values of good citizenship.

Competencies and Skills			
Breadth	Connections	Critical Thinking	Civic Engagement
<ul style="list-style-type: none"> <li>• Knowledge across a range of disciplines</li> <li>• Understanding the creation and uses of knowledge in multiple areas</li> <li>• Adaptability</li> <li>• Information literacy</li> <li>• Visual literacy</li> <li>• Quantitative literacy</li> <li>• Statistical literacy</li> </ul>	<ul style="list-style-type: none"> <li>• Comparing how knowledge is created and used in various disciplines</li> <li>• Understanding complex issues from multiple viewpoints</li> <li>• Learning agility</li> <li>• Interpersonal skills</li> <li>• Teambuilding skills</li> <li>• Communications skills</li> <li>• Self-expression</li> </ul>	<ul style="list-style-type: none"> <li>• Creativity</li> <li>• Problem solving</li> <li>• Synthesis &amp; integration of knowledge</li> <li>• Analytical reasoning</li> <li>• Logical reasoning</li> <li>• Evidence-based reasoning</li> <li>• Preparing and defending arguments</li> <li>• Formulating good questions</li> <li>• Writing and communication skills</li> <li>• Learning to learn</li> <li>• Learning agility</li> </ul>	<ul style="list-style-type: none"> <li>• Understanding complex social issues from multiple viewpoints</li> <li>• Questioning mind, curiosity</li> <li>• Ability to work towards public good</li> <li>• Making informed and evidence-based decisions</li> <li>• Leadership skills</li> <li>• Using global perspectives</li> <li>• Engaging difference</li> <li>• Transcultural understanding</li> </ul>

There are many pathways to a Liberal Education at the University of Lethbridge that students may access.

Pathways to Liberal Education at the University of Lethbridge	
Breadth	Connections
<ul style="list-style-type: none"> <li>• Combined Degrees programs</li> <li>• Variety of possible minors</li> <li>• Individual Multidisciplinary Majors (IMM)</li> <li>• Cross-listed courses</li> <li>• Liberal Education Program courses</li> <li>• Liberal Education 1500 First-Year Experience course</li> <li>• Dual Credit courses; e.g. Liberal Education 1000</li> </ul>	<ul style="list-style-type: none"> <li>• Liberal Education Lists</li> <li>• Co-operative Education</li> <li>• Independent and Applied Studies</li> <li>• Arts &amp; Science Global Citizenship Cohort</li> <li>• Undergraduate research opportunities</li> <li>• Tutorial leader positions</li> <li>• Volunteer and service learning</li> </ul>

## THE UNIVERSITY

The University of Lethbridge is a non-denominational, coeducational university incorporated under the provisions of the *Post-secondary Learning Act* of the Province of Alberta. It is a provincial university with membership in the Association of Commonwealth Universities and the Association of Universities and Colleges of Canada. The University of Lethbridge participates with the universities and other post-secondary institutions of Alberta in a variety of co-operative programs and activities.

The University of Lethbridge was established in 1967 with a student population of 638. It has grown to a current population of roughly 8,300 full-time and part-time students, both graduate and undergraduate, with a campus overlooking the beautiful Oldman River. Approximately 3,000 students are enrolled in the summer session. The University also offers programs in Calgary and Edmonton, serving approximately 900 students. There are more than 39,000 University of Lethbridge alumni worldwide.

The University is situated on over 550 acres in west Lethbridge, a sub-division in Alberta's fourth largest city with a population of approximately 95,000.

The centre of a prosperous farming and ranching area, Lethbridge is characterized by its many green areas and parks, and its abundant cultural and recreational facilities. It is located in southern Alberta, approximately 145 kilometres (90 miles) east of the Canadian Rockies and 95 kilometres (60 miles) north of the United States border.

University Hall, designed by architect Arthur Erickson, has received international acclaim for its architectural originality and functional design.

### PROGRAMS

The University of Lethbridge offers Canada's premier learning experience. It is grounded in liberal education and committed to providing its students with small classes, a personal experience, and the most vital and engaging learning environment in the country. The University also offers undergraduate programming as follows:

The Faculty of Arts and Science offers instruction leading to the following degrees: Bachelor of Arts (B.A.), Bachelor of Science (B.Sc.) and Bachelor of Arts and Science (B.A.Sc.). The Co-operative Education/Internship Program option is available for all majors. The Faculty also offers a Post-Diploma Bachelor of Arts in Agricultural Studies, as well as Post-Diploma Bachelor of Science degrees in Agricultural Studies, Computer Science, Environmental Science, and Geography with a Concentration in Geographical Information Science.

