RESEARCH CENTRES & INSTITUTES ANNUAL REPORT  
Activities should be reported based on the academic calendar (July 1 to June 30)

***Name of Centre/Institute:***Click here to enter text.

***Reporting year*** Click here to enter text.

***Centre/Institute type***: Choose an item.

***Director of Centre/Institute***: Click here to enter text.

***Will Director continue next year?*** Choose an item.

***If no, please name proposed new Director****.* Click here to enter text.

**Executive Summary**

***In this section,***

* ***Provide a brief overview of the general mandate and objectives of the research centre/institute.***
* ***Describe any significant changes that have occurred since the last annual report (e.g., changes in activity, purpose, membership, governance) and how they have impacted the research centre/institute’s activities.***
* ***Describe the short- and long-term research objectives of the centre/institute and indicate how they align with the University’s* Strategic Plan *and the* Strategic Research Plan.**

Click here to enter text.

**Members and partnerships**

***In this section,***

* ***List all faculty members actively involved in the research centre/institute. Please include department and/or faculty affiliation.***
* ***List all non-faculty members and staff actively involved in the centre/institute; for example, community researchers, partners, etc. Please include affiliation.***
* ***(if applicable) Describe and explain any changes to the leadership team in the reporting period and the impact (if any) that such changes have had on the research centre/institute.***

Click here to enter text.

***Research centre/institute meetings occur*** *monthly**quarterly*  *semi-annually**yearly*  *other****If “other” please elaborate****.*

Click here to enter text.

***When was the last research centre/institute meeting?***

Click here to enter text.

**RESEARCH ACTIVITIES**

***Itemize the research centre/institute’s current projects and initiatives. For each project/initiative, please indicate the team members, and provide details on any funding (both internal and external funds) received to support the project/initiative.***

Click here to enter text.

**IMPACT**

***Describe the impact of the research centre/institute’s activities.***

Click here to enter text.

**TRAINING AND MENTORSHIP**

***Describe your research centre/institute’s training program, namely what training opportunities are provided and how has the program contributed to the development of your trainees?***

Click here to enter text.

***Complete the table below with the total number of trainees involved in the research centre/institute during the past year.***

|  |  |
| --- | --- |
| Role | Number |
| Postdoctoral Fellows |  |
| PhD students |  |
| Master’s degree students |  |
| Undergraduate/summer students |  |
| Non-investigators1 |  |
| Other2 |  |
| TOTAL |  |

1 “Non-investigators” may include project managers, research coordinators, research technicians, etc.  
2 “Other” may include staff such as web designers, writers, administrative support, etc.

**KNOWLEDGE MOBILIZATION**

***In this section, provide details on the centre/institute’s knowledge mobilization activities to both the academic and non-academic/user communities. Please use the following headings and include the full bibliographic information where possible:***

* ***Books and Book Chapters***
* ***Abstracts, Journal Articles and Reports***
* ***Conferences, Workshops and Seminar presentations (please include location and target audience)***
* ***Public and/or Outreach Activities (e.g., media interviews, public presentations)***

***Note: if this information is already available in a different centre produced document, you may append it to this report instead.***

Click here to enter text.

**ADDITIONAL ACCOMPLISHMENTS**

***List any awards and honours received by members of the research centre/institute.***

Click here to enter text.

***Describe any additional significant accomplishments and/or impacts of the research centre/institute during this reporting period that are NOT reflected in the previous sections of this report.***

Click here to enter text.

**UPCOMING ACTIVITIES**

***Please outline the research centre/institute’s planned activities for the upcoming year.***

Click here to enter text.