Outreach and Knowledge Mobilization
Event Report

Please submit the completed form to Penny Pickles (pickpj@uleth.ca) within 1 month of the event date.

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| **Overview** |
| Recipient | Department |
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| Event Role |
| [ ]  Chair/Organizer [ ]  Co-Chair/Co-organizer [ ]  Organizing committee member [ ]  Participant [ ]  Other (describe)  |
| Event title |
|  |
| Date(s) | Location | Number of participants |  |
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| **Event Overview**  |
| What type of activity were the funds used for? Select all that apply. |
| [ ]  Conference [ ]  Symposium [ ]  Workshop [ ]  Support for invited speaker [ ]  Other (describe):  |
| What was the geographical “reach” of this activity/event? Select all that apply. |
| [ ]  Local [ ]  Regional [ ]  Provincial [ ]  National [ ]  International |
| Who attended the event/activity? Select all that apply. |
| [ ]  Community groups [ ]  Not-for-profit organizations [ ]  policy makers [ ]  practitioners [ ]  researchers[ ]  Students/trainees [ ]  business/industry [ ]  Media personnel [ ]  General public[ ]  Other (describe):  |
| How many people do you estimate attended the activity/event?  |
| [ ]  1-10 [ ]  11-25 [ ]  26-40 [ ]  41-55 [ ]  More than 55 |
| What was the **primary** purpose of the activity/event? |
| [ ]  Promote the sharing and dissemination of information[ ]  Facilitate networking and collaboration between various audience types[ ]  Enable brainstorming on specific issues/challenges[ ]  Other (describe): |

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| **Event Summary (up to 1 page)** |
| When compared to the plans described in the application, did the event proceed as envisioned? Please provide details. |
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| Describe the most significant results/accomplishments of the event. |
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| **Event funding** |
| What proportion of the event’s actual budget was supported by the Outreach and Knowledge Mobilization Fund? |
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| Would the event have proceeded without funding from this program?  |
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