The Faculty of Education offers instruction leading to the Bachelor of Education (B.Ed.) degree. The Faculty also offers the Diploma in Education (D.P.E.) program for certified practicing educators.

The Faculty of Fine Arts offers instruction leading to the following degrees: Bachelor of Fine Arts - Art (B.F.A. - Art), Bachelor of Fine Arts - Dramatic Arts (B.F.A. - Dramatic Arts), Bachelor of Fine Arts - Multidisciplinary (B.F.A. - Multidisciplinary), Bachelor of Fine Arts - New Media (B.F.A. - New Media), and Bachelor of Music (B.Mus.), as well as a number of post-diploma programs leading to these degrees. The Co-operative Education/Internship Program option is available for all Fine Arts programs.

The Faculty of Health Sciences, in collaboration with Lethbridge College, prepares baccalaureate graduates as beginning practitioners in the Nursing Education in Southwestern Alberta (NESA) program, Bachelor of Nursing and Bachelor of Nursing After Degree. The Faculty also offers the Bachelor of Health Sciences degree in Addictions Counselling and Public Health. Post-diploma degree programs are also available, including the Addictions Counselling major in the Bachelor of Health Sciences, and the Post-Diploma Bachelor of Therapeutic Recreation. The Co-operative Education/Internship Program option is available for Faculty of Health Sciences programs.

The Faculty of Management offers instruction leading to the Bachelor of Management (B.Mgt.) degree as well as post-diploma programs. The Faculty also offers certificate programs and the Professional Diploma in Accounting program. The Co-operative

Education/Internship Program option is available for all Management majors.

The University offers instruction leading to the following Combined Degrees:

- Bachelor of Arts/Bachelor of Education (B.A./B.Ed.)
- Bachelor of Science/Bachelor of Education (B.Sc./B.Ed.)
- Bachelor of Fine Arts - Art/Bachelor of Education (B.F.A. - Art/B.Ed.)
- Bachelor of Fine Arts - Dramatic Arts/Bachelor of Education (B.F.A. - Dramatic Arts/B.Ed.)
- Bachelor of Fine Arts - New Media/Bachelor of Education (B.F.A. - New Media/B.Ed.)
- Bachelor of Music/Bachelor of Education (B.Mus./B.Ed.)
- Bachelor of Management/Bachelor of Education (B.Mgt./B.Ed.)
- Bachelor of Arts/Bachelor of Management (B.A./B.Mgt.)
- Bachelor of Science/Bachelor of Management (B.Sc./B.Mgt.)
- Bachelor of Fine Arts - New Media/Bachelor of Management (B.F.A. - New Media/B.Mgt.)
- Post-Diploma Bachelor of Fine Arts - Art/Bachelor of Education (B.F.A. - Art/B.Ed.)
- Post-Diploma Bachelor of Fine Arts - Dramatic Arts/Bachelor of Education (B.F.A. - Dramatic Arts/B.Ed.)
- Post-Diploma Bachelor of Music/Bachelor of Education (B.Mus./B.Ed.)
- Post-Diploma Bachelor of Management/Bachelor of Education (B.Mgt./B.Ed.)

The University also offers programs for transfer to professional faculties at other universities in Dentistry, Engineering, Journalism, Law, Medicine, Social Work, and Veterinary Medicine.

A four-year Bachelor of Social Work (B.S.W.) is offered by the University of Calgary, in co-operation with the University of Lethbridge, on the Lethbridge campus.

The School of Graduate Studies offers instruction leading to the following degrees: Master of Arts (M.A.), Master of Counselling (M.C.), Master of Education (M.Ed.), Master of Fine Arts (M.F.A.), Master of Music (M.Mus.), Master of Nursing (M.N.), Master of Science (M.Sc.), Master of Science (M.Sc. - Management), and Doctor of Philosophy (Ph.D.) in the sciences, multidisciplinary areas and education. The Co-operative Education/Internship Program option is available in the Master of Arts and Master of Science programs.

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## THE UNIVERSITY SHIELD

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The University of Lethbridge adopted its official Shield (shown left) in 1973, six years after the University's inception. Developed by a Senate committee with the leadership of University President Dr. William E. Beckel, the Shield design and Heraldic description was approved by the Senate on October 2, 1973 and ratified by the Board of Governors later that month.

