

JOINT WORKSITE HEALTH AND SAFETY COMMITTEE MINUTES

Wednesday July 18, 2012 (L1114) 9:00 AM

Present: Mike Pinder, Peter Ashworth, David Green, Cheri Pokarney, Jason Deering, Carolin Cattoi-Demkiw, Bill McKay, Suzanne McIntosh, Greg Moore, Ric Baceda, Jacquie Whiffen, Shuna Talbot, Isabelle Gauthier, Kevin McFadzen, Linda Embury

Regrets: Dan Berte, Bruce McMullin, Kris Fischer, Bob Muskovich

1. **Additions to Agenda** – Delete 4.0
2. **Approval of Agenda** – Approved by David and Greg
3. **Approval of Minutes from March 2012** – Approved by Bill McKay and Peter Ashworth
4. **IT Information Session Re: Communication Plan** – Cancelled
5. **Safety Officer Reports**
 - 5.1 Chemical Release Officer – Kris Fischer
Kris is away.
 - 5.2 Fire Safety Officer – Peter Ashworth
Quiet month.
 - July 6 – UCA Level 3 – False Alarm.
 - July 7 – smoke detector in Res Village.
 - July 9 – mischief in U-Hall breezeway. Fire extinguisher ripped off the wall
 - 5.3 Radiation Safety Officer – Carolin Cattoi-Demkiw
Nothing to report.
 - 5.4 Bio-Safety Officer – Carolin reported for Bruce McMullin
More controls are being implemented.
Currently recruiting for a Bio-Safety Officer.
6. **Report of Standing Committees**
 - 6.1 Wellness Committee – Suzanne McIntosh
 - Completed respiratory fit testing.
 - Hearing Testing

Testing will be held from July 26 – August 2. All employees exposed to 85 decibels or higher need to be tested every 2 years. 120 employees are being tested this year.

Action: David will send a list of employees to Suzanne.

- Wellness Committee

Preliminary survey results are in.

6.2 Healthy Campus Working Group – Mike Pinder

Mike received emails on #2 (consequences). Discussion was held and it was decided to table this to the August meeting.

Action: Mike will email revised copy of the document to the committee.

6.3 First Aid Committee (External) – Jacquie/Lori

Audits are going well on the first aid kits. Health Centre and the Security Department met and will work together in the fall.

6.4 CCBN Safety (External) Committee – Carolin/Isabelle

Met last week re: MRI Incident. Matthew Tatta and Albert Cross have met to discuss developing procedures.

7. Incident / Near Miss Report – May 2012

MRI Incident – Ferris object was brought into the MRI room and is still stuck on the magnet.

8. Campus Inspection – Carolin and Isabelle CCBN Animal Facility

Part 1:

Found dryer vents to be plugged and duck tape over drain.

Action: Greg will look into the dryer vents.

Recommended to have the MSDS's placed where all chemicals are used.

Security issue – keys left in the door.

Anti-room – no ventilation in the room.

Hazard Assessment – develop a procedure for the cage washing rack process.

Working Alone Policy needs to be made more aware to staff working in the area.

Part 2:

Electrical Issues:

Usage of electrical cords. This has been addressed to the Faculties and the CCBN Manager.

Slip hazard in cage washing area.

Door Sweeps – big issue as they all need to be replaced.

Insect problem.

9. Old Business

9.1 – Communication Plan Discussion

Tabled to next month.

9.2 – Chemical Inventory - Carolin

The Chemical inventory is going very well. CCBN will be finished next week and then Brooke McKay, our summer student, will move on to the Biology labs.

9.3 – JWSHSC Inspections – Committee members are encouraged to forward any areas they would like to see have an inspection completed.

10. New Business - Nothing

11. Campus Construction

11.1 Aperture Residence – 1 year to go.

11.2 UCA Ventilation Upgrades – finishing upgrades by September.

11.3 The Quad – has begun.

11.4 Parking Lots E, F, FS, G – construction has begun.

11.5 CSW Renovation – coming along.

11.6 U-Hall Shaft & Fire stopping – ongoing.

11.7 Sport Medicine Area – on target and should be complete by September.

12. Round Table

Cheri – There was a mischief incident on the Zoo patio. Umbrellas were ripped off and thrown down with one being stolen.

David – Would like to have the prop shop inspected.

Greg – Facilities had an issue with the EMS server upgrade. It was down for a couple of days but is all up and running now.

13. Adjournment

13.1 Meeting was adjourned at 10:30am

13.2 The next meeting will be held at **9:00 a.m. Wednesday, August 15 in**

L1114.

Dan Berte, Co-Chair

Mike Pinder, Co-Chair