



University of
Lethbridge
Calgary Campus Suite S6032
345 – 6th Avenue S.E.
Calgary, AB
T2G 4V1

Phone 403.571.3360
Fax 403.261.2944

www.uleth.ca/calgary

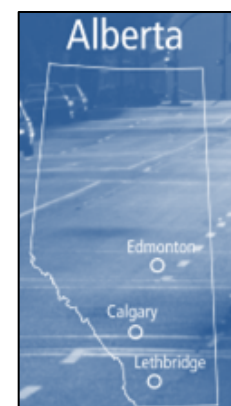
The University of Lethbridge (www.uleth.ca/facts)

Established in 1967, the University of Lethbridge is a publicly-funded comprehensive academic and research institution and is home to approximately 8,700 students, each year. As a member of the Association of Universities and Colleges of Canada (AUCC), uLethbridge offers more than 150 undergraduate-level programs and 60 graduate-level (Masters and PhD) programs spanning across six established Faculties/Schools: Arts & Science, Education, Fine Arts, Health Sciences, the Dhillon School of Business, and Graduate Studies. With a focus on excellence in research and teaching instruction, uLethbridge also staffs international faculty members, across multiple disciplines, from more than 45 different countries across the globe.

Through our commitment to nurturing the needs of lifelong learners, we are confident that all graduates from our school will be able to face the world with confidence in not only their education but also in their ability to achieve success in their future career paths as they transition from the classroom and enter the workforce.

Location and Campuses

The University of Lethbridge's main campus is located in the City of Lethbridge, which can be found in the southern end of the Canadian province of Alberta. A second campus can also be found in the City of Calgary (~200km northwest of Lethbridge) to which it has been proudly serving both Calgary-based students as well as the academic community since its inception in 1996.



The Calgary Campus' administrative office is located – or rather “set up shop” – inside of Bow Valley College (South Campus building, 6th floor) to which it is situated on the eastern end of the Calgary downtown core by the “City Hall” LRT Train Station; classroom space will be shared with Bow Valley College. Our small class sizes (avg. of 40 students) and supportive, goal-oriented learning environment make it an ideal place for those individuals whose respective learning styles thrive in more intimate classroom settings.

In contrast with the Lethbridge Campus which mostly delivers academic courses during the daytime, the Calgary Campus delivers courses in alternate delivery times, particularly on: weeknights (6:00pm–9:00pm, Monday to Fridays) and on Saturdays (9:00am–12:00pm for morning classes and 1:00pm–4:00pm for afternoon classes) only, as the facility was originally designed to cater to the “modern working adult” – that is, those who are also actively employed during the day. The associated lecture periods for Calgary-based courses will be primarily instructed face-to-face for a full 3-hour block, once per week, per course.


Calgary Campus Student Experience

- *Average Enrolment, per semester:* ~800 students (vs. ~8000 at the Lethbridge Campus)
- *Average Number of Annual Graduates:* ~100 students (vs. ~1600 at the Lethbridge Campus)

In addition to pairing students with teaching staff whose professional and academic backgrounds incorporate a “theory-into-practice” type of approach to classroom instruction, the Calgary Campus also provides students with many opportunities for networking, knowledge and skill development, and career insight enhancement by way of the Dhillon School of Business’ Student Professional Development Program (PDP). Some examples of these initiatives include: technical skill building workshops (e.g. Microsoft Excel), business case competitions, and industry reception/networking events. Other student engagement opportunities at the Calgary Campus, in addition to PDP, include: Co-Operative Education (pg 5), Education Abroad Opportunities (pg 5), and even student-run organizations such as the Management Students Society (MSS) and campus clubs.

Current Calgary Undergraduate Program Offerings (www.uleth.ca/calgary/calgary-campus-programs)