The Shield was designed primarily in the University's colours of blue and gold. The gold sun on the blue shield represents southern Alberta. The blue and silver book above the gold and blue wreath represents the search for knowledge. The University's motto, 'Fiat Lux,' Latin for 'Let there be light,' is lettered on a gold and silver band below the shield.

In 2003, the original design was simplified (shown right). The new shield brings focus to the fiery sun with twisted Aztec rays and to the motto, 'Fiat Lux.'

University of  
Lethbridge



# UNIVERSITY OF LETHBRIDGE PRINCIPLES OF STUDENT CITIZENSHIP

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## A. PREAMBLE

### Definition

*Student* means any person, including a faculty or staff member, who is:

1. Registered or enrolled in one or more credit or non-credit courses and programs at the University of Lethbridge for the current or a future term; or
2. Registered or enrolled in any University-sponsored program.

### Purpose & Scope

These Principles of Student Citizenship define the University of Lethbridge's expectations for the behaviour of its students.

### Application

The Principles of Student Citizenship apply to all students at the University of Lethbridge. They outline the behaviour that the University of Lethbridge expects of its students while they are on University premises, on professional practice assignment, on paid and volunteer placements, or off-campus for academic or University purposes.

### Philosophy Behind the Principles

The educational environment at the University of Lethbridge encourages intellectual exchange, creativity, originality and discovery. It also emphasizes free inquiry and expression, diversity, equality and equal opportunity for participation. The Principles of Student Citizenship are designed to support and protect this educational environment by defining students' responsibilities as members of the academic community. These principles operate within the framework provided by the institution's *Statement of Philosophy, Vision, Mission, and Fundamental Principles*.

The University of Lethbridge has a tradition of academic integrity and personal civility. The Principles of Student Citizenship aim to promote and continue this tradition.

## B. FUNDAMENTAL PRINCIPLES OF STUDENT CITIZENSHIP

1. Students honour the following basic values of academic integrity:
  - a. Honesty in learning, teaching, research and service.
  - b. Respect of a wide range of thoughts, opinions and ideas; of colleagues, instructors and administration; and of the work of others.
  - c. Responsibility for upholding the integrity of scholarship and research.
2. Students conduct themselves in a manner consistent with the Fundamental Principles of the University of Lethbridge.
3. Students respect the rights of every student and faculty member to attain their educational goals fairly.
4. Students respect the health, safety and welfare of every member of the University of Lethbridge community.
5. Students respect and uphold the rights and freedoms of all members of the University of Lethbridge community, in accord with the principles articulated in the Canadian Charter of Rights and Freedoms.
6. Students treat with consideration the buildings, grounds, facilities and equipment of the University of Lethbridge.
7. Students strive to maintain collegial relationships with fellow students, peers, faculty, staff and administration.
8. Students abide by the policies, regulations, rules and procedures of the University of Lethbridge and its academic and administrative units.
9. Students abide by reasonable oral or written instructions given by University of Lethbridge personnel in the implementation of their duties to ensure compliance with institutional policies, regulations, rules and procedures.
10. All students accept the responsibility to abide by the University of Lethbridge Principles of Student Citizenship.

To view the entire version of the Principles of Student Citizenship, please visit [www.uleth.ca/ross/policies/student\\_citizenship.pdf](http://www.uleth.ca/ross/policies/student_citizenship.pdf).

# NOTICES TO STUDENTS

## Regarding the Collection of Personal Data

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### THE COLLECTION OF PERSONAL INFORMATION

The University collects personal information pursuant to Alberta's *Post-secondary Learning Act (PSLA)*, Alberta's *Freedom of Information and Protection of Privacy Act (FOIP)*, and other applicable federal and provincial law.

The subsections which follow outline personal information collected by the University. Where there is a specific legal authority to collect information, it is noted in the subsection. Your personal information will be used for admission, registration, scholarships and awards administration, academic progress monitoring, planning and research, alumni relations, contacting you about University courses and services, and operating other University-related programs. The University may share and disclose your personal information within the University to carry out its Mandate and operations. Specific non-identifying data will be disclosed to relevant student associations, and to the federal and provincial governments to meet reporting requirements. For questions on the collection, use and disclosure of this personal information, please contact the University's FOIP Coordinator.

