Outreach and Knowledge Mobilization   
Event Report

Please submit the completed form to Penny Pickles ([pickpj@uleth.ca](mailto:pickpj@uleth.ca)) within 1 month of the event date.

|  |  |  |  |
| --- | --- | --- | --- |
| **Overview** | | | |
| Recipient | | Department | |
|  | |  | |
| Event Role | | | |
| Chair/Organizer  Co-Chair/Co-organizer  Organizing committee member  Participant  Other (describe) | | | |
| Event title | | | |
|  | | | |
| Date(s) | Location | Number of participants |  |
|  |  |  |  |

|  |
| --- |
| **Event Overview** |
| What type of activity were the funds used for? Select all that apply. |
| Conference  Symposium  Workshop  Support for invited speaker  Other (describe): |
| What was the geographical “reach” of this activity/event? Select all that apply. |
| Local  Regional  Provincial  National  International |
| Who attended the event/activity? Select all that apply. |
| Community groups  Not-for-profit organizations  policy makers  practitioners  researchers  Students/trainees  business/industry  Media personnel  General public  Other (describe): |
| How many people do you estimate attended the activity/event? |
| 1-10  11-25  26-40  41-55  More than 55 |
| What was the **primary** purpose of the activity/event? |
| Promote the sharing and dissemination of information  Facilitate networking and collaboration between various audience types  Enable brainstorming on specific issues/challenges  Other (describe): |

|  |
| --- |
| **Event Summary (up to 1 page)** |
| When compared to the plans described in the application, did the event proceed as envisioned? Please provide details. |
|  |
| Describe the most significant results/accomplishments of the event. |
|  |

|  |
| --- |
| **Event funding** |
| What proportion of the event’s actual budget was supported by the Outreach and Knowledge Mobilization Fund? |
|  |
| Would the event have proceeded without funding from this program? |
|  |