PROGRAM	GENERAL ADMISSION REQUIREMENTS (see pg 3 for additional information)	AVAILABLE MAJORS (in Cgy)
	MANDATORY English Language Proficiency (ELP) Requirement for Undergraduate Students: www.uleth.ca/ross/admissions/elp Additional Spoken English Language Proficiency Requirement (SELP) for BHSc Students: www.uleth.ca/ross/admissions/selp	
Bachelor of Management (BMgt)	<p>1st Degree/40-course (1-of-3 Admission Routes):</p> <ul style="list-style-type: none"> - Secondary/High School: <ul style="list-style-type: none"> o Canadian: www.uleth.ca/ross/admissions/undergrad/high-school/canada - Avg of ≥65% in five (5) courses at the <i>Grade 12-level</i>, as per link. o HS Math Admission Requirement for BMgt – one of either: <ul style="list-style-type: none"> ▪ Math 30-1 (accepted for all majors; non-negotiable for ACCT & FINC) ▪ Math 30-2 (GMGT, HR/LR, INTL, and MKTG, only) o Int'l: www.uleth.ca/ross/admissions/undergrad/international/intreq_table - General Transfers: min. of 5 university-level courses (15.0 credits); CGPA of 2.00 (on 4.0 scale). A max. of 20 graded university-level courses (or 60.0 credits) can be awarded for transfer (best-case-scenario) - Mature/Adult/Matriculated: www.uleth.ca/ross/admissions/undergrad/adult <p>Post-Diploma Route: Completed 2-year college diploma (min. 60.0 credits), preferably in Management, Business, Commerce or equivalent</p> <ul style="list-style-type: none"> - Min. CGPA of 2.50 in prior diploma; 3.00+ guarantees admission - Prior diploma must be ≤8-years old at the time of application - International or non-business diplomas can be appealed to the Dhillon School of Business for admissibility consideration <p>2nd Degree Route: Completed 3 or 4 year undergrad degree (min. 90.0 credits) or equivalent in any area.</p> <ul style="list-style-type: none"> - Min. CGPA of 2.00 on last 20 graded university-level courses - Prior degree cannot be another Canadian BBA, BComm, or BMgt (duplication) 	<p>Accounting (ACCT) Finance (FINC) General Mgt (GMGT) HRM & Labour Relations (HR/LR) International Mgt (INTL), Marketing (MKTG)</p>
Management Certificate	<p>1-of-4 possible Admission Routes (not permissible to direct High School transfers):</p> <ul style="list-style-type: none"> - Gen. Transfer: Min. of 8 university-level courses (24.0 credits); min. CGPA of 2.50 - After Diploma: Completed 2 year college diploma, any discipline; min. CGPA of 2.50 - After Degree: Completed 3 or 4 year undergrad degree; min. CGPA of 2.00 - Mature/Adult/Matriculated 	<p>FINC, GMGT, HR/LR, INTL, MKTG</p>
Prof. Diploma in Accounting (PDA)	<p>After Degree Route: Completed 3 or 4 year undergrad degree or equivalent in any area.</p> <ul style="list-style-type: none"> - Min. CGPA of 2.00 on last 20 graded university-level courses - All applicants are to also be in possession of a valid CPA Transcript Assessment at the time of application. 	<p>ACCT via CPA Bridging</p>
Bachelor of Health Sciences (BHSc)	<p>Post-Diploma Route: Completed 2 year college diploma in a Health or Human Services-related area (e.g. Practical Nurse, Pharmacy Technician, Massage Therapy, Disability Studies etc.) or equivalent</p> <ul style="list-style-type: none"> - Min CGPA of 3.00 in prior diploma - International and other health diplomas can be evaluated for admissibility consideration after applying (case-by-case basis). <p>2nd Degree Route: Completed 3 or 4 year undergrad degree or equivalent in any area</p> <ul style="list-style-type: none"> - Min CGPA of 3.00 on last 20 graded university-level courses. 	<p>Public Health (PUBH) Note: ~40% of the required coursework will be instructed online. Instructional formats among individual courses however will vary between semesters.</p>

*****All other undergrad programs/majors not displayed above are exclusive to the Lethbridge Campus:**

- Full undergraduate programs directory: www.uleth.ca/ross/ppgs/el

Date of Last Review/Revision: September 17th, 2018

Program Completion Time Limits & Approx. Length

PROGRAM	COMPLETION TIME LIMIT (Following student's first term of admission)	PRIMARY PROGRAM LENGTH (Contingent on admission route and applicant's background)
BMgt	10 years	~20-40 courses (1 st Degree route) ~20-25 courses (Post-Diploma route) ~15-25 courses (2 nd degree route)
Mgt Certificate	5 years	~10-15 courses
PDA	5 years	~10-18 courses
BHSc-PUBH	7 years	20 courses, min. (Post-Dip & 2 nd Degree routes)

Undergraduate Admission Requirements

- **Dhillon School of Business Programs:** www.uleth.ca/calgary/admission-requirements
 - **BMgt Post-Diploma:** Pre-approved colleges/programs for direct entry:
 - **20-course:** www.uleth.ca/postdiploma/university/programs.cfm?autoMajorID=45
 - **25-course:** www.uleth.ca/postdiploma/university/programs.cfm?autoMajorID=72
- **BHSc-PUBH Post-Dip:** www.uleth.ca/postdiploma/university/programs.cfm?autoMajorID=75
- **Application Deadlines:** www.uleth.ca/ross/admissions/undergrad/deadlines
 - **2 annual intake cycles:** **Fall (September)** & **Spring (January)** starts
 - Note the *Calgary Campus* (domestic) & *General Admission, International* (off-shore) deadlines
- **Online Application:** www.uleth.ca/future-student/application
 - **\$100.00 CAD** Fee, if all transcripts are from Canadian institutions
 - **\$140.00 CAD** Fee, if at least one set of transcripts is from a non-Canadian institution
- **International Undergrad Students Checklist:** www.uleth.ca/management/international-students
 - New Comers Welcome Guide: www.uleth.ca/international/content/newly-admitted-students-faq
 - International Student Services: www.uleth.ca/international/content/international-student-services

Dhillon School of Business: Undergraduate Programs – Major Descriptions & Curricula (Calgary)

ACCT	www.uleth.ca/calgary/bachelor-management-accounting PDA/CPA Bridging: www.uleth.ca/calgary/cpa-bridging
FINC	www.uleth.ca/calgary/bachelor-management-finance Student Managed Investment Fund (“SMIF”) course (MGT 4470-4471) www.uleth.ca/dhillon/student-experience/student-management-investment-fund
GMGT	www.uleth.ca/calgary/bachelor-management-general-management
HR/LR	www.uleth.ca/calgary/bachelor-management-human-resource-management-labour-relations CPHR Alberta, Course Requisites for National Knowledge Exam (NKE) Waiver www.cphrab.ca/CPHRab-NKE-Waiver-UofL-Pathway-Conf
INTL	www.uleth.ca/calgary/bachelor-management-international-management
MKTG	www.uleth.ca/calgary/bachelor-management-marketing

Faculty of Health Sciences: BHSc-PUBH Degree Program (Calgary)

- **Program Overview:** www.uleth.ca/healthsciences/publichealth
 - **Post-diploma Route:** *Health Leadership* minor automatically built into degree program.
 - **2nd Degree Route:** *Health Leadership* minor not automatically built into degree program. Minor designation must be added separately after successful admission, if interested.
- **Curriculum (18/19 Year):** www.uleth.ca/ross/sites/ross/files/imported/ppgs/2018-19/pubh_bhsc_pd.pdf
 - BHSc-PUBH Calgary admits, will have *individually customized* course requirements
- **Optional Public Health Practicum (PUBH 4550):** www.uleth.ca/healthsciences/practicum
- **PUBH Student Handbook:** www.uleth.ca/sites/default/files/2018/08/2018-2019_final.pdf
- **PUBH Student Resources:** www.uleth.ca/healthsciences/content/resources-public-health-majors

Undergraduate Minors (www.uleth.ca/calgary/calgary-campus-minors)

All admitted undergrad students – any major, faculty, undergraduate-level credential, and campus – are provided with the opportunity to declare a minor to supplement their primary program. At this time, only 6 minors are available for Calgary students: (1) Accounting, (2) Marketing, (3) International Management, (4) Population Health, (5) Health Leadership, and (6) Mental Health.

Minors are not required for graduation purposes and can be declared at any time after admission but before graduation. A single minor will consist of 6 distinct courses which will need to be completed in addition to the student's primary program and major. All other minors are Lethbridge-exclusive: www.uleth.ca/ross/minors

Program Planning Guides (PPG) – Link to full Undergrad PPG Directory: www.uleth.ca/ross/ppgs/e

PPGs are documents which will detail all of the course and curriculum requirements needed to complete a given uLethbridge undergraduate program and will essentially serve as a student's "checklist to graduation". The precise quantity and types of courses that an admitted student will be expected to complete in their individual program, major, and minor, if applicable (e.g. U of L courses waived/exempted/substituted from past coursework), will be determined and provided by an Academic Advisor after admission.