Address: 4401 University Drive W  
Lethbridge, AB T1K 3M4  
Attn: Privacy Officer  
Email: foip@uleth.ca  
Phone: 403-332-4620

The University's practices for the collection, use and disclosure of personal information about students, and this Notice, comply with the provisions of Alberta's *Freedom of Information and Protection of Privacy Act (FOIP)*.

### THE OFFICIAL STUDENT RECORD

The Registrar of the University maintains the Official Student Record. It includes: information provided when an *Application for Admission* is submitted or when registration for and change to programs and courses are submitted; the student identification number; academic record; graduation status; and immigration status (collection is specifically authorized by the *Immigration and Refugee Protection Act*) correspondence. It is used to determine a student's eligibility for admission and registration; to track progress at the University; to contact the student when necessary; to confirm a student's status and identity; and to develop statistical reports (although the information in statistical reports is grouped to protect individual privacy of individuals).

Some personal information in the Official Student Record is available to and used by other units of the University in order to meet the University's Mandate. However, access to the Official Student Record is limited in accordance with the University's *Confidentiality of Student Records Policy* and the *FOIP Act*.

When a student is eligible, certain elements from the Official Student Record are used in the Alumni and Development Record. These are name, address, Faculty and graduation status. They are used for ongoing contact with alumni and for the University's development activities.

For further information about the Official Student Record, please contact the Registrar:

403-320-5700 regoffice@uleth.ca

### FACULTY/SCHOOL RECORDS

The University's Faculties and Schools collect personal information about students. This information includes class lists including pictures, records of a student's attendance at class, completion of assignments, marks received for assignments and examinations, correspondence to and from the student, honours received by the student, contact addresses or telephone numbers, student advising information and graduation status.

The information is used to identify the student, track the student's progress, contact the student as necessary, operate the programs of the Faculty or School, provide advice to the student as requested and permit participation in the programs offered by the Faculty or School.

For further information about personal information collected by the Faculties and Schools, please contact the Office of the Dean:

Arts and Science	403-329-5101	artsci.deansoffice@uleth.ca
Education	403-329-2254	edu.sps@uleth.ca
Fine Arts	403-329-2126	finearts@uleth.ca
Health Sciences	403-329-2676	dean.hlsc@uleth.ca
Management	403-329-2633	management.dean@uleth.ca
Graduate Studies	403-329-2793	sgs@uleth.ca

### LIBRARY

The Library collects the personal information about students that is necessary to operate the lending activities and reference services of the University Library.

For further information about personal information collected by the Library, please contact the University Librarian:

403-329-2261 libadmin@uleth.ca

### SCHOLARSHIPS AND STUDENT FINANCE

Scholarships and Student Finance collects specific personal information from and about students who have applied for scholarships, bursaries, awards and other financial aid. The information collected is determined by the donors of the financial aid and relates to specific eligibility requirements set by the donors. The University also administers student loan programs under contracts with the financial assistance in the form of federal and provincial loans, grants, bursaries and awards. Personal information collected from and about students who apply for Alberta and Canada Student Loans is authorized by the *Alberta Students Finance Act* and related regulations, and by the *Canada Student Loans Act*, the *Canada Student Financial Assistance Act* and the *Income Tax Act*, and pursuant to the *FOIP Act*.

The information collected by Scholarships and Student Finance is used to administer the University Awards Program (Part 15), the Alberta (Government) Scholarships Program and the loan programs of the provincial and federal governments.

For further information about personal information collected by Scholarships and Student Finance, please contact Scholarships and Student Finance:

403-329-2585 fin.aid@uleth.ca



## HOUSING SERVICES

The Housing Services and Catering and Food Services Offices collect personal information necessary to operate student housing and food services programs, including the assignment to housing units, financial records related to payment for housing, and food services.

For further information about personal information collected by the Housing Services and Catering and Food Services Offices, please contact the Executive Director, Ancillary Services:

403-329-2213 housing@uleth.ca

## INFORMATION TECHNOLOGY SERVICES

The University offers email services and computer access to students. The primary purposes of the service are to enable the students to contact one another and their faculty members, participate in online research and discussions, and to allow assignments to be completed. Information Technology Services collects personal information about students in order to assign access to the University servers, monitor the use of University equipment in accordance with agreements signed by students to obtain access, and to obtain assistance with the use of University equipment.

For further information about personal information collected by the Department of Information Technology Services, please contact the Chief Information Officer:

403-332-4664 help@uleth.ca

## FINANCIAL SERVICES

University Financial Services collects personal information about students in order to ensure debts owed to the University are recorded and collected.

The information is used to determine eligibility to participate in University programs and activities, including ongoing registration for academic programs, graduation, Library services, Housing and Catering and Food Services programs, Students' Union programs, Recreation Services programs, and Health Centre programs.

For further information about personal information collected by Financial Services, please contact the Executive Director, Financial Services:

403-329-2387 financial.services@uleth.ca

## HEALTH CENTRE

The Health Centre collects personal information that is necessary to operate clinical health services and to manage health care for students and University employees who visit the Health Centre. In addition to information collected under the general authority, the *Alberta Health Care Insurance Act* authorizes the collection of the individual's Alberta Health Care Insurance number or its equivalent for billing purposes. Collection of personal information by health practitioners and confidentiality of clinical records are also subject to the provisions of the *Alberta Health Disciplines Act*, *Health Facilities Review Act*, *Health Information Act* and *Medical Professions Act*.

For further information about personal information collected by Health Services, please contact the Associate Vice-President (Human Resources and Administration):

403-329-2484 health.centre@uleth.ca

## SPORT AND RECREATION SERVICES

Sport and Recreation Services collects personal information about students necessary to operate and promote intramural programs, offer recreational classes and offer drop-in programs. The information is used to determine eligibility to participate in the programs and assess and collect fees where applicable.

For further information about personal information collected by Sport and Recreation Services, please contact the Executive Director, Sport and Recreation Services:

403-329-2380 sports.csc@uleth.ca

## INTERCOLLEGIATE AND CLUB ATHLETICS

The University intercollegiate athletic teams collect the personal information necessary for student athletes to participate in Canadian Interuniversity Sport (CIS) programs at both regional and national levels. University club teams collect personal information necessary for student athletes to participate in competitive sports outside CIS programs at local, regional and national levels.

The information is used to determine eligibility and fitness for teams or competitions, and to operate and promote the teams.

For further information about personal information collected by athletic teams, please contact the Executive Director, Sport and Recreation Services:

403-329-2380 sports.csc@uleth.ca

## FACULTY OF FINE ARTS

The Faculty of Fine Arts collects personal information necessary for students to participate in Fine Arts programs and activities. The University considers that recordings of performances or photographs of students carrying out their work are necessary for the proper operation of the programs offered by the Faculty; and that the same may be used for the promotion of the Faculty and the programs it offers and may be retained in the archives of the University.

For further information about personal information collected by the Faculty of Fine Arts, please contact the Dean, Faculty of Fine Arts:

403-329-2126 finearts@uleth.ca

## CAMPUS SAFETY

Risk and Safety Services, Security Services, and Parking Services all collect personal information about students in the reporting and investigation of risk, safety and security matters at the University, and for the operation of the University's parking services.

For further information about personal information collected by Campus Safety departments, please contact the Executive Director, Campus Safety:

403-329-2603 security-i@uleth.ca

## UNIVERSITY OF LETHBRIDGE STUDENTS AND THE ALBERTA WORKERS' COMPENSATION BOARD

In 1985, the Alberta Workers' Compensation Board issued an Order under Section 7 of the *Workers' Compensation Regulation* which provides that the *Workers' Compensation Act* applies to students registered in and attending the University of Lethbridge (and other post-secondary institutions in Alberta) while they are in attendance. The Workers' Compensation Board coverage does not extend to students who suffer accidents while engaging or participating in extracurricular sporting, recreational, social or personal fulfillment activities which are not a current academic requisite or which are not required as a part of the course of study in which the student is registered. Workers' Compensation Board coverage means students are treated as employees when injured in an incident related to the course of studies.

The University's Risk and Safety Services is available to assist the student if a Workers' Compensation claim is required.

403-329-2190 security-i@uleth.ca

403-329-2350

# ERRATA AND ADDENDA

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The University of Lethbridge Undergraduate Calendar is updated annually and is effective for the academic year that runs from May 1 to April 30.

From time to time, the Minister of Innovation and Advanced Education may provide the University with approval to offer new programs and majors. Such approval may be given after the Calendar has been published. In this event, the University will list newly approved programs and majors along with complete descriptions and requirements on the University website.

In addition, a list of corrections and post-publication updates to the print edition of the 2016/2017 Calendar will be posted at [www.uleth.ca/ross/academic-calendar/updates](http://www.uleth.ca/ross/academic-calendar/updates). The online edition of the Calendar will be changed to reflect these changes. Please check this web page regularly for information about changes.

