Faculty of Management
Co-operative Education and Internships

Accounting Recruiting Process For Management Co-op Students

1. CO-OP APPLICATION: Apply to the co-op program at www.uleth.ca/management/co-op

2. INTAKE APPOINTMENT & WORKSHOP: Learn about the co-op program and how we can help you explore your career posibilities. Find out how to market yourself on paper and in person at a Co-op Workshop.

3. ATTEND A "MEET YOUR EMPLOYER' CAREER FAIR:
A career fair for post-secondary students seeking relevant work experience for the new CPA Certification Program.
Sept. 11 - Edmonton - Expo Centre at Northlands
Sept. 16 - Lethbridge - U of L Student Union Ballrooms
Sept. 18 - Calgary - BMO Centre
More info: www.albertaaccountants.org/student-recruitment

4. JOB BOARD/RESEARCH/APPLY TO JOBS: Browse the online co-op job board. Research the firms to which you will be applying. Submit applications through the Co-op Office by the posting deadlines.

5. MOCK INTERVIEW: Sign up for interview preparation by Sept. 20, 2015 at www.uleth.ca/management/coopmock

6. INTERVIEWS/OFFERS: You may be contacted for an interview directly or through Career & Co-op Services. Email the co-op office at coop.assist@uleth.ca to let us know the date and time of your interview. If you would like more preparation for your interview, please make an appointment with a Co-op Coordinator. Email the co-op office at coop.assist@uleth.ca to let them know which offer you have accepted. Acceptance deadlines are at the discretion of the firm.

Phone: 403-394-3935
Web: www.uleth.ca/management/co-op
Email: coop.assist@uleth.ca

University of Lethbridge
FIAT LUX
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