

Doctor of Philosophy in Education Comprehensive Examination Notification

University of Lethbridge ID Number

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Today's Date

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PhD in Education students must successfully complete the Comprehensive Examination within the first two (2) years of the program. Students may take the examination up to a maximum of two (2) times. If the examination is failed on the second attempt, the student must withdraw from the program.

It is recommended six (6) weeks before the scheduled date of the comprehensive examination, the supervisor recommends, in writing, the membership of the Comprehensive Examination Committee to the Doctor of Philosophy in Education Committee. The Comprehensive Examination Committee consists of the following members:

- A Chair: A faculty member of the University who is not the supervisor and is from a discipline related to the student's research
- Members of the student's Supervisory Committee, including the supervisor

The Chair of the Comprehensive Examination is a representative of the School of Graduate Studies and is required to be familiar with the policies and procedures related to the Comprehensive Examination.

Review the Doctor of Philosophy in Education Policies & Procedures for detailed information (www.ulethbridge.ca/graduate-studies/policies-procedures).

Student information

Surname: _____		Given Name(s): _____	
Major: Education		Year/Term of Start in Program: _____	
Concentration: <input type="checkbox"/> Counselling Psychology <input type="checkbox"/> Formal and Distributive Leadership <input type="checkbox"/> Learning, Teaching and Curriculum			
(Co) Supervisor name: _____		(Co) Supervisor name: _____	

Schedule of comprehensive examination

<i>The written component is completed and assessed first. If the student passes the written portion, they continue to the oral component.</i>			
Written component		Oral component	
Chair receives questions by: _____		Chair to provide questions to student by: _____	
Date: _____		Date: _____	
Time Required (Select appropriate response - refer to guidelines): <input type="checkbox"/> 28 days <input type="checkbox"/> 35 days		Room: _____	
Student deadline: Date _____ Time: _____		Time From: _____	
As per Comprehensive Examination Guidelines, the committee has 3 weeks to review written responses prior to Oral component.		Time to: _____	

Comprehensive Examination Committee membership

<i>The Comprehensive Examination Committee is unique to each student. It consists of members of the student's Supervisory Committee, plus a Chair. The Chair is a faculty member of the University of Lethbridge, from a discipline related to the student's research.</i>			
Name: _____		Name: _____	
Name: _____		Name: _____	
Name: _____		Name: _____	
Chair Name: _____			

Supervisor(s) signatures

Your signature indicates the recommended committee members and Chair are aware of and have agreed to serve on the student's Comprehensive Examination Committee.			
(Co) supervisor name: _____		Signature: _____	
Date: _____		Date: _____	
(Co) supervisor name: _____		Signature: _____	
Date: _____		Date: _____	

Submit completed form to Graduate Studies and Research in Education Office in Turcotte Hall.