



Your Role as an Applied Study Workplace Supervisor

The Applied Studies program allows students to earn course credit for learning gained through paid or volunteer employment related to their field of study. The student is required to work a minimum of 130 hours (10 hrs per week) over the course of a 13 week semester. All Disciplinary Credit Applied Studies courses are completed in conjunction with the Applied Studies Coordinator, a Faculty Supervisor and a Workplace Supervisor.

As an Applied Study Workplace Supervisor, you will facilitate this experiential learning process by . . .

- discussing the job (paid or volunteer) description with the student
- indicating your willingness to support an Applied Study course by signing the Workplace Supervisor Approval Form
- providing the student with ongoing feedback
- meeting with the Applied Studies Coordinator and student during an on-site monitor visit
- completing a final performance evaluation at the end of the work term

Thank you for your continued support of the Applied Studies Program.

If you have any questions concerning the procedures or requirements of the Applied Studies Program, please feel free to contact the Coordinator at:

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