Tuition & Payment Information

- **Undergrad Tuition Fees (18/19 Calendar Year):** www.uleth.ca/ross/academic-calendar/2018-19/fees
 - See "Undergraduate Fees Schedules" > "Calgary" > "Fall 2018/Spring 2019" section (pdf file)
 - All undergraduate courses at the Calgary Campus are 3.0 credit hours, each
 - Fees are assessed on the student's self-determined courseload, per semester
- **General Int'l Student Tuition Info:** www.uleth.ca/international/content/fees-visa-students
- **GlobalPay Process** (for International Bank Transfers):
 - www.uleth.ca/financial-services/international-student-payments

Note: At this time, *University Parking Permits* are reserved for Lethbridge Campus students, only.

Scholarships & Financial Awards

- **Dhillon School of Business (Funding):** www.uleth.ca/dhillon/student-support/fund-your-education
- **CPA Alberta Awards** (for *PDA students*, only): www.cpaalberta.ca/Foundation/Support-Programs-and-Scholarships/Scholarships/Post-secondary-Scholarships/University-of-Lethbridge
- **CFA Scholarship:** www.uleth.ca/dhillon/student-support/fund-your-education/cfa-scholarship
- **Public Health Travel Award** (for *PUBH 4550 practicum*, only): www.uleth.ca/healthsciences/travel
- **General Future/Incoming Students:** www.uleth.ca/ross/student-finance/future-student
- **General Admitted/Current Students:** www.uleth.ca/ross/student-finance/current-student

Note: In order to be considered for most scholarships, all interested students must be (1) successfully admitted into an official uLethbridge academic program and (2) registered in courses prior to applying.

Student Loans (studentaid.alberta.ca)

All undergraduate loan funding is approved and administered through the Alberta provincial government; more specifically: **Student Aid Alberta**. At this time, only *Canadian citizens, permanent residents, and persons under protected status* (e.g. *documented refugees*) are eligible to apply for student loans.

- **Full-Time Eligibility (3-5 courses):** studentaid.alberta.ca/before-you-apply/eligibility
- **Part-Time Eligibility (1 or 2 courses):** studentaid.alberta.ca/applying-for-funding/part-time-students
- **Apps & Forms:** studentaid.alberta.ca/resources/applications-and-forms (FT = online; PT = paper)
- **Repayment Process:** studentaid.alberta.ca/repaying-your-loan

Note: In order to be considered for loan funding, all interested students must be (1) successfully admitted into an official uLethbridge academic program and (2) registered in courses prior to applying.

Have Loan Questions? Contact the *uLethbridge Scholarships & Student Finance Office* at fin.aid@uleth.ca

Co-Operative Education and Work-Integrated Learning (“Co-Op”)

All admitted undergraduate students (domestic and international) are provided with the opportunity to apply into the Co-Operative Education and Work-Integrated Learning Program (“Co-Op” for short) of their respective faculty as a way to supplement their studies and ultimately enhance the value of their academic program upon graduation. Co-Op job positions will consist of full-time paid work experience and will usually be related to the student’s respective area of study/major. See below for further information:

- **Dhillon School of Business Co-Op** (*BMgt, Mgt Certificate, and PDA students*): www.uleth.ca/dhillon/student-experience/co-operative-education
- **Arts & Science Co-Op** (*BHSc-PUBH students*): www.uleth.ca/career-bridge/co-op

At this time, Co-Op Work Terms are entirely optional for any admitted program student and are therefore technically not required for graduation purposes.

Outbound Education Abroad/Global Learning Opportunities

All admitted students from any faculty and program are provided with the opportunity to travel abroad to one of uLethbridge’s many approved partner institutions by way of: full-semester exchanges, internships, work study programs, study tours, and more! Links: www.uleth.ca/international/content/outbound (*general info*) & www.uleth.ca/international/semester-exchanges (*approved countries for full-semester exchanges*).

Student Health & Dental Plan (*Medavie Blue Cross*): Managed by the uLethbridge Students’ Union (ULSU)

- **Plan Coverage and Details:** www.studentvip.ca
 - Select *University of Lethbridge Students’ Union (ulsu)* option from drop-down box
- **General Health Insurance @ uLethbridge:** www.uleth.ca/hr/health-centre/content/health-insurance
- **Alberta Health Care Insurance Plan (AHCIP):** www.health.alberta.ca/health-care-insurance-plan.html

Undergraduate Student U-Pass

At this time, the Calgary Campus unfortunately does not qualify for an Undergraduate Student UPass due to our small size. As a result, the standard *monthly Adult bus passes* or *transit tickets* sold by City of Calgary Transit Offices, LRT ticket terminals, or other approved 3rd party vendors (e.g. retail pharmacies, gas stations, customer service desks at grocery stores etc.) are the only types of transit fare available to those who plan on commuting to the Calgary Campus via public transit.

Living Accommodations (for students who are relocating to Calgary)

At this time, the Calgary Campus unfortunately does not possess its own established onsite/offsite housing for admitted students due to our small size. All non-local students who are in need of living accommodations within the City of Calgary while they pursue their studies with uLethbridge are encouraged to visit public websites that are dedicated to local housing and rental listings, which include but are not limited to:

- **Rent Faster:** www.rentfaster.ca/ab/calgary
- **Rent Spot:** calgary.rentspot.com
- **Gotta Rent:** www.gottarent.com/calgary-ab-rentals
- **Kijiji:** www.kijiji.ca/b-real-estate/calgary/c3411700199

Student Services/Resources

The Calgary Campus has a number of supports and other resources that admitted students are able to access either onsite at Bow Valley College or through correspondence inside/outside of the University for the purpose of achieving and maintaining academic and/or personal success at any point during their studies, if need be. Weblink: www.uleth.ca/calgary/services-students.

Career Services

The university's Career Bridge website has an information page which details the kinds of developed skills and potential entry-level jobs and career paths that a uLethbridge student's given major/area of study might translate to upon graduation: www.uleth.ca/career-bridge/career-services/learn-about-careers/what-can-i-do-with-my-major. Other types of services that the Career Services Office can offer to both current and graduated students includes but is not limited to: career advising, resume and cover letter critiquing, and job searching.

At this time, all Career Services staff are exclusively headquartered out of the Lethbridge Campus however, Calgary-based students are welcome to engage the department via correspondence at either career.services@uleth.ca or at 1-403-317-2845 (Lethbridge Number) with their inquiries.

Study Permits & Post-Graduation Work Permits (PGWP)

- Citizenship and Immigration Canada (CIC) – Canadian Visa/Study Permit information: www.cic.gc.ca/english/information/applications/student.asp

All International Students who successfully graduate from their respective uLethbridge program will be eligible to apply for a post-graduation work permit (PGWP), if they are interested. According to the following *Government of Canada* webpage (www.cic.gc.ca/english/study/work-postgrad-who.asp), at this time, any academic program from an accredited post-secondary institution that entails a *minimum completion length of 8-months or greater* is PGWP-acceptable; the length of the permit will be contingent on the length of the program. All undergraduate programs offered at uLethbridge (certificates, professional diplomas, and degrees) meet this qualification as the respective minimum completion lengths range between 1-4 years.

International students are strongly encouraged to contact the university's International Student Services Centre at either international.advice@uleth.ca or at 1-403-329-2053 (Lethbridge number) for further information about: study permits, PGWPs, or other residency-related questions.

HAVE ADDITIONAL QUESTIONS? PLEASE SEE BELOW

DEPARTMENT	EMAIL	WEBSITE
Admissions	admissions@uleth.ca	www.uleth.ca/ross/admissions
Arts & Science Co-Op <i>(for BHSc-PUBH students)</i>	coop@uleth.ca	www.uleth.ca/career-bridge/co-op
BHSc-PUBH Program Advising	health.sciences@uleth.ca	www.uleth.ca/healthsciences/advising
Calgary Campus <i>(Administration & Undergrad Advising)</i>	calgary.campus@uleth.ca	www.uleth.ca/calgary
Career Services	career.services@uleth.ca	www.uleth.ca/career-bridge/career-services
Cash Office <i>(Tuition & Payment Inquiries)</i>	cash.office@uleth.ca	www.uleth.ca/financial-services/students
Dhillon School of Business Co-Op <i>(for BMgt, Mgt Cert, and PDA students)</i>	calgary.coop@uleth.ca	www.uleth.ca/dhillon/student-experience/co-operative-education
Dhillon School of Business Student PD Program Office	dhillon.spdcal@uleth.ca	www.uleth.ca/dhillon/student-experience/professional-development-program
International Student Services Centre	international.advice@uleth.ca	www.uleth.ca/international/content/international-student-services
Outgoing – Education Abroad	outgoing@uleth.ca	www.uleth.ca/international/content/outbound
Scholarships & Student Finance	fin.aid@uleth.ca	www.uleth.ca/ross/student-finance
ULSU Health & Dental Office	su.health@uleth.ca	ulsu.ca/health-and-dental
ULSU Office – Cgy Campus	su.calgary@uleth.ca	calgary.ulsu